

PLEDGE OF ALLEGIANCE

OATH OF OFFICE - Scott M. Kipers, business administrator/board secretary, administered the required Oath for School Board Members to William T. Mink, Ed.D., appointed by the Board of Chosen Freeholders at its September 18, 2014 meeting, as a member of the Board of Education of the Technical Schools in the County of Camden for the term, effective September 18, 2014 and expiring November 1, 2018.

Call to order.

Present:

Mr. Bart Mueller  
Ms. C. Ann Volk  
Mr. Alfred C. Fisher  
Dr. William T. Mink

Absent:

Mr. Jason Ravitz

Also Present:

Ms. Patricia Fitzgerald  
Mr. Scott Kipers  
Mr. Michael Coluzzi, Esq.  
Ms. Christine Helmbold

BOARD MEMBERS 2014-2015 SCHOOL YEAR

<u>Name</u>	<u>Term Expiration</u>
William T. Mink	11-1-2018
Alfred C. Fisher	11-1-2016
Jason Ravitz	11-1-2015 (*Please note: Mr. Ravitz resigned effective 10/14/14)
Bart Mueller	11-1-2017
C. Ann Volk	Indefinite

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- (a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 6, 2013.
- (b) Mailing written notice to the Courier Post and South Jersey Times Newspapers on November 6, 2013.
- (c) Filing written notice with the County Clerk on November 13, 2013.

November 3, 2014

NOMINATIONS FOR THE OFFICE OF PRESIDENT

Scott M. Kipers, school business administrator/board secretary, asked for nominations for the office of president.

On motion of Mr. Mueller, seconded by Ms. Volk, that William T. Mink be nominated for the office of president.

On roll call vote:       AYES: Mr. Fisher, Mr. Mueller, Ms. Volk

                          NAYS: None

On motion of Mr. Mueller, seconded by Ms. Volk, that nominations for the office of president be closed and that a unanimous ballot, by acclamation, be cast.

On roll call vote:       AYES: Mr. Fisher, Mr. Mueller, Ms. Volk

                          NAYS: None

Scott M. Kipers, school business administrator/board secretary, declared William T. Mink, president

NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT

William T. Mink, board president, asked for nominations for the office of vice president.

On motion of Mr. Mueller, seconded by Ms. Volk, that Alfred C. Fisher be nominated for the office of vice president.

On roll call vote:       AYES: Mr. Mueller, Ms. Volk, Dr. Mink

                          NAYS: None

On motion of Mr. Mueller, seconded by Ms. Volk, that nominations for the office of vice president be closed and that a unanimous ballot, by acclamation, be cast.

On roll call vote:       AYES: Mr. Mueller, Ms. Volk, Dr. Mink

                          NAYS: None

William T. Mink, board president, declared Mr. Alfred C. Fisher, vice president.

November 3, 2014

PUBLIC COMMENT - None

- Please state your full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

CAMDEN COUNTY SCHOOL BOARDS ASSOCIATION

On motion of Dr. Mink, seconded by Ms. Volk, that the following board member be appointed as representative and alternate to the Camden County School Boards Association.

Ms. C. Ann Volk - Representative  
Mr. Bart Mueller - Alternate

On roll call vote:       AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink

NAYS: None

NEW JERSEY SCHOOL BOARDS ASSOCIATION

On motion of Mr. Mueller, seconded by Mr. Fisher, that the following board member be appointed as representative to the New Jersey School Boards Association.

Dr. William Mink - Representative

On roll call vote:       AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink

NAYS: None

DISTRICT REPRESENTATIVES

On motion of Mr. Mueller, seconded by Dr. Mink, to approve the following resolutions.

To approve the following resolution:

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following be designated for the 2014-2015 school year as district representatives in the following capacities:

Scott M. Kipers  
School Bus. Administrator/  
Board Secretary

Health & Safety Officer  
Hearing Officer for Student-Employee Related  
Issues (CEPA)/Right-To-Know District Officer and GTC  
Coordinator/OPRA Officer/Custodian of Records

Bonnie Durante  
Principal

Affirmative Action Office/Desegregation/Title IX/  
Global Compliance Coordinator

Leo Lampman  
Director of Special Education

504 Officer for Students and Staff

Alice Conley  
Director of Health and Physical Education

Right-To-Know Pennsauken Campus Coordinator

Christian Galietta  
Assistant Principal

Child Protection and Permanency  
(formerly the Division of Youth and Family Services, DYFS)

Dino Acevedo  
Chief Buildings and Grounds Officer

Integrated Pest Management

Eva Cetrullo, Dir. Of Student Personnel Serv.  
Angelo DeStefano, Assistant Principal

Attendance Officers

Eva Cetrullo, Dir. Of Student Personnel Serv.  
Angelo DeStefano, Assistant Principal

Homeless Liaison  
Homeless Liaison

November 3, 2014

FINANCIAL INSTITUTIONS

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Bank of America, Cherry Hill, NJ, be and is hereby designated as an official depository and that checks issued on the following accounts be signed as indicated:

<u>Account Number</u>	<u>Name</u>	<u>Signed by Officials</u>
381032718351	General Account	President and School Business Administrator/Board Secretary (2 signatures)
381032718416	Student Activities Gloucester Township	School Business Administrator/Board Secretary and Payroll Systems Operator (2 signatures)
381032718403	Student Activities Pennsauken Campus	School Business Administrator/Board Secretary and Payroll Systems Operator (2 signatures)
381032718393	Cafeteria Account	School Business Administrator/Board Secretary and Payroll Systems Operator (2 signatures)
381032718429	State Unemployment	School Business Administrator/Account Board Secretary and Payroll Systems Operator (2 signatures)
381032718432	Fred W. Fiene Scholarship Fund	School Business Administrator/Board Secretary and Payroll Systems Operator (2 signatures)
381032718380	Payroll	School Business Administrator/Board Secretary
381032718377	Payroll Agency	School Business Administrator/Board Secretary
381032718364	Flexible Spending Trust	School Business Administrator/Board Secretary
381032719897	Peter Urbano Sr. Scholarship Fund	School Business Administrator/Board Secretary and Payroll Systems Operator (2 signatures)

BE IT ALSO RESOLVED that the School Business Administrator/Board Secretary shall certify to Bank of America, Cherry Hill, NJ, the names of such officials and shall from time to time, as changes are made, immediately certify such changes to the bank.

November 3, 2014

FINANCIAL INSTITUTIONS (continued)

AMENDMENT TO RESOLUTION #1

A motion was made by Ms. Volk, seconded by Mr. Mueller, to amend Financial Institutions/Resolution #1 to add an additional signature (Board Vice President or Superintendent) for checks issued on the listed accounts and that all accounts have two (2) signatures.

On roll call vote:           AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink

                                  NAYS: None

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Bank of America, Cherry Hill, NJ, be and is hereby designated as an official depository for savings certificates, certificates of deposit and

BE IT ALSO RESOLVED that the Bank shall honor all withdrawals when signed by:

                                  President or Vice President or  
                                  School Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the School Business Administrator/Board Secretary shall certify to Bank of America, Cherry Hill, NJ the names of such officials and shall from time to time, as changes are made, immediately certify such changes to the bank.

AMENDMENT TO RESOLUTION #2

A motion was made by Ms. Volk, seconded by Mr. Mueller, to amend Financial Institutions/Resolution #2 approving the President and/or Vice President and School Business Administrator/Board Secretary to sign all withdrawals from the Bank of America, Chery Hill, NJ.

On roll call vote:           AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

                                  NAYS: None

November 3, 2014

FINANCIAL INSTITUTIONS (continued)

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that The South Jersey Federal Credit Union, Deptford, NJ, be also designated official depository of funds for the Camden County Technical Schools.

SCHEDULE OF MEETINGS

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the regular and special meetings of the board of education be determined as per the schedule below:

<u>Date</u>	<u>Campus</u>	<u>Location</u>	<u>Time</u>
November 19, 2014	Pennsauken Campus	Science & Horticultural Center	7:00 p.m.
December 17, 2014	Gloucester Township Campus	Board Conference Room	7:00 p.m.
January 21, 2015	Pennsauken Campus	Science & Horticultural Center	7:00 p.m.
February 18, 2015	Gloucester Township Campus	Board Conference Room	7:00 p.m.
March 18, 2015	Pennsauken Campus	Science & Horticultural Center	7:00 p.m.
To Be Determined		County Court House	To Be Determined
Board of School Estimates			
April 22, 2015	Gloucester Township Campus	Board Conference Room	7:00 p.m.
May 20, 2015	Pennsauken Campus	Science & Horticultural Center	7:00 p.m.
June 17, 2015	Gloucester Township Campus	Board Conference Room	7:00 p.m.
August 19, 2015	Pennsauken Campus	Science & Horticultural Center	7:00 p.m.
September 16, 2015	Gloucester Township Campus	Board Conference Room	7:00 p.m.
October 21, 2015	Pennsauken Campus	Science & Horticultural Center	7:00 p.m.
November 2, 2015	Gloucester Township Campus	Board Conference Room	9:30 a.m.
Organization Meeting			

OFFICIAL PUBLICATIONS

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the "Courier Post" newspaper be designated as the official newspaper for this school district and that the "South Jersey Times" and "Al Dia" newspapers also be designated as newspapers to receive the notices as required by the New Jersey "Open Public Meetings Act" (N.J.S.A. 10:4-6).

APPOINTMENTS

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Scott M. Kipers, school business administrator be appointed as secretary of the board of education for the 2014-2015 school year.

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Dr. Kathryn Lambert, school physician, be named "*Medical Inspector*" for Camden County Technical Schools for the 2014-2015 school year.

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Superintendent hereby recommends Valerie Carmody, part-time/temporary accountant, as the designee to reconcile bank statements and produce monthly financial reports for the 2014-2015 school year.

4. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that David C. Patterson, Esquire, Maressa ♦ Patterson, LLC, be appointed solicitor, effective November 3, 2014 through November 1, 2015 in accordance with Proposal received on October 16, 2014 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision, and inserted on page 135-A.

5. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Conner Strong and Buckelew, be appointed Health Benefits Consultant, effective January 1, 2015 through December 31, 2015 in accordance with Proposal received on October 16, 2014 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision, and inserted on page 135-B.



November 3, 2014

POLICY/CURRICULUM

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that it affirms and readopts the Board Policies and Procedures and by-laws that are posted on the district website.

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden to affirm and readopt the CORE Curriculum Content Standard District Curriculums as well as the CTE Curriculums.

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the textbooks itemized on Board bill lists be approved for use during the 2014-2015 school year.

PURCHASES

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Anna Marie Wright is hereby appointed a Qualified Purchasing Agent and Scott M. Kipers is hereby appointed Purchasing Agent and that the bid threshold be decreased to \$17,500 subject to provisions of 18A:18A-1 et seq. and 18A:18A-3 et seq and N.J.A.C. 5:34-5 et seq.

BOARD MEMBERS CODE OF ETHICS

On motion of Ms. Volk, seconded by Mr. Mueller, to approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the agenda item, Board Members Code of Ethics, be tabled until the November 19, 2014 the board of education meeting.

On roll call vote:           AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink

                                  NAYS: None

MISCELLANEOUS

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Board affirms the District Mission, Vision:

Mission Statement

- Assure all students are proficient in the Core Curriculum Content Standards
- Prepare all students for career and college success
- Develop ethical character
- Provide a safe, secure, and caring environment.

Vision Statement

- The Camden County Technical School District is dedicated to student success through college & career readiness in an ever-changing world environment.
- Students will develop into ethical citizens who demonstrate active inquiry, effective problem solving, while fostering creativity, communication, and collaboration skills. The student experience will include the core values of environmental awareness, emotional and social development, self-respect and respect for others.
- This vision will be achieved through a collaborative effort of students, parents and guardians, the staff, the greater Camden County community and the Board of Education.

The school's vision and mission was previously developed by the Strategic Planning Committee which consisted of the faculty/staff/administration and parents.

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Board approves:

- CCTS Nursing Service Plan and Standing Orders for the 2014-2015 School Year.
- CCTS Guidance Plan for the 2014-2015 School Year.
- CCTS Alcohol and other Drug Abuse Policies and Procedures for the school year 2014-2015.
- CCTS School Safety and Security Policies and Procedures for the school year 2014-2015.
- CCTS Student Code of Conduct and HIB Policies/Procedures.
- CCTS Policy and Procedures on reporting Potentially Missing or Abused Children.
- CCTS Student Handbooks 2014-2015.
- CCTS I & RS Action Plans.

November 3, 2014

MISCELLANEOUS (continued)

3. To approve the following resolution.

Motion to annually remind principals that viewing student records shall be only for those reasons listed in Board Policy. The Board, hereby, reports that the pupil records it authorizes certified school personnel to collect and maintain are: test scores/assessments, academic records, attendance records, behavior records and relevant Child Study Team records.

On roll call vote:           AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink

NAYS: None

A motion was made by Mr. Mueller, seconded by Mr. Fisher, to close the Organization Meeting.

On roll call vote:           AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink

NAYS: None

A motion was made by Mr. Mueller, seconded by Mr. Volk, to open the Regular Meeting.

On roll call vote:           AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink  
                                  NAYS: None

## REGULAR MEETING

Item of Discussion: Cellular Phones: The Board authorized Scott Kipers, School Business Administrator, to evaluate current cellular phone usage and costs by the district and recommend changes for the future.

The Superintendent recommends the following:

On motion of Mr. Mueller, seconded by Ms. Volk, to accept the resignation of Jason Ravitz as Board Member, effective October 14, 2014.

On roll call vote:           AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink  
                                  NAYS: None

Dr. Mink thanked Mr. Ravitz for his support to the Board of Education during his term as a board member to Camden County Technical Schools.

## FINANCIAL

On motion of Mr. Fisher, seconded by Mr. Mueller, to approve the following resolutions and requests.

### RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS' BOARD OF EDUCATION APPROVING SHARED SERVICES AGREEMENT WITH CAMDEN COUNTY COLLEGE

WHEREAS, the Camden County Technical Schools and the Camden County College have developed several Memorandums of Agreement for various programs between the two educational facilities; and

WHEREAS, it has been determined to consolidate four of these Memorandums of Agreement into a Shared Services Agreement between the two educational facilities; and

WHEREAS, a Shared Services Agreement is authorized pursuant to N.J.S.A. 40A:65-1, et seq. ("Uniform Shared Services and Consolidation Act") which permits two units to enter into an agreement for any service which any party to the Agreement is empowered to render within its jurisdiction; and is also encouraged by the County College Agreements Act at N.J.S.A. 18A:64A-25.10.

**REGULAR MEETING**

**FINANCIAL** (continued)

**Shared Services with Camden County College continued:**

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools' Board of Education that it hereby approves the attached Shared Services Agreement with Camden County College consolidating four of the Memorandums of Agreement between the two educational facilities, and inserted on page 135-C through 135-Q.

BE IT FURTHER RESOLVED that the appropriate Board of Education Officials are hereby authorized to execute said Agreement on behalf of the Camden County Technical Schools.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

A. PURCHASES - None

B. FIELD TRIPS - None

C. SPORTS SCHEDULES - None

D. MISCELLANEOUS

1. To approve to continue to utilize the state-approved Teacher Evaluation Model of the Danielson Framework for Teaching for the district teacher evaluation system, including the rubric related to this model, throughout the 2014-2015 school year.
2. To approve to continue to utilize the instruments using the state-approved Multidimensional Principal Performance Rubric (MPPR) and the Multidimensional Leadership Performance Rubric (MLPR), throughout the 2014-2015 school year.

On roll call vote: AYES: Mr. Fisher, Mr. Muller, \*Ms. Volk, \*Dr. Mink

NAYS: None

\*Ms. Volk and Dr. Mink abstained on Financial/Shared Services Agreement with Camden County College.

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November 3, 2014

PUBLIC COMMENT - None

- Please state your full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

ADJOURNMENT

On motion of Mr. Mueller, seconded by Ms. Volk, to adjourn the meeting at 10:17 a.m.

On roll call vote:           AYES: Mr. Fisher, Mr. Mueller, Ms. Volk, Dr. Mink

NAYS: None

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Scott M. Kipers  
School Business Administrator