

January 21, 2015

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- (a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 4, 2014.
- (b) Mailing written notice to the Courier Post and South Jersey Times Newspapers on November 4, 2014.
- (c) Filing written notice with the County Clerk on November 5, 2014.

The regular meeting of the Board of Education of the Technical Schools in the County of Camden was held on January 21, 2015, at 7:00 p.m. in the in the 1st floor conference room of the Science and Horticultural Center of the Pennsauken Campus.

William T. Mink, Ed.D., president, called the meeting to order. The following members were present: Bart Mueller, Alfred C. Fisher and William T. Mink, Ed.D. C. Ann Volk and Elizabeth Hanson, board members, were absent. Also present were Patricia Fitzgerald, John Marcellus, Scott Kipers, Bonnie Durante, Greg Cappello, Leo Lampman, Kathleen Cassidy, David Patterson, Esquire, Dawn Sponheimer, Holly Cass, Marge DellaVecchia, and Carmen Rodriguez.

PLEDGE OF ALLEGIANCE

HONORS AND RECOGNITION - Ms. Fitzgerald presented the Board President and Board Members with a certificate in honor of School Board Recognition Month. On behalf of the students and staff of Camden County Technical Schools, Ms. Fitzgerald recognized and thanked each Board Member for being a dedicated and supportive School Board Member during the 2014-2015 School Year.

Dr. Mink then introduced Ms. Carmen Rodriguez as the new Freeholder Liaison to Camden County Technical Schools.

PRESENTATIONS:

- Harassment, Intimidation and Bullying (HIB) Training and Information for CCTS Board of Education Members (HIB Timeline Review, Public Review of District and School Grades, and Review of HIB-ITP Reports for period of July 1, 2014 through December 31, 2014, by Dawn Sponheimer, Student Assistance Coordinator
- Mid-Year progress report regarding CCTS Strategic Plan/District Goals, by Jack Marcellus, Assistant Superintendent, and inserted on page 246-A.

PRESIDENT'S REPORT - None

January 21, 2015

SUPERINTENDENT'S REPORT: Received QSAC District Improvement Plan approval from NJDOE (01-05-15); interim review of progress and walkthroughs of math classrooms by the Camden County Office of Education will take place in June 2015.

PUBLIC COMMENT - None

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state your full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

OLD BUSINESS - None

BUSINESS OFFICE

The school business administrator recommends the following:

On motion of Mr. Mueller, seconded by Mr. Fisher, to approve and ratify the following requests.

MINUTES

To approve the minutes of the following meetings of the board of education.

December 17, 2014 - Regular Meeting and January 5, 2015 - Special Meeting

FINANCIAL

Board Secretary's Certification.

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2014. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and inserted on page 246-B through 246-U.
2. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Reconciliation Report and Secretary's Report are in agreement for the month of November 2014.
3. Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BUSINESS OFFICE

FINANCIAL (continued)

5. To approve and ratify the board officer's action in paying payroll and accounts payable warrants issued since the last board meeting as categorized below:

December 2014

| <u>Item</u> | <u>Date</u> | <u>Amount</u> |
|---------------------------|-------------|------------------------|
| Bill List (Fund 11) | 12/15/14 | \$ 85.00 |
| Bill List (Fund 11) | 12/15/14 | \$ 409,684.91 |
| Payroll (Funds 11/20/60) | 12/15/14 | \$ 1,345,926.97 |
| Bill List (Fund 60) | 12/18/14 | \$ 1,123.79* |
| Bill List (Fund 10/12/20) | 12/18/14 | \$ 1,503,279.82 |
| Payroll (Funds 11/20/60) | 12/23/14 | \$ 1,224,721.26 |
| Total | | <u>\$ 4,484,821.75</u> |

*Early Childhood Education

6. To approve the appropriation adjustments (November 2014) made within the 2014-2015 school year budget as previously reviewed and approved by the superintendent, and inserted on page 246-V through 246-W.
7. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following board members are hereby appointed to the fiscal year 2014-2015 board of school estimates:

| | | |
|---------------|---|------------------|
| William Mink | - | Member |
| Alfred Fisher | - | Member |
| TBD | - | Alternate Member |

8. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to accept a grant partnership with Camden County College to provide Camden County Technical Schools' students access to the iPowers Math program which is an online mathematics support program for students taking the Accuplacer and SAT assessments, at no cost to the Board of Education.

BUSINESS OFFICE

FINANCIAL (continued)

9. Bids were received by the County of Camden for the following:

Annual Financial and Compliance Audits for the County of Camden and County Agencies and Authorities

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Bid received for Annual Financial Compliance, from Bowman and Company, LLP, be approved and ratified, for the term commencing on or about December 22, 2014 through December 21, 2015, in accordance with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.), at fees in accordance with the County of Camden Resolution of December 18, 2014., and inserted on page 246-X through 246-Y.

10. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that it hereby approves the adoption of the 2015 Request for Proposals Policy and Template, set forth by the County of Camden, as on file with the business administrator/board secretary. Note: All references in the Request for Proposals Template referring to the "County of Camden" shall be changed to "Camden County Technical Schools' Board of Education." All legal references shall be amended appropriately to the relevant statutes to a school district.

11. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to enter into tuition agreements with sending school districts, in the amount of \$3,076 per student, for the 2015-2016 school year, as filed with the school business administrator/board secretary. Pending approval by the Executive County Superintendent.

12. To ratify the increase of the hourly rate from \$8.25 to \$8.38 per hour, effective January 1, 2015 through June 30, 2015, for cooperative education/work study students, to conform with the New Jersey minimum wage requirements.

BUSINESS OFFICE

FINANCIAL (continued)

13. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden to revise the NCLB FY 2015 Application and to apply for and accept the following FY 2014 carryover funds from the New Jersey Department of Education for use during FY 2015:

| <u>Program</u> | <u>Amount</u> |
|----------------|---------------|
| Title I | \$217,025 |
| Title IIA | \$125,328 |

14. To approve the following resolution.

WHEREAS, the Camden County Technical Schools enters into certain types of contracts with vendors where the initial cost on same is less than \$17,500; and

WHEREAS, because of the nature of these contracts, the total amount of said contract is unable to be determined during the term of said contract because of the type services provided; and

WHEREAS, however, once it is determined and certified in writing that the value of these services will exceed \$17,500, it is necessary for the Technical Schools to require submission of additional documentation from said vendor; and

WHEREAS, the contract for ABC Laser USA; Allegheny Educational Systems, Inc.; Bayada Home Health Care, Inc.; Dubell Lumber Co.; EAI Education; General Chemical and Supply; John Zeck; Jomarc Commercial Food Equipment Inc.; Keystone Fire Protection Co.; Monarch Boiler Construction Co. Inc.; Morton's Paint and Glass; On-Tech Consulting, Inc.; Rullo and Juillet Associates, Inc.; Softmart Government Services, Inc.; Specialty Graphics LLC; Strauss Esmay Associates; Tormach LLC; Van Cleef Engineering Associates, LLC, will now exceed \$17,500 which requires the filing of a Political Contribution Disclosure Form; and

WHEREAS, the above named vendors have completed and submitted a Political Contribution Disclosure Form which certifies that they have not made any reportable contributions to a political candidate committee in the County of Camden in the previous year, and that the continuation of the contract will prohibit them from making any reportable contributions through the term of this contract.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools, County of Camden and State of New Jersey that for the reasons set forth in the Preamble hereinabove, it hereby acknowledges that the Political Contribution Disclosure Forms have been provided by the above named vendors, together with a Determination of Value signed by the Business Administrator for the Camden County Technical Schools, and said contracts now exceed the sum of \$17,500.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

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BUSINESS OFFICE

FINANCIAL (continued)

15. *Motion to change the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Delegation of Authority is hereby granted to the School Business Administrator, *Scott M. Kipers, for supervision of the school facilities project identified in New Jersey Schools Development Authority, Education Facilities Construction and Financing Act Section 15 Grant Agreement as School Facilities Project No. 0700-030-09-GOXC (Pennsauken Campus - Provide Air Conditioning to Auditorium and Stage Areas). *(This resolution was previously approved on the December 15, 2010 agenda approving James M. Clark, as School Business Administrator. This is a name change of the School Business Administrator only).

A. Purchases

1. To ratify and approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to participate in the County of Camden Cooperative Pricing Bid, to include Camden County Bid A-54/2012 awarded to Tri-County Termite & Pest Control, Inc., for the term commencing on or about January 1, 2015 until December 31, 2015.

2. To ratify and approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to participate in the County of Camden Cooperative Pricing Bid, to include Camden County Bid A-59/2013, Second Year Option, awarded to Russell Reid Waste Hauling & Disposal Service d/b/a Mr. John Portable Sanitation Units, for the provision of leased portable sanitation units, for the term commencing on or about January 1, 2015 until December 31, 2015.

3. To ratify and approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to participate in the County of Camden Cooperative Pricing Bid, to include Camden County Bid A-25/2012, awarded to Camden County Energy Recovery Associates, for the provision of disposal of solid waste, on a month-to-month basis commencing on or about January 1, 2015.

BUSINESS OFFICE

A. Purchases (continued)

4. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following professional services contract be awarded, at fees specified in the quoted proposals, without public advertising for bids, pursuant to 18A:18A-5 and in accordance with the County of Camden Pre-Qualified RFP Pool Resolution conditional upon execution of the grant agreements by the New Jersey Schools Development Authority:

1. Gibson Tarquini Group, Inc. - Pennsauken Campus Auditorium Air Conditioning NJ-SDA Project #0700-030-09-GOXC.

5. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization/ratification is hereby granted to approve the following state contract purchases, for the period December 4, 2014 through January 5, 2015, totaling \$48,561.00.

| Po Date | Vendor | Department | State Contract # | Amount |
|---------|----------------------|--------------------|------------------|-------------|
| 12/3 | Office Basics | Warehouse | A41/2013 | \$51.56 |
| 12/15 | W B Mason Company | Business Office | A-27-13 | \$13,866.00 |
| 11/20 | Office Basics | Auto Tech | A41/2013 | \$391.00 |
| 12/18 | Hewlett - Packard | Tech Services | A70262 | \$761.64 |
| 12/16 | Us Food Serv. | Culinary Arts | 14-10 | \$348.29 |
| 12/17 | Us Food Serv. | Culinary Express | 14-10 | \$851.73 |
| 12/3 | Hewlett - Packard | Tech Services | A70262 | \$286.54 |
| 12/2 | CDW Government | Tech Services | 65MCESCCPS | \$302.17 |
| 12/9 | Hewlett - Packard | Tech Services | A70262 | \$148.00 |
| 12/4 | Grainger | Auto Tech | A79875 | \$432.00 |
| 12/5 | Hewlett - Packard | Tech Services | A70262 | \$286.54 |
| 11/25 | Grainger | Plumbing | A79875 | \$2,994.08 |
| 11/19 | Lowe's | Building & Grounds | 82951 | \$513.88 |
| 11/30 | Mechanics Auto Parts | Building & Grounds | PC-ATB-14-01 | \$67.83 |
| 11/3 | Mechanics Auto Parts | Building & Grounds | PC-ATB-14-01 | \$437.30 |

BUSINESS OFFICE

A. Purchases

5. State Contract Purchases continued:

| | | | | |
|-------|----------------------|--------------------|-----------|-------------|
| 12/18 | Kyocera Mita America | Bus. Office | A64048 | \$630.52 |
| 12/10 | Grainger | Auto Tech | A79875 | \$4,069.34 |
| 11/16 | Office Basics | Guidance | A-41/2013 | \$77.21 |
| 12/9 | Office Basics | Auto Tech | A79875 | \$1,917.97 |
| 12/8 | Calico | Building & Grounds | A-61/2014 | \$15,578.20 |
| 12/5 | Grainger | Building & Grounds | A79875 | \$1,213.23 |
| 12/5 | Tire Corral | Building & Grounds | 7360315 | \$1,385.60 |
| 12/3 | H.A Dehart | Building & Grounds | A73483 | \$1,950.37 |
| | | | | \$48,561.00 |

6. Bids were received at the Gloucester Township Campus on January 15, 2015 for the following:

#14-11 Student Uniforms/Tony Deprince GTC/PC

| | |
|----------------------|---------------|
| Metuchen Center Inc. | \$237,749.50* |
| Dot Designing | \$268,594.50 |

*To approve the award purchase order/contract to lowest responsible bidder on an item by item basis.
 Note: Award based on estimated unit quantities indicated in bid specifications. Actual orders of items based on inventory needs.

B. Field Trips - None

C. Sport Schedules - None

BUSINESS OFFICE (continued)

D. Miscellaneous

1. To authorize and ratify the following organizations/schools to use the facilities, at the designated campus, at fees (if applicable) approved by the board of education and subject to availability:

| <u>Date</u> | <u>Organization</u> | <u>Facility Requested for Use</u> | <u>Campus</u> | <u>Fee</u> |
|---|--|--|---------------|------------|
| **Motion to change the date of Career Day to Thursday, April 2, 2015. (Previously approved on the October 15, 2014 agenda to be held on February 19, 2015.) | | | | |
| 02/02/15 5:30 p.m. | Local Chapter of the American Welding Society's monthly meeting, tour the campus and presentation to the chapter regarding district programs. Contact: S. Golt and T. DePrince | Welding Career Program and Faculty Dining Room | GTC | N/A |

*Fees are approximate due to facility availability (e.g. cancellations due to weather conditions).
 **Indicates a change from a previous board approved motion.

2. To authorize the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated:

| <u>Date</u> | <u>Destination</u> | <u>Teacher/Staff/Advisor/Coach</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|---|------------------------------------|-----------------|--------------|
| 01/24/15 | Highlights of Workshop 2014 Training Program Princeton Marriott Hotel and Conf. Ctr. | C. Ann Volk, Board Member | \$200.00 | \$200.00 |

3. To approve the following resolution:

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following be designated for the 2014-2015 school year as district representatives in the following capacities (no additional stipend):

Barbara Jonathan
Denise Fleig

Department of Labor and Workforce Development
Issuing Officer

- 221 -

14-15

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BUSINESS OFFICE

D. Miscellaneous (continued)

4. *Motion to change the maximum longterm substitute resolution to include "effective after 31 days."
(previously approved 11/19/14)

*Indicates a change from a previous board approved motion.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

 NAYS: None

PENNSAUKEN CAMPUS

INFORMATIONAL ITEM(S): As requested by the NJDOE, the Electronic Violence & Vandalism Reporting System (EVVRS) data for the Pennsauken Campus of CCTS as of December 31, 2014 for the 2014-2015 school year was as follows: Category A Incidents: 0; Category B Incidents: 1; HIB Incidents Non Confirmed: 4; Other Incidents: 1 (Fight: 1).

The principal recommends the following:

On motion of Mr. Fisher, seconded by Mr. Mueller, to approve and ratify the following requests.

A. Expenditures: None

B. Field Trips

- To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> | <u>Cost Per</u> | <u>Total</u> |
|--|--|------------------------|-------------------------------------|-----------------|-----------------|--------------|
| *Motion to add Angelo DeStefano as a chaperone for the FBLA State Leadership Conference (2/25-27/15) and to change the total to \$4,498.00. (previously approved for \$2,800.00 on 12/17/14) | | | | | | |
| 2/4/15 | NJTAC Bowling Tournament, Carolier Lanes New Brunswick, NJ | Bowling | Lawrence McNasby, Patricia Springer | 25 | | |
| | Meal Money: Dinner \$10 x 25 students for February 4, 2015: | | | | | \$250.00 |
| | Internal coverage not to exceed: | | | | | \$210.00 |
| | Educational Benefit: Competition, teamwork, and leadership | | | | | \$460.00 |
| 2/26/15 | Leadership Day, Wyndham Garden, Trenton, NJ | FFA Practical Politics | Marlene Brubaker | | 10 (seniors) | |
| | Internal coverage not to exceed: | | | | | \$105.00 |
| | Educational Benefit: Explore natural resources, conservation practices, and policies in relation to sustainability | | | | | |
| 3/3/15 (3/4/15 snow day) | NJ Consumer Bowl Camden County Boathouse, Pennsauken, NJ | FBLA | Susan VanHoy | 14 | | |
| | Internal coverage not to exceed: | | | | | \$105.00 |
| | Educational Benefit: Banking and Finance Members will compete against other schools | | | | | |

*Indicates a change from a previous board approved motion.

PENNSAUKEN CAMPUS

B. Field Trips

1. During school hours; local funds are requested (continued):

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|---|------------------|-----------------------------------|-----------------|-----------------|--------------|
| 3/13-14/15 | FFA Competition, Mercer County Community College, Windsor, NJ | FFA | Marlene Brubaker, Denise Fleig | 31 | | |
| | Internal coverage not to exceed: Educational Benefit: Career development event competition: Floral Design | | | | | \$105.00 |
| 4/16/15 | FFA Competition, Rutgers Cook College, New Brunswick, NJ | FFA | Marlene Brubaker, Denise Fleig | 16 | | |
| | Internal coverage not to exceed: Educational Benefit: Career development event competition: Nursery/Landscape, Agriculture Sales, and Natural Resources | | | | | \$105.00 |

2. To authorize the following field trips, to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> |
|-------------|--|------------------|--------------------------------------|-----------------|
| 1/26/15 | Addiction Awareness Task Force, | SADD | Charles Short | 1 |
| 2/23/15 | Camden County Environmental Center, Cherry Hill, NJ | | | |
| 4/27/15 | Educational Value: Drug and alcohol addiction awareness | | | |
| 1/28/15 | SkyZone Maple Shade, NJ | Cheerleading | Robert Playo, Elizabeth Krupinski | 22 |
| | Educational Benefit: Practice jumps, flips, movement skills, team building | | | |
| 2/7/15 | HOSA Southern Regional Competition, Monmouth County Academy of Allied Health, Neptune, NJ | HOSA | Sandra Batdorf, Terry Lee | 8 |
| | Educational Benefits: Competition, teamwork, leadership | | | |

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PENNSAUKEN CAMPUS

B. Field Trips

2. During non-school hours, no local funds requested (continued):

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> |
|-------------------|---|------------------|--|-----------------|
| 2/7/15 | Habitat for Humanity, Maple Shade, NJ Educational Benefits: Community service | NTHS | Joseph Bouchard | 8 |
| 2/28/15 (Sat.) | Delaware Valley University College Collegiate, Doylestown, PA Educational Benefits: improving students CDE skills; providing valuable leadership, and college visit. | FFA | Marlene Brubaker | 13 |
| 4/8/15 | LaSalle Baseball, LaSalle University, Philadelphia, PA Educational Benefits: Competition, teamwork, leadership, team building | Baseball | Jon Repece, Robert Bryan, Nicholas Raymond | 30 |

3. To authorize the following field trips, to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|--|------------------|--|------------------------------------|-----------------|----------------------------------|
| 2/4/15 | Carol Lapp Invitational Scotch Doubles, Playdrome, Cherry Hill, NJ Educational Benefit: Competition, teamwork, leadership | Bowling | Lawrence McNasby, Patricia Springer | 10 | \$6.00 | \$60.00 |
| 3/19/15 | Baseball Captains' Dinner, Masso's Restaurant, Glassboro, NJ Educational Benefit: Leadership, recognition of captains | Baseball | Jon Repece, Robert Bryan, Nicholas Raymond | 4 (funded by athletic account) | \$35.00 | \$140.00 |
| 4/18/15 | Moorestown H.S. Invitational Boys' Volleyball Tournament, Moorestown, NJ Meal Money: Lunch @ \$7.00 x 25 students X 2 days: Educational Benefit: Team building; interacting with other schools | Boys' Volleyball | Rhonda Ritz Jeff Merz | 25 (funded by athletic account) | | \$320.00 \$350.00 \$670.00 |

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PENNSAUKEN CAMPUS (continued)

C. Sport Schedules

To approve the revised Winter sports schedules for the 2014-2015 school year, and inserted on page 246-Z through 246-BB.

Boys' and Girls' Basketball

Boys' and Girls' Bowling

D. Miscellaneous

1. To authorize the following club/class/sport members to sell/collect/sponsor/donate the following as fundraisers:

| <u>Date</u> | <u>Club/Class/Sport</u> | <u>Sell/Collect/Sponsor</u> | <u>Cost</u> |
|----------------|-------------------------|--|-------------|
| 2/1/15-6/30/15 | NTHS | Sell approved enlarged personal photo prints | \$5.00 |
| 3/2/15-3/31/15 | Softball | Collect canned goods for the Food Bank of South Jersey | Donations |
| 5/1/15-5/29/15 | Interact | Collect donations for Childrens' Home Society | Donations |

2. To approve Jeremy Lopez, school employee and graduate, to assist the baseball coaches and participate in practices in a volunteer coaching capacity, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. The purpose is to demonstrate skills and techniques. He understands that he will not be paid for the assistance and will only participate under the direct supervision of the baseball coaches.
3. To approve Courtney O'Brien to assist the softball coaches and participate in practices in a volunteer coaching capacity, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. The purpose is to demonstrate skills and techniques. She understands that she will not be paid for the assistance and will only participate under the direct supervision of the softball coaches.
4. To approve Project Pride of the New Jersey Department of Corrections Office and Office of Educational Services to present *Healthy Choices*, during a character education assembly for Law & Public Safety career program students and Student Improvement Group members, February 4, 2015, total cost of \$150.00 will be funded by Renaissance.

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PENNSAUKEN CAMPUS

D. Miscellaneous (continued)

5. To authorize homebound instruction for student, SID #3229767946, beginning on December 18, 2014 to February 26, 2015, at an hourly rate of \$41.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B, of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiations, 5 hours per week for 10 weeks, at a total cost of \$2,050.00.

6. Motion to affirm the following Monthly Enrollment and Drill Reports:
Student Enrollment Report for the Pennsauken Campus as of 1/6/2015: 710
Monthly Suspension Report from 12/3/2014-1/6/2015: 8
Fire Drill: December 14, 2014 @ 1:55 p.m. - 2:05 p.m.
School Security Drill (Lockdown Drill): December 16, 2014 @ 9:30 a.m. - 10:30 a.m.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

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PENNSAUKEN CAMPUS

D. Miscellaneous (continued)

| Monthly HIB Report | | | | | |
|--|---------------------|-------------------|---|--------------------------|--|
| December 3, 2014 to January 7, 2015: Pennsauken Campus | | | | | |
| 1. Number of reports of HIB this month: | 1 | | Number of HIB reported this year: | 4 | |
| | 0 | | Number of confirmed HIB this year: | 0 | |
| 2. Status of investigated HIB incidents: | | | | | |
| Investigated and not confirmed*: 1 | | | | | |
| Investigated and confirmed*: 0 | | | | | |
| *Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE. | | | | | |
| 3. Number of HIB incidents based on the following protected categories: | | | | | |
| Date | Number of Incidents | Lead Investigator | Measure Imposed | Training (if applicable) | Program Implementation (if applicable) |
| Race | | | | | |
| Color | | | | | |
| Religion | | | | | |
| Ancestry | | | | | |
| National Origin | | | | | |
| Gender | | | | | |
| Sexual Orientation | | | | | |
| Gender Identity and Expression | | | | | |
| Mental Disability | | | | | |
| Physical Disability | | | | | |
| Sensory Disability | | | | | |
| Other Distinguishing Characteristic | | | | | |

GLOUCESTER TOWNSHIP CAMPUS

INFORMATIONAL ITEM(S): As requested by the NJDOE, the Electronic Violence & Vandalism Reporting System (EVVRS) data for the Gloucester Township Campus of CCTS as of December 31, 2014 for the 2014-2015 school year was as follows: Category A Incidents: 0; Category B Incidents: 5; HIB Incidents Confirmed: 2; Possession of a knife: 3; Other Incidents: 15 (Fights: 1; Drug Use Confirmed: 11; Theft: 3).

The principal recommends the following:

On motion of Mr. Mueller, seconded by Mr. Fisher, to approve and ratify the following requests.

A. Expenditures

1. To authorize and ratify the payment for internal coverage, December 1-31, 2014, pursuant to the 2011-2014 CAM/VOC Education Association Agreement: 12 teacher(s) covered 36 class period(s) at \$37.00 per period: \$1,332.00. The following teacher(s) provided coverage:

| | | |
|-------------------|-------------------|-------------------|
| Cheryl Adams | Anthony Copestick | Cainan Noon |
| Carolynn Aspinall | Joseph Knowles | Nancy Previti |
| Corinne Attig | John Leopardi | Matthew Stagliano |
| Sandra Castagna | Don Ngo | Jimmy Ye |

2. To authorize the purchase of jackets for twenty members of the Cross Country team and two coaches, due to winning state championships for the New Jersey Technical Athletic Conference, at a cost not to exceed \$100.00 per jacket, to be paid by the board of education as per board policy #5440.

B. Field Trips

1. To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> |
|-------------|---|------------------|-----------------------------------|-----------------|
| *1/23/15 | Motion to add Revae Burton as a chaperone to Deptford Mall, Deptford, NJ (previously approved as TBD on 12/17/14) | | | |
| 1/28/15 | Berlin Community School, Berlin, NJ Educational Benefit: STEM Education presentation. | FIRST | Anthony DePrince, Suzanne Golt | 6 |

*Indicates a change from a previous board approved motion.

GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips (continued)

2. To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|---|------------------|------------------------------|-----------------|-----------------|--------------|
| 3/13/15 | Imprinted Sportswear Show, Convention Center, Atlantic City, NJ | Printing | Addie Pendleton, Brian Yukna | 19 | N/A | N/A |

Substitute coverage not to exceed: \$105.00
 Educational Benefit: Students will interact with vendors and manufacturers and see demonstrations of new technology at the largest trade show in industry.

3. To authorize the following field trips, to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

| <u>Date</u> | <u>Destination</u> | <u>Team/Club</u> | <u>Teacher(s)/Advisor(s)</u> | <u>Students</u> |
|-------------|---|------------------|------------------------------|-----------------|
| 2/7/15 | Monmouth County Academy of Allied Health, Neptune, NJ | HOSA | Kim Hultgren | 28 |

Educational Benefit: Students will participate in regional competitions.

C. Sport Schedules: None

D. Miscellaneous

1. To authorize the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

| <u>Date</u> | <u>Club/Class/Sport</u> | <u>Sell/Collect/Sponsor</u> | <u>Cost</u> |
|--------------------------------|---|---|-------------|
| *2/6/15 1/30/15 on 8/20/14) | Motion to change the date of the winter instrumental music recital (previously approved for | | |
| 1/26/15-2/15/15 | FBLA | Sell teddy/monkey grams | \$5.00 |
| 1/26/15-2/27/15 | FCCLA | Sell cocoa filled paper cones for hot chocolate | \$5.00 |

*Indicates a change from a previous board approved motion.

January 21, 2015

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous

1. Club/class/sport members to sell/collect/sponsor the following as fundraisers (continued):

| <u>Date</u> | <u>Club/Class/Sport</u> | <u>Sell/Collect/Sponsor</u> | <u>Cost</u> |
|-----------------|-------------------------|---|--------------------------------------|
| 2/6/15-2/22/15 | Performing Arts | Sell tickets for Children's Theatre performances to be held on 2/21/15 and 2/22/15 at 1:00 PM and 4:00 PM | \$5.00 |
| 2/19/15-5/30/15 | PBSIS/Student Council | Sell water/pretzels/snacks at sports events | \$.50-\$1.25 |
| 3/6/15 | NHS | Sponsor bowling night at 30 Strikes, Stratford, NJ | \$10.00 |
| 3/12/15 | Cosmetology | Sponsor Locks of Love | N/A |
| 4/1/15-6/11/15 | Sophomore Class | Sell tickets for Mr. CCTS event to be held on 6/11/15 at 7:00 PM | \$5.00 (adults) \$4.00 (students) |
| 4/1/15-6/11/15 | Sophomore Class | Sell Mr. CCTS candidates' photo buttons | \$.50 |
| 5/16/15 | NHS | Sponsor 5K walk/run for cystic fibrosis | \$5.00 (adults) \$3.00 (students) |
| 6/11/15 | Student Council | Sell water/pretzels/snacks at Mr. CCTS event | \$.50-\$1.25 |

2. To approve and ratify the following Structured Learning Experiences' Students*/Cooperative Education Students** changes for the 2014-2015 school year:

| <u>Student ID#</u> | <u>Assignment</u> | <u>Start Date/End Date</u> | <u>Transportation</u> | <u>Visitations Conducted By</u> |
|--------------------|-------------------------------------|----------------------------|-----------------------|---------------------------------|
| **110295 | CCTS/Asst. Principal/Bldg. 1 | 1/5/15-6/18/15 | N/A | Siobhan Kelly, Ed.D. |
| **110142 | CCTS/Instructional Materials Center | 1/15/15-6/18/15 | N/A | Siobhan Kelly, Ed.D. |

* SLE: Unpaid structured learning experience ***SLE: Paid structured learning experience
 ** Cooperative education: Paid learning experience ****SLE: Volunteer/Community Service/Service Learning

3. To approve Susan Orchard, a graduate of CCTS, to assist the cheerleading coaches and participate in practices in a volunteer coaching capacity, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant to N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. The purpose is to demonstrate skills and techniques. She understands that she will not be paid for the assistance and will only participate under the direct supervision of the cheerleading coaches.

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GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

4. To approve Addie Pendleton, printing/graphic arts teacher, and her students, to participate in the Academy of Screen & Digital Printing Technologies, "Tom Frecska Student Printing Competition." Projects will be submitted by May 15, 2015 for a chance to win an award and a \$500 scholarship. Teacher of winning submission receives \$500 towards school's graphic arts program.
5. To approve Addie Pendleton, printing/graphic arts teacher, and her students, to participate in the Antonelli Institute Graphic Design & Photography High School Competition, "Frozen in Time." Projects will be submitted by March 15, 2015 for a chance to win a trophy, certificate, and a voucher to attend a Saturday workshop for free. Teacher of winning student will be presented with a plaque.
6. To approve Addie Pendleton, printing/graphic arts teacher, and her students, to participate in B'nai B'rith International, "Diverse Minds Youth Writing Challenge." Projects will be submitted by March 6, 2015 for a chance to win a scholarship prize of up to \$5,000.00. First place winner's school will receive a \$500 grant; first place winner's teacher will receive a \$500 stipend for classroom materials.
7. To approve and ratify Jacqueline Domenus, a student at Rowan University, to complete her Clinical Practice, at the Gloucester Township Campus, January 20, 2015 through May 11, 2015. Ms. Domenus will be assigned to Matthew Stagliano, teacher of English.
8. To approve the following Rowan University students, to complete their Junior Field Experience: Practicum in Teaching & Learning B - Vocal, at the Gloucester Township Campus, March 3 and 10, 2015; students will visit from 7:50 am to 10:30 am. Students will be assigned to Jessica Thomas, teacher of music:

| | | | |
|--------------------|-------------------|-------------------------|---------------------|
| Chelsea Bader | Jamie Longacre | Leslie Marquez-Salmeron | Carrington Thompson |
| Catherine Chambers | Darrah Maffettone | Matthew McDermott | |
| Natalie Gattuso | Sarah Magno | Cheyenne Shaud | |

9. To approve the video productions career program to produce a one minute, public relations video for the Camden County Freeholders, at no cost to the board of education.

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GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

10. Motion to affirm the following Monthly Enrollment, Suspension and Drill Reports:
Enrollment Count for the Gloucester Township Campus as of December 23, 2014: 1,387
Monthly Suspension Report as of December 23, 2014: 12
Fire Drill: December 4, 2014 @ 1:11 - 1:17 p.m.
School Security Drill (Active Shooter): December 18, 2014 @ 7:56 - 8:06 a.m.

On roll call vote: **AYES: Mr. Mueller, Mr. Fisher, Dr. Mink**

NAYS: None

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

| Monthly HIB Report | | | | | |
|---|-----------|--------------|------------------------------------|--|----------------|
| December 5, 2014 to January 9, 2015: Gloucester Township Campus | | | | | |
| 1. Number of reports of HIB this month: | 3 | | Number of HIB reported this year: | 13 | |
| | | | Number of confirmed HIB this year: | 2 | |
| 2. Status of investigated HIB incidents: | | | | | |
| Investigated and not confirmed*: 3 | | | | | |
| Investigated and confirmed*: 0 | | | | | |
| *Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE. | | | | | |
| 3. Number of HIB incidents based on the following protected categories: | | | | | |
| | Number of | Lead | Measure | Training | Program |
| Date | Incidents | Investigator | Imposed | (if applicable) | Implementation |
| Race | | | | 12/11/14 CST HIB training by John Hourani | |
| Color | | | | | |
| Religion | | | | | |
| Ancestry | | | | | |
| National Origin | | | | | |
| Gender | | | | | |
| Sexual Orientation | | | | 12/12/14 Student assembly targeting core values – Reggie Dabbs | |
| Gender Identity and Expression | | | | | |
| Mental Disability | | | | | |
| Physical Disability | | | | | |
| Sensory Disability | | | | | |
| Other Distinguishing Characteristic | | | | | |

January 21, 2015

SPECIAL EDUCATION/CHILD STUDY TEAM

The director of special education recommends the following:

On motion of Mueller, seconded by Mr. Fisher, to approve and ratify the following requests.

A. Expenditures: None

B. Field Trips: None

C. Sport Schedules: None

D. Miscellaneous

1. To authorize and ratify the educational services for student, SID #2163246909. Instructional services provided by Mr. Thomas Mahoney, January 14, 2015, until March 26, 2015, at an hourly homebound rate of \$41.00, not to exceed \$4,500.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B of the 2011-2014 CAM/VOC Education Association Agreement.
2. To authorize and ratify the payment for compensatory education for student SID #2421005510. This homebound is authorized only after student is absent for more than 4 days in a two week period due to medical issues. Instructional services provided by Mr. Anthony Galindo, January 13, 2015 until June 30, 2015, at an hourly homebound rate of \$41.00, not to exceed, \$3,700.00 based on the Nonathletic Extracurricular Activities Salary Guide Schedule B of the 2011-2014 CAM/VOC Education Association Agreement.
3. To authorize and ratify the educational services for student, SID #4425710829. Instructional services provided by Ms. Megan Thompson, November 20, 2014, until May 6, 2015, at an hourly homebound rate of \$41.00, not to exceed \$4,500.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B of the 2011-2014 CAM/VOC Education Association Agreement.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

CURRICULUM/INSTRUCTION/ASSESSMENT/GRANTS

The assistant superintendent of curriculum, instruction, assessment and grants recommends the following:

On motion of Mr. Mueller, seconded by Mr. Fisher, to approve and ratify the following requests.

A. Expenditures: None

B. Employment

1. *Motion to extend the date to June 30, 2015, for Learning Tree Consultants, LLC, to provide classroom instructional support for Math and Science teachers, not to exceed \$4,800.00, funded by NCLB FY15 (previously approved on 8/20/14, September 1, 2014 - December 31, 2014).
2. To approve Solution Tree, Inc., to provide 14 days of training for administrators and teachers, on the PLC at Work™ model focused on learning, collaboration, and results, (sole provider), not to exceed \$133,421.00 (sole provider), effective July 1, 2015 through June 30, 2016, to be funded by NCLB FY16.
3. To approve Matthew Stagliano (GTC), to plan for a February 17, 2015 ELA Workshop, Using PARCC Tools to Inform Classroom Instructional Planning, not to exceed 3 hours, effective January 22, 2015 through February 6, 2015, at the curriculum rate of \$41.00, with the terms of the 2011-2014 CAM/VOC Education Agreement, or upon negotiations, funded by NCLB FY15.
4. To approve and ratify Cheryl Adams (GTC), to begin after school AHSA (Alternative High School Assessment) tutoring, and the administration of PATs (Performance Assessment Tasks), for a student, SID #2258511769, effective January 20, 2015 through February 6, 2015, not to exceed 15 hours, at the curriculum rate of \$41.00, not to exceed a total cost of \$615.00, with the terms of the 2011-2014 CAM/VOC Education Agreement, or upon negotiations, funded by NCLB FY15.

C. Field Trips: None

D. Miscellaneous

1. To authorize and ratify the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated:

| <u>Date</u> | <u>Destination</u> | <u>Teacher/Staff/Advisor/Coach</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|--|------------------------------------|-----------------|--------------|
| *1/15/15 | Motion to add Theresa Phillips to attend | RTI Classroom First Responders, | GTC Conference | |
| | Center, in place of Monique Randolph, at no cost to the BOE (previously approved on 12/17/14). | | | |

*Indicates a change from a previous board approved motion.

January 21, 2015

CURRICULUM/INSTRUCTION/ASSESSMENT/GRANTS

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

| <u>Date</u> | <u>Destination</u> | <u>Teacher/Staff/Advisor/Coach</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|--|------------------------------------|-----------------|-----------------------------------|
| 1/15/15 | NJDOE PARCC District Test Coordinators' Training, Rowan University, Sewell, NJ | Eva Cetrullo, Lara Hilaman | N/A | N/A |
| 1/22/15 | Criminal Justice, Law, & Homeland Security: Curriculum & Techniques to Create & Improve Programs, Raritan Valley Community College, Branchburg, NJ | Leigh Simpson | N/A | N/A |
| 1/22/15 | Promising Practice Application for the Character Education Partnership, EIRC, Mullica Hill, NJ | John Hourani, Brian Yukna | N/A | N/A |
| 1/23/15 | HSPA District Test Coordinator Training, NJDOE, The Hotel ML, Mt. Laurel, NJ | Theresa Phillips | N/A | N/A |
| 1/28/15 | Agriculture, Food and Natural Resources Programs of Study, Allentown High School, Allentown, NJ | Marianne Tracy | N/A | N/A |
| 1/28/15 | Learning Forward NJ Annual Conference - Deep Learning to Affect Change, Southard School, Howell, NJ Substitute coverage not to exceed: | Teri Hardmeyer, Matthew Stagliano | N/A | \$210.00 (Funded by NCLB FY15) |
| 1/28/15 | First Children Services Professional Development, First Children Services, Cherry Hill, NJ | Leo Lampman | N/A | N/A |

CURRICULUM/INSTRUCTION/ASSESSMENT/GRANTS

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

| <u>Date</u> | <u>Destination</u> | <u>Teacher/Staff/Advisor/Coach</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|---|---|-----------------|-----------------------------------|
| 1/30/15 | NJ Social Studies Supervisor Association (NJSSSA) Meeting, New Jersey Council for the Social Studies (NCSS), NJPSA/FEA Conference Center, Monroe Township, NJ | Karen DiGiacobbe | N/A | N/A |
| 1/30/15 | Torchiana Automotive Training Institute (TATI), Instructor Workshop, West Chester, PA | Brian Bakota, Bruce Berger, William Cantiello, Andrew McAlpin, Donald McCardell, Duane Raroha | N/A | N/A |
| | Substitute coverage not to exceed: | | | \$630.00 (Perkins FY14/15) |
| | Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel. | | | |
| 2/4/15 | NJASCD Annual Conference, Forsgate Country Club, Monroe Township, NJ | John Marcellus | | \$149.00 (Funded by NCLB FY15) |
| 2/10/15 | NJ MAP Matters Summit, Northwest Evaluation Association (NWEA), SRI & ETTC Building, Galloway, NJ | Tonya Davenport, Karen DiGiacobbe, Lara Hilaman | N/A | N/A |
| 2/12/15 | Harassment, Intimidation & Anti-Bullying Workshop, EIRC, Mullica Hill, NJ | Dawn Sponheimer | | \$149.00 |

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CURRICULUM/INSTRUCTION/ASSESSMENT/GRANTS

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

| <u>Date</u> | <u>Destination</u> | <u>Teacher/Staff/Advisor/Coach</u> | <u>Cost Per</u> | <u>Total</u> |
|----------------------|---|------------------------------------|-----------------|---------------------|
| 2/17/15 - 2/19/15 | Yoga in the Schools Symposium, Kripalu Center for Yoga and Health and Harvard University, Stockbridge, MA Substitute coverage not to exceed: | Christine Buck | N/A | N/A \$315.00 |
| | Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel. | | | |
| 2/20/15 | Student Counseling Roundtable, Camden County College, Cherry Hill, NJ | Sarah Daly | N/A | N/A |
| 2/22/15 - 2/27/15 | PARCC ELA State Content Item Review, Hyatt Regency O'Hare, Chicago, IL | Matthew Stagliano | N/A | N/A |
| | Substitute coverage (\$105.00 per day) and all incidentals fully reimbursable through PARCC, Inc. | | | |
| | Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel. | | | |
| 3/5/15 | A Basic Guide to Intervention and Referral Services (I&RS), NJPSA, Monroe Township, NJ | Christian Galietta | | \$149.00 |
| 3/6/15 | Oppositional Defiant & Disruptive Children & Adolescents: Non-Medication Approaches to the Most Challenging Behaviors, PESI, Holiday Inn, Cherry Hill, NJ | Christine Swider, Stacey Whelan | \$189.99 | \$379.98 |

CURRICULUM/INSTRUCTION/ASSESSMENT/GRANTS

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

| <u>Date</u> | <u>Destination</u> | <u>Teacher/Staff/Advisor/Coach</u> | <u>Cost Per</u> | <u>Total</u> |
|-------------|---|--|-----------------|---|
| 3/11/15 | Automotive Training Center's (ATC) Annual High School Instructor's Seminar, ATC Training Center, Warminster, PA Substitute coverage not to exceed: | Donald McCardell | N/A | N/A \$105.00 |
| | Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel. | | | |
| 3/13/15 | Section 504 in New Jersey: An Updated Guide to Identifying & Planning for Students with Disabilities in the Schools, PESI, Holiday Inn, Cherry Hill, NJ | Monique Randolph | | \$189.99 |
| 3/18/15 | New Jersey Council of County Vocational-Technical Schools' Winter Meeting, Forsgate County Club, Monroe Township, NJ | Patricia Fitzgerald, Siobhan Kelly, Scott Kipers, John Marcellus | \$65.00 | \$260.00 |
| 3/24/15 | TechFest 2015, Library Link NJ Gloucester County Library System, Mullica Hill Branch, Mullica Hill, NJ | Rosemary Korn | | \$15.00 |
| 3/31/15 | Evaluating Employees Rights, Legal One, FEA, Monroe Township, NJ | Leigh Simpson | | \$150.00 |
| 5/13/15 | Fundamentals of Searches and Seizures Involving Students, Legal One, FEA, Monroe Township, NJ | Christian Galietta | (Funded by | NCLB FY15) \$150.00 (Funded by NCLB FY15) |
| 5/28/15 | Career Technical Education Conference, The College of NJ, Ewing Township, NJ | Patricia Fitzgerald, John Marcellus | N/A | N/A |

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

CENTRAL ADMINISTRATION

The superintendent of schools recommends the following:

On motion of Mr. Fisher, seconded by Mr. Mueller, to approve and ratify the following requests.

A. Resignations/Terminations/Retirements

To approve and ratify the employment status of the following employee(s) for the reason indicated:

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Effective</u> | <u>Reason</u> |
|---|----------------------------|-----------------|------------------|---------------|
| *Motion to remove the resignation of Mary Beth Donohue (previously approved 12/17/14) | | | | |
| Mary Holben | Culinary Arts Teacher | GTC | 7/1/15 | Retirement |
| Susan Michaleski | Teacher of the Handicapped | PC | 7/1/15 | Retirement |
| Christopher Reinert | Custodian | PC | 1/24/15 | Resignation |
| Tristen Sheridan | Part-time Technician | GTC | 12/31/14 | Resignation |

B. Employment

1. To approve and ratify the employment of the following substitute teacher(s), for the 2014-2015 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq.:

| | | |
|--------------------|-----------------------|-------------------|
| Bralinda Christian | Belinda Gordon-Pellot | Sheila Williamson |
| Alexandra Grote | YuJuan Tan | |

2. To approve the employment of the following administrators, as attendance officers (part-time), for the 2014-2015 school year, at a stipend approved by the board of education:

| <u>Name</u> | <u>Location</u> | <u>Stipend</u> |
|------------------|-----------------|----------------|
| Eva Cetrullo | GTC | \$4,500 |
| Angelo DeStefano | PC | \$4,500 |

3. To approve the reassignment of the following administrator, effective January 22, 2015 through June 30, 2015, commensurate with the terms of the 2011-2014 Administrators' Association Agreement or upon negotiations:

| <u>Name</u> | <u>Previous Assignment</u> | <u>New Assignment</u> | <u>Months</u> | <u>Salary</u> |
|------------------|--------------------------------------|------------------------------------|---------------|----------------------|
| Gregory Cappello | 0242-Asst. Principal/PC (tenured) | 0241-Principal/PC (non-tenured) | 12 | \$110,500 (prorated) |

*Indicates a change from a previous board approved motion.

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CENTRAL ADMINISTRATION

B. Employment (continued):

- 4. To approve the reassignment of the following non-affiliated employee, effective January 22, 2015 through June 30, 2015, at a salary determined by the board of education:

| <u>Name</u> | <u>Previous Assignment</u> | <u>New Assignment</u> | <u>Months</u> | <u>Salary</u> |
|------------------|--|---------------------------------|---------------|---------------------|
| Kathleen Cassidy | 0499 Non-Supv Coord. (of Admissions & Student Services) | 9000-Manager of Human Resources | 12 | \$93,300 (prorated) |

- 5. *Motion to change the district's representative for Affirmative Action Officer/Desegregation/Title IX/Global Compliance Coordinator to Kathleen Cassidy (previously approved 11/3/14 as Bonnie Durante)

- 6. To approve the employment of the following full-time, ten-month teacher(s), based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at the appropriate salary(ies) commensurate with the terms of the 2011-2014 CAM/VOC Education Association Agreement or upon negotiations (pending clearances/employment/education verifications):

| <u>Name</u> | <u>Position</u> | <u>Effective</u> | <u>Location</u> | <u>Column</u> | <u>Step</u> | <u>Position</u> |
|--------------------|---------------------------------|------------------|-----------------|---------------|-------------|---------------------|
| Kristine McClellan | 2405-Teacher of the Handicapped | 1/22/15 | GTC | A | 1 | \$47,656 (prorated) |

- 7. To approve the employment of the following coaches/advisors, January 22, 2014, through June 30, 2015, at the amount listed, based on the Extracurricular Salary Guide B of the 2014-2015 CAM/VOC Education Association Agreement or upon negotiations:

PENNSAUKEN CAMPUS

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Salary</u> |
|---------------------|--------------------------|-------------|--------------------|
| Elizabeth Krupinski | Assistant Softball Coach | 4 | \$6,609 (prorated) |

- 8. To approve the employment of the following part-time employee(s), for the 2014-2015 school year, not to exceed 29 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., as well as certification related to the position:

| <u>Name</u> | <u>Part-Time Position</u> | <u>Location</u> | <u>Effective</u> | <u>Hourly Rate of Pay</u> |
|------------------|---------------------------|-----------------|------------------|---------------------------|
| Lawrence Russell | Bus Driver | PC | 1/22/15 | \$15.00 |

C. Field Trips - None

*Indicates a change from a previous board approved motion.

CENTRAL ADMINISTRATION (continued)

D. Miscellaneous

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be ratified for 008161, December 16, 2014 through February 24, 2015.

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be ratified for 010395, January 5, 2015, intermittently, through February 13, 2015.

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, under the guidelines of New Jersey Statute 18A:36A-14 to develop the Special Education Program for Hope Community Charter School in Camden, NJ, be approved for 006408, February 3, 2014 through June 30, 2015.

4. To approve the revision of the Confidential Secretary position description, as inserted on page 246-CC through 246-EE.

5. To approve to post the position of Confidential Secretary (to the Manager of Human Resources).

6. To approve the implementation of the training, support and evaluation process of the Provisional Teacher Program for the following teacher during the 2014-2015 school year:

| <u>Name</u> | <u>Course</u> | <u>Campus</u> | <u>Primary Mentor</u> |
|--------------------|----------------------------|---------------|-----------------------|
| Kristine McClellan | Teacher of the Handicapped | GTC | Janice Conley |

ADDENDUM

CENTRAL ADMINISTRATION

The superintendent of schools recommends the following:

A. Resignations/Terminations/Retirements - None

B. Employment

To approve the employment of the following full-time, non-affiliated employee, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at a salary determined by the board of education, (pending clearances/employment/education verifications):

| <u>Name</u> | <u>Position</u> | <u>Location</u> | <u>Effective</u> | <u>Months</u> | <u>Salary</u> |
|----------------------|-------------------------|-----------------|---------------------|---------------|---------------------|
| Jenny Chew Iacovelli | 9000-Payroll Accountant | ADM | 3/22/15 (or sooner) | 12 | \$52,000 (prorated) |

C. Field Trips - None

D. Miscellaneous - None

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

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PUBLIC COMMENT - None

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

EXECUTIVE SESSION

On motion of Mr. Mueller, seconded by Mr. Fisher, to adjourn the open public meeting for the purpose of discussion in Executive Session.

The Board entered into Executive Session 8:01 p.m.

WHEREAS, the Camden County Technical Schools Board of Education ("Technical Schools") is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Technical Schools Board of Education to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Technical Schools hereby desires to adopt this Resolution to go into closed session at this time in order to:

- _____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;
- _____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;
- X Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues; Monthly HIB Reports and letter from parent of student.
- _____ Discuss Collective Bargaining Agreements;
- _____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;
- _____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;
- X Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Technical Schools are or may become a party and/or any matters falling within the attorney-client privilege; and/or Auditor's Contract.
- _____ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Technical Schools; _____

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EXECUTIVE SESSION (continued)

WEREAS, the Technical Schools believes that the matters discussed in closed session can be disclosed to the general public at such time when the President and Board Members of the Technical Schools have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the President and Board Members of the Technical Schools hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

RETURN TO PUBLIC SESSION

On motion of Mr. Mueller, seconded by Mr. Fisher, to return to open session at 8:38 p.m.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

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HIB REPORTS

On motion of Mr. Mueller seconded by Mr. Fisher, to affirm the action taken by the administrators on the monthly HIB Reports.

Pennsauken Campus

HIB Reports 12/3/14-1/7/15: Investigated: 1 HIB Non-Confirmed: 1

Year-to-Date HIB Reports Investigated: 4 Year-to-Date HIB Reports Confirmed: 0

Gloucester Township Campus

HIB Reports 12/5/14-1/9/15: Investigated: 3 HIB Confirmed: 0

Year-to-Date HIB Reports Investigated: 13 Year-to-Date HIB Reports Confirmed: 2

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

ADJOURNMENT

On motion of Mr. Fisher, seconded by Mr. Mueller, to adjourn meeting at 8:40 p.m.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

NAYS: None

Scott M. Kipers
School Business Administrator
Board Secretary