

- 202 -
16-17
December 21, 2016

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- (a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 2, 2016 and December 9, 2016.
- (b) Mailing written notice to the Courier Post and South Jersey Times Newspapers on November 2, 2016 and December 9, 2016.
- (c) Filing written notice with the County Clerk on November 2, 2016 and December 9, 2016.

The regular meeting of the Board of Education of the Technical Schools in the County of Camden was held on December 21, 2016 at 7:00 p.m. in the in the Library (IMC) of the Gloucester Township Campus.

William T. Mink, Ed.D., president, called the meeting to order. The following members were present: Alfred C. Fisher, Michael Fuhrman, Louis Vizoco and William T. Mink, Ed.D. Lovell Pugh-Bassett, Ph.D., board member, was absent. Also present were Patricia Fitzgerald, Karen DiGiacobbe, Scott Kipers, Kathleen Cassidy, Greg Cappello, Leo Lampman, David C. Patterson, Esquire and Student Liaison, Lorena Rocha. Mr. Fetty, principal, was absent.

PLEDGE OF ALLEGIANCE - Led by the JROTC

HONORS AND RECOGNITION

Principal Cappello introduced and recognized the Teachers of the Year (Mr. Nucifore was absent) and the Educational Services Professionals of the Year for the Gloucester Township Campus and the Pennsauken Campus. All were presented with an honorary plaque.

- Teachers of the Year 2016-2017:

Merilee Waters, Video Production/Gloucester Township Campus
Brian Nucifore, Pre-Engineering/Pennsauken Campus

- Educational Services Professionals of the Year 2016-2017:

Suzanne Cherubini, School Counselor/Gloucester Township Campus
Monique Randolph, School Counselor/Pennsauken Campus

Dr. Siobhan Kelly introduced and gave background information on the Business Partner of the Year. Mr. Swartz was presented with an honorary plaque.

- Business Partner of the Year 2016-2017:

Jeffrey Swartz, Director/CEO of the Camden County Workforce and
Director of the Garden State Employment and Training Association

December 21, 2016

PRESENTATIONS: Performing Arts, Music, and Leadership

PRESIDENT'S REPORT: None

SUPERINTENDENT'S REPORT: Since the CCTS District was recently designated as a "High Performing" School District as a result of recent NJDOE QSAC monitoring, we are eligible to submit an Equivalency Application to the NJDOE, and, if approval is received, our NJQSAC state monitoring will be extended for three years.

OLD BUSINESS: None

BUSINESS OFFICE

Informational Item: 2015-2016 Comprehensive Annual Financial Report.

RESOLUTION FOR ACCEPTANCE OF ANNUAL AUDIT AND CORRECTIVE ACTION PLAN

On motion of Mr. Fuhrman, seconded by Mr. Vizoco, to approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Comprehensive Annual Financial Report, for the fiscal year ended June 30, 2016, be accepted and placed on file in the business office. The audit report is included in the financial section of the Comprehensive Annual Financial Report, and that the corrective action plan be implemented. The summary of the audit report was made available for public distribution.

The auditors' findings were presented and discussed by the Board Secretary. Additionally, the corrective actions and methods of implementation included in the Corrective Action Plan were discussed. The board approved that the corrective action be implemented as inserted on page 240-A.

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

 NAYS: None

BUSINESS OFFICE

The school business administrator recommends the following:

On motion of Mr. Fuhrman, seconded by Mr. Vizoco, to approve and ratify the following requests.

MINUTES

To approve the minutes of the November 16, 2016 meeting of the board of education.

FINANCIAL

Board Secretary's Certification.

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2016. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and inserted on page 240-B through 240-V.
2. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2016. The Reconciliation Report and Secretary's Report are in agreement for the month of October 2016.
3. Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve and ratify the board officer's action in paying payroll and accounts payable warrants issued since the last board meeting as categorized below, and inserted on page 240-W through 240-MMMM.

November 2016/December 2016

<u>Item</u>	<u>Date</u>	<u>Amount</u>
Bill List (Funds 11/20/30)	11/22/16	\$ 93,201.28
Payroll (Funds 10/11/20/60)	11/30/16	\$ 1,179,326.78
Bill List (Fund 11)	12/07/16	\$ 9,568.21
Bill List (Fund 11)	12/12/16	\$ 445,323.29
Payroll (Funds 10/11/20/60)	12/15/16	\$ 1,382,888.61
Bill List (Funds 11/20/30)	12/22/16	\$ 1,792,292.46
Bill List (Fund 60)	12/22/16	\$ 177,956.44*
Bill List (Fund 60)	12/22/16	\$ 1,660.26**
Bill List (Fund 60)	12/22/16	\$ 593.99***
Total		<u>\$ 5,082,811.32</u>

* Food Service

** Early Childhood Education

*** Summer Camp

BUSINESS OFFICE

FINANCIAL (continued)

6. To approve the appropriation adjustments (October 2016) made within the 2016-2017 school budget as previously reviewed and approved by the superintendent and inserted on page 240-NNNN through TTTT.
7. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that E-Rate Consulting, Inc., be appointed E-Rate Consultant, effective January 1, 2017 through December 31, 2017 in accordance with Proposal received on October 28, 2016 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision, as inserted on page 240-UUUU.

8. To approve the following resolution.

WHEREAS, the Camden County Technical Schools enters into certain types of contracts with vendors where the initial cost on same is less than \$17,500; and

WHEREAS, because of the nature of these contracts, the total amount of said contract is unable to be determined during the term of said contract because of the type of services provided; and

WHEREAS, however, once it is determined and certified in writing that the value of these services will exceed \$17,500, it is necessary for the Technical Schools to require submission of additional documentation from said vendor; and

WHEREAS, the contract for Follett School Solutions will now exceed \$17,500 which requires the filing of a Political Contribution Disclosure Form; and

WHEREAS, Follett School Solutions has completed and submitted a Political Contribution Disclosure Form which certifies that Follett School Solutions, has not made any reportable contributions to a political candidate committee in the County of Camden in the previous year, and that the continuation of the contract will prohibit Follett School Solutions, from making any reportable contributions through the term of this contract.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools, County of Camden and State of New Jersey that for the reasons set forth in the Preamble hereinabove, it hereby acknowledges that the Political Contribution Disclosure Form has been provided by Follett School Solutions, together with a Determination of Value signed by the Business Administrator for the Camden County Technical Schools, that said contract now exceeds the sum of \$17,500.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BUSINESS OFFICE

FINANCIAL (continued)

9. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Shared Services agreement between the Camden County Technical Schools and the County of Camden for the provision of Employee Benefits Administration Services is hereby approved for the period January 1, 2017 through December 31, 2021, and inserted on page 240-VVVV through 240-GGGG.

10. To approve and ratify the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Shared Services agreement between the Camden County Technical Schools and the County of Camden for the provision of Procurement Management Services is hereby approved for the period September 1, 2016 through August 31, 2021, and inserted on page 240-HHHH through 240-SSSS.

11. To approve the following resolution.

RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS APPOINTING SPECIAL COUNSEL TO
NEGOTIATE COLLECTIVE BARGAINING CONTRACTS

WHEREAS, the present Collective Bargaining Agreement for the various units at the Camden County Technical Schools will be expiring on June 30, 2017; and

WHEREAS, it is necessary to appoint Special Labor Counsel to undertake negotiations on each of those Contracts on behalf of the Camden County Technical Schools Board of Education; and

WHEREAS, the County of Camden has already prequalified Special Counsel firms to perform this type work through an omnibus Request for Proposal; and

WHEREAS, the Law Firm of Brown & Connery, LLP, of Westmont, New Jersey, has the necessary qualifications and experience to conduct negotiations on the Collective Bargaining Contracts presently expiring on June 30, 2017, said law firm having been previously qualified by the County of Camden through a Request for Proposal process to be utilized by all affiliated Camden County entities including the Camden County Technical Schools.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools Board of Education that it hereby appoints Brown & Connery, LLP, as Special Labor Counsel to negotiate the Collective Bargaining Contracts with the following Bargaining Units:

- CAM/VOC Education Association
- The Administrators' Association of Camden County Technical Schools
- The Federation of Educational Services Professionals
- AFSCME, AFL-CIO District Council No. 71

BE IT FURTHER RESOLVED that the appropriate Board of Education Officials are hereby authorized to execute the Contract with Brown & Connery, LLP, to perform these Collective Bargaining Contract Services.

BUSINESS OFFICE (continued)

A. Purchases

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization/ratification is hereby granted to approve the state contract purchases, for the period November 2, 2016 through December 7, 2016 totaling \$400,641.41.

Date	Vendor	Department	State Contract #	Amount
11/2	MSC Industrial Supply Co.	Pre-Engineering	A79894	\$29.40
11/2	Office Basics	High School	A-1/2016	\$2.59
11/2	Office Basics	Video Production	A-1/2016	\$174.77
11/2	Office Basics	High School	A-1/2016	\$12.72
11/2	Office Basics	English	A-1/2016	\$121.14
11/2	Office Basics	Special Ed.	A-1/2016	\$86.09
11/2	Office Basics	Social Studies	A-1/2016	\$401.97
11/2	Office Basics	Science	A-1/2016	\$164.60
11/2	Office Basics	Cosmetology	A-1/2016	\$134.27
11/2	US Foods	Baking	14-10	\$63.75
11/2	US Foods	Culinary Arts	14-10	\$225.33
11/2	US Foods	Culinary Arts	14-10	\$132.18
11/2	US Foods	Culinary Arts	14-10	\$16.70
11/2	Mechanics Auto Parts Inc.	Buildings & Grounds	80212	\$52.10
11/2	Grainger	Buildings & Grounds	A79875	\$417.32
11/2	Mechanics Auto Parts Inc.	Buildings & Grounds	80212	\$243.17
11/2	Cintas	Buildings & Grounds	US Commodities Contract 13406	\$10,808.78
11/2	Mechanics Auto Parts Inc.	Buildings & Grounds	80212	\$33.36

BUSINESS OFFICE

A. Purchases (continued)

1. State Contract purchases continued:

11/2	Mechanics Auto Parts Inc.	Buildings & Grounds	80212.00	\$36.25
11/14	Mechanics Auto Parts Inc.	Buildings & Grounds	80212	\$199.66
11/14	Wolfington Body Company	Buildings & Grounds	A42076	\$707.46
11/14	Marlee Contractors LLC	Business Office	14-04	\$573.49
11/14	Environmental Resolutions	Buildings & Grounds	RFP 15-09	\$5,500.00
11/14	Barton Carpets	Buildings & Grounds	A81748	\$1,563.17
11/14	Grainger	Buildings & Grounds	A79875	\$6,391.96
11/14	Supply Works	Buildings & Grounds	14/15-34	\$5,131.52
11/14	Apple Computer	Tech Services	15/16-59	\$55,154.70
11/14	Grainger	Buildings & Grounds	A79875	\$46.92
11/14	Wolfington Body Company	Buildings & Grounds	A42076	\$186.90
11/18	Preferred Party Place	Buildings & Grounds	A-60/15	\$188.50
11/23	Mechanics Auto Parts Inc.	Buildings & Grounds	062916 - GPC	\$142.53
11/23	Mechanics Auto Parts Inc.	Buildings & Grounds	42093	\$193.76
11/23	Diamond Construction	Buildings & Grounds	EDS BID#6887/#24A	\$32,993.00
11/23	US Foods	Culinary Arts	14-10	\$536.03
11/23	US Foods	Culinary Express	14-10	\$90.47
11/23	US Foods	Baking	14-10	\$147.44
11/23	US Foods	Culinary Arts	14-10	\$71.66
11/23	US Foods	Culinary Express	14-10	\$43.57
11/23	US Foods	Culinary Express	14-10	\$192.92
11/23	US Foods	Culinary Arts	14-10	\$74.30
11/23	Grainger	Auto Tech	A79875	\$1,686.24
11/23	D&E Window and Door	Capital Projects	15-22	\$3,087.32

BUSINESS OFFICE

A. Purchases (continued)

1. State Contract purchases continued:

11/23	D&E Window and Door	Capital Projects	15-22	\$3,524.27
11/29	Northeast Electrical	GCT/Video	EDU services/co-op	\$116,279.29
12/2	US Foods	Culinary Arts	14-10	\$222.68
12/2	US Foods	Baking	14-10	\$138.29
12/2	US Foods	Culinary Express	14-10	\$96.11
12/2	US Foods	Culinary Arts	14-10	\$16.70
12/2	US Foods	Culinary Express	14-10	\$147.16
12/2	Grainger	Buildings & Grounds	A79875	\$2,945.37
12/2	Grainger	Buildings & Grounds	A79875	\$148.56
12/2	Mack Industries	Buildings & Grounds	Ed Data - #6860	\$8,995.00
12/2	Palmer Snyder	Buildings & Grounds	A83751	\$4,831.79
12/2	Mechanics Auto Parts	Building & Grounds	NJPA 062916-GPC	167.06
12/2	Mechanics Auto Parts	Building & Grounds	NJPA 062916-GPC	\$17.58
12/2	Wolfington Body	Building & Grounds	A42076	\$189.38
12/2	Kencor Elevator	Building & Grounds	EDS Bid 36064 pkg #12	\$96.00
12/2	Giles & Ransome	Building & Grounds	NJPA #080613-CAT	\$3,866.50
12/2	Hewlett Packard	Tech Services	MNNVP-133-MO483-89974	\$280.00
12/2	Grainger	Robotics	A79875	\$140.25
12/2	Paper Mart	Print	A-26/2016	\$1,448.61
12/2	W B Mason	Print	A-26/2016	\$83.60

BUSINESS OFFICE

A. Purchases (continued)

1. State Contract purchases continued:

12/2	Grainger	Welding	A79875	\$405.80
12/2	Grainger	Building Maintenance	A79875	\$3,051.80
12/2	CDW Government	Tech Services	#665MC3CCPS 15/16-11	\$33.50
12/2	CDW Government	Tech Services	#665MC3CCPS 15/16-11	\$824.46
12/2	Office Basics	Business Office	A-1/2016	\$12.99
12/2	Grainger	Welding	A79875	\$2,276.04
12/2	Grainger	Welding	A79875	\$709.32
12/2	Grainger	Auto Tech	A79875	\$114.09
12/2	CDW Government	Tech Services	#65MCECCPS 15/16-11	\$4,870.00
12/2	Northeast Electrical	Video Production	Educational Services Co-Op	\$116,279.29
6-Dec	Mechanics Auto Parts	Building & Grounds	NJPA 062916- GPC	\$49.05
6-Dec	US Foods	Culinary Arts	14-10	\$217.95
6-Dec	US Foods	Baking	14-10	\$102.91
				\$400,641.41

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to accept change order #2 for R. Wilkinson and Sons Construction, Inc., new TV Studio, Building #2, Gloucester Township Campus, in the amount of \$19,396.50, pending approval of the County Superintendent of Schools to transfer funds from fund 11 to fund 12 and inserted on page 240-TTTTT.

BUSINESS OFFICE (continued)

B. Field Trips - None

C. Sport Schedules - None

D. Miscellaneous

1. To authorize/ratify the following organizations/schools to use the facilities, at the designated campus, at fees (if applicable) approved by the board of education and subject to availability:

<u>Date</u>	<u>Organization</u>	<u>Facility Requested for Use</u>	<u>Campus</u>	<u>Fee</u>
12/22/16 10:00 am - 4:00 pm	Chartwells Dining Services Management Meeting	Trade Winds Lounge	GTC	N/A
01/12/17 & 05/11/17 5:30 - 7:30 pm	Camden County College Open House	Cafetorium, Cafeteria & various career programs	GTC	N/A
01/14/17	Jersey Surf World Class Drum Corps	Pool and Locker Rooms	GTC	*900.00
02/18/17 03/18/17				
Time to be determined				
02/12/17 5:00 am - 9:00 pm	Public Testimony of Admin. Code Chapter 23A (Listening Session) Guest: Paula Bloom, NJDOE CC Office of Ed. Contact: Arenda Kelly-Fleming	Business Conference Center	GTC	N/A
02/13-14/17 7:30 am - 2:30 pm	Freshman Health Class Guest: Patrina Larmond, CVS Pharmacist Contact: Dawn Sponheimer, SAC	Business Conference Center	GTC	N/A
02/23-24/16 7:30- am - 2:30 pm	Drugs and Alcohol Prevention Guest: Dave Groves, Cooper Hospital Contact: Anthony Copestick	Business Conference Center	GTC	N/A
03/11/17 through 05/06/17 Saturdays 7:00 am - 3:00 pm	Educational Testing Service Administering the SAT's Contact: Joseph Jacob, Director of School Counseling at CCTS/PC	Main Building	PC	N/A
04/05/17 7:30 am - 2:30 pm	Gloucester Township Rotary Mtg. Guests: Michael VanStine President and Rotary Members Contact: John Kammner,	Business Conference Center	GTC	N/A
05/02/17 7:30 am - 2:30 pm	AP computer Science A Exam Contact: Lara Hilaman	Business Conference Center	GTC	N/A

*Fees are approximate due to facility availability (e.g. cancellations due to weather conditions).

**Indicates a change from a previous board approved motion.

BUSINESS OFFICE

D. Miscellaneous (continued)

2. *Motion to approve for the automotive technology program at the Pennsauken Campus (Mr. Cantiello), to accept a donation of the following vehicle, for instructional purposes only, from the Toyota Training & Education Network (T-TEN). This was previously approved on the May 18, 2016 agenda for two vehicles:

2004 Toyota Sienna VIN#5TDBA22C04S000530

3. To approve Duane Raroha, automotive technology instructor, GTC, to donate a 1995 Buick LeSabre, VIN # 1G4HP52L9SH448370, to his career program for instructional purposes only.
4. To approve the GTC and PC automotive technology programs to accept donations of engines and supercharges from the Camden County College auto program.
5. To approve the posting for a new part-time position for a drafting services provider (see Human Resources section of Board Agenda for position description) to perform drafting services for the school district during the 2016-2017 SY. These services will include but not to be limited to the following: identifying and designing/drafting areas related to lead testing in the school district. Cost for services per hour, not to exceed \$21.00.
6. To approve the revised District Purchasing Manual as inserted on page 240-UUUUU through 240-SSSSSS.
7. To approve of the following resolution.

RESOLUTION APPROVING BARGAINED AGREEMENT BETWEEN THE CAMDEN COUNTY TECHNICAL SCHOOLS' BOARD OF EDUCATION AND THE FEDERATION OF EDUCATIONAL SERVICES PROFESSIONALS

WHEREAS, the Camden County Technical Schools' Board of Education has been in contract negotiations with the Federation of Educational Services Professionals (FESP); and

WHEREAS, a negotiated agreement has been reached between the parties to finalize a contract for the years July 1, 2014 through June 30, 2017, and

WHEREAS, the Members of the Board of Education for the Camden County Technical Schools have reviewed said Agreement and find same to be in form satisfactory for approval.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools' Board of Education that it hereby approves the Bargained Agreement with the Federation of Educational Services Professionals and authorizes the appropriate Board Officials to execute said Bargained Agreement conditioned on ratification by the Union. (Inserted on page 240-TTTTTT through 240-GGGGGGGG.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

*Indicates a change from a previous board approved motion.

BUSINESS OFFICE (continued)

ADDENDUM

The business administrator recommends the following:

FINANCIAL: None

A. Purchases: None

B. Field Trips: None

C. Sports Schedules: None

D. Miscellaneous

To approve the inserted CAM/VOC Education Association Schedule B Arbitration Resolution, effective the 2016-2017 school year, and inserted on page 240-~~HHHHHHHHH~~ through 240-JJJJJJJJJ.

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

NAYS: None

PENNSAUKEN CAMPUS (Principal Cappello read the following in the absence of Principal Fetty)

INFORMATIONAL ITEM(S): 1. Highlights of Student Activities/Achievements

2. Teacher of the Year: Brian Nucifore, Teacher of Mathematics and Pre-Engineering
3. Educational Services Professional of the Year: Monique Randolph, School Counselor
4. Penn Tech Girls' Volleyball received the Joseph Haas Sportsmanship Award sponsored by the New Jersey Volleyball Officials Association.
5. The following are placements of Structured Learning Experiences Student(s)/Cooperative Education Student(s) for the 2016-2017 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>
130245	AMC Theaters	11/1/16-6/30/17
136223	Lexus of Cherry Hill	11/7/16-6/30/17
136019	Jiffy Lube	11/18/16-6/30/17
146236	Chicken Now	11/18/16-6/30/17
136060	Wendy's	11/22/16-6/30/17
136178	WAWA	12/6/16-6/30/2016

6. The following students required home instruction services prior to or after the November Board of Education meeting. All homebound instructors (certificated staff) were approved per the resolution on the August 24, 2016 Board Minutes:

<u>Student SID#</u>	<u>Time Frame</u>	<u>Certified Staff</u>	<u>Total Cost/Not to Exceed</u>
7804821103	12/1/16-2/15/17	Anne Maxfield	\$2,050.00

The principal recommends the following:

On motion of Mr. Vizoco, seconded by Mr. Fisher, to approve and ratify the following requests.

A. Expenditures

To authorize and ratify the payment for internal coverage, November, 1, 2016-November 30, 2016, pursuant to the 2014-2017 CAM/VOC Education Association Agreement: 18 teacher(s) covered 24 class period(s) @ \$37.00 per period: \$888.00. The following teacher(s) provided coverage:

Anita Ackerman-Dellanevea	Michael Grossman	Renee Knurowski	Nicholas Raymond
Amy Carruth	Vanarosa Howell	Elizabeth Livingston	Leslie Steidler
Edward Fitzpatrick	Kathy Hyatt	Melissa Minuto	Danielle Tsoukalas
Valerie Garcia	Lauren Iannece	Thomas Mitchell	
Jon Greenstein	Anne Johnson	Shamima Nasrin	

PENNSAUKEN CAMPUS

B. Field Trips

1. To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
12/14/16	Olympic Conf., Laurel Lanes, Maple Shade, NJ Registration: Educational Benefit(s): Competition, teamwork, and leadership	Bowling	Frank Williams	20		\$170.00
1/13/17	State Officers' Meeting, Sewell, N.J. Substitute coverage not to exceed: \$105.00 per day: Educational Benefit(s): Leadership	SkillsUSA	Rick Zadroga	1		\$105.00
1/13/17	Morphotrust Fingerprinting, CCTS-GTC Substitute coverage not to exceed: Educational Benefits: This is required fingerprinting for CNA students.	Allied Health	Sandra Batdorf	18		\$105.00
1/27/17 2/3/17	Abigail House, Camden, NJ Substitute coverage not to exceed: 3 @ \$105.00 x 2 days: Educational Benefit(s): Students will see in person what they have been learning in class.	Allied Health	Terry Lee, Carol Bordash-Pauloski	20		\$420.00

2. To authorize the following field trips, to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/21/17	Southern Regional Competition, Westhampton, NJ Registration fee: 20 students @ \$30.00 per student (Paid by HOSA Student Activities Account) Educational Benefit(s): Competition regarding Patient Care and Medical Office.	HOSA	Sandy Batdorf, Terry Lee	20

PENNSAUKEN CAMPUS

B. Field Trips

2. During non-school hours; no local funds requested (continued):

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/29/17	Pinsetters, Pennsauken, NJ Educational Benefit(s): Team building and social networking.	FBLA	Donna Ormsby, Russell Pocaro	30
1/29/17	Philadelphia Auto Show, Pennsylvania Convention Center, Philadelphia, PA Educational Benefit(s): Students will participate in a Career Technical Education (CTE) Automotive Expo.	Automotive Technology	William Cantiello, Alice Conley	17
2/4/17	Food Bank of South Jersey, Pennsauken, NJ Educational Benefit(s): Team building and social networking.	FBLA	Donna Ormsby, Russell Pocaro	20

3. To approve the following field trips, to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
3/11/17	Southern Regional Competitions, Gloucester County Institute of Technology, Sewell, NJ Meal Money: Lunch @ \$7.00 x 15 students: Educational Benefit(s): Students will participate in competitions.	SkillsUSA	Rick Zadroga, Chuck Siedlecki; alternates: DaJuane Collins, Alice Conley	10		\$105.00
3/25/17	Northern Regional Competitions, Sussex County Technical School, Sparta Township, NJ Meal Money: Lunch @ \$7.00 x 15 students: Educational Benefit(s): Students will participate in competitions.	SkillsUSA	Rick Zadroga, Chuck Siedlecki; alternates: DaJuane Collins, Alice Conley	10		\$105.00

PENNSAUKEN CAMPUS (continued)

C. Sport Schedules

To approve the revised Winter sports schedules for the 2016-2017 school year and inserted on page 240-KKKKKKKKK through 240-MMMMMMMMM.

Boys' and Girls' Basketball Boys' and Girls' Bowling

D. Miscellaneous

1. *Motion to extend the ending date for Ryan Koch, a student at Rowan University, to December 23, 2016 (previously approved on 4/20/16 for December 20, 2016).
2. To authorize the following club/class/sport members to sell/collect/sponsor/donate the following as fundraisers:

<u>Date(s)</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor/Donate</u>	<u>Cost</u>
2/1-4/30/17	Class of 2017	Homecoming dance tickets	\$8.00
1/3-31/17	Interact	Selling purple flowers (Proceeds go to the Camden Rotary Polio Efforts)	\$1.00-\$5.00
1/23/17	HOSA	Blood drive	Donations

3. To approve the start of a Gay Straight Alliance Club, under the direction of Charlie Short, Student Assistance Coordinator. This will be performed on a volunteer basis and Mr. Short understands that he will not be paid and, that this club will only meet during after school hours.
4. Motion to affirm the following Monthly Enrollment, Suspension Report & Drill Report
Enrollment count for the Pennsauken Campus as of November 30, 2016: 724
Monthly Suspension Report as of November 30, 2016: Total 8
Fire Drill: November 18, 2016 @ 8:00 a.m.
Lockdown Drill - Active Shooter: November 18, 2016 (during lunch periods) @ 10:10 a.m., 10:55 a.m., 11:40 a.m., and 12:25 p.m.

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

 NAYS: None

PENNSAUKEN CAMPUS

D. Miscellaneous (continued):

Monthly HIB Report					
November 1, 2016 to December 5, 2016: Pennsauken Campus					
1. Number of reports of HIB this month:	2		Number of HIB reported this year:	9	
			Number of confirmed HIB this year:	0	
2. Status of investigated HIB incidents:					
Investigated and not confirmed*: 2					
Investigated and confirmed*: 0					
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
3. Number of HIB incidents based on the following protected categories:					
Date	Number of Incidents	Lead Investigator	Measure Imposed	Training (if applicable)	Program Implementation (if applicable)
Race					
Color					
Religion					
Ancestry					
National Origin					
Gender					
Sexual Orientation					
Gender Identity and Expression					
Mental Disability					
Physical Disability					
Sensory Disability					
Other Distinguishing Characteristic					

GLOUCESTER TOWNSHIP CAMPUS

- INFORMATIONAL ITEM(S):
1. Highlights of Student Activities/Achievements
 2. Teacher of the Year: Merilee Waters, Teacher of Video Productions
 3. Educational Services Professional of the Year: Suzanne Cherubini, School Counselor
 4. The following are placements of Structured Learning Experiences Student(s)/Cooperative Education Student(s) for the 2016-2017 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>
130270	Mr. Detail	11/28/16-6/30/17
130140	Servpro	12/1/16-6/30/17
133142	Servpro	12/1/16-6/30/17
133137	B&M Custom Cabinetry	12/7/16-6/30/17
133060	Lexus of Cherry Hill	12/14/16-6/21/17
130018	Automation and Control	12/19/2016-6/30/17
130138	Automation and Control	12/19/2016-6/30/17

5. The following students required home instruction services prior to or after the November Board of Education meeting. All homebound instructors (certificated staff) were approved per the resolution on the August 24, 2016 Board Minutes:

<u>Student SID#</u>	<u>Time Frame</u>	<u>Certified Staff</u>	<u>Total Cost/Not to Exceed</u>
8876163665	12/2/16-1/9/17	Joseph Camporeale	\$820.00

Student Representative

Principal Cappello introduced Student Representative Lorena Rocha. Miss Rocha spoke about her career program (Medical Arts), Project Lead the Way, Senior Option, the clubs she is involved with and her future plans.

GLOUCESTER TOWNSHIP CAMPUS

The principal recommends the following:

On motion of Mr. Vizoco, seconded by Mr. Fuhrman, to approve and ratify the following requests.

A. Expenditures

1. To authorize and ratify the payment for internal coverage, November 1-30, 2016, pursuant to the 2014-2017 CAM/VOC Education Association Agreement: 19 teacher(s) covered 30 class period(s) at \$37.00 per period: \$1,110.00. The following teacher(s) provided coverage:

Cheryl Adams	Rachel Fieldman	Christine Pereira
Carolynn Aspinall	Sean Kendall	Lynn Pfeifer
Corinne Attig	Scott Low	Michelle Ronketty
Joseph Camporeale	Andrew McAlpin	Robert Rozzelle
Dominic DeMartino	Lawrence McNasby	Kathleen Watson
Lisa Dennison	Alan Norton	Jimmy Ye
Ileene Dodds		

2. To ratify the payment for internal coverage, November 1-30, 2016, pursuant to the 2014-2017 CAM/VOC Education Association Agreement: 1 technician(s) covered 2 class period(s) at \$19.00 per period: \$38.00. The following technician(s) provided coverage: Malissia Leary.

B. Field Trips

1. To authorize the following field trip(s), to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/18/17 (A.M. only)	Eleanor Corbett House, Glassboro, NJ Educational Benefit(s): Students will perform a community service (haircuts and manicures for residents).	Cosmetology	Kathleen Watson	10
1/29/17	Philadelphia Auto Show, Pennsylvania Convention Center, Philadelphia, PA Educational Benefit(s): Students will participate in a Career Technical Education (CTE) Automotive Expo.	Automotive Technology	Andy McAlpin	25
2/15/17 (A.M. only)	Eleanor Corbett House, Glassboro, NJ Educational Benefit(s): Students will perform a community service (haircuts and manicures for residents).	Cosmetology	Ileene Dodds	10

GLoucester Township Campus

B. Field Trips (continued)

2. To authorize the following field trip(s), to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
12/22/16	Cardinal Village, Sewell, NJ and Elmwood Hills, Blackwood, NJ	Music/ Performing Arts	Terry Bles, Douglas Schmidt, Jessica Thomas	67		
	Internal coverage (for class periods) not to exceed: 3 @ \$37.00:					\$101.00
	Educational Benefit(s): Students will perform a community service (holiday caroling).					
1/27/17	Deptford Mall, Deptford, NJ	FFA	Brian Burns, Stacey Whelan	15		
	Substitute coverage not to exceed:					\$105.00
	Educational Benefit(s): Student competitions					
2/7/17	Cooper Hospital, Camden, NJ	FCCLA	Julie Laucks, Shenay Torchon	20		
	Substitute coverage not to exceed: 2 @ \$105.00:					\$210.00
	Educational Benefit(s): Community service (delivering activity books and pillowcases to the children).					
3/14/17	Javitz Convention Center, New York, NY	Cosmetology	Ileene Dodds, Kathleen Watson	18		
	Substitute coverage not to exceed: 2 @ \$105.00:					\$210.00
	Educational Benefit(s): Students will see and learn all aspects of cosmetology.					
3/17/17- 3/19/17 (Fri-Sun)	Chestnut Hill Academy, Philadelphia, PA	FIRST Robotics	Anthony DePrince (advisor) Andrew McAlpin (advisor) Alan Norton (advisor) JoAnn Filer (chaperone) John Kammler (chaperone)	75		
	Chaperone compensation: 2 @ \$69.00 x 3 days:					\$ 414.00
	Meal Cost: Lunch @ \$7.00 x 75 students x 2 days (funded by FIRST Robotics):					\$1,050.00
	Substitute coverage not to exceed: 4 @ \$105.00:					\$ 420.00
	Educational Benefit (s): STEM Education					<u>\$1,884.00</u>

GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips

2. During school hours; local funds are requested (continued):

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
3/24/17- 3/26/17	Seneca High School, Tabernacle, NJ	FIRST Robotics	Anthony DePrince (advisor) Andrew McAlpin (advisor) Alan Norton (advisor) JoAnn Filer (chaperone) John Kammler (chaperone)	75		
			Chaperone compensation: 2 @ \$69.00 x 3 days:			\$ 414.00
			Meal Cost: Lunch @ \$7.00 x 75 students x 2 days (funded by FIRST Robotics):			\$1,050.00
			Substitute coverage not to exceed: 4 @ \$105.00:			\$ 420.00
			Educational Benefit(s): STEM Education			<u>\$1,884.00</u>
3/24/17	Fairleigh Dickinson University, Madison, NJ	Performing Arts	Terry Bles, John Kammler	29		
			Internal coverage (for class period) not to exceed: 1 @ \$37.00 (Terry Bles):			\$ 37.00
			Substitute coverage not to exceed: 1 @ \$105.00 (John Kammler):			<u>\$105.00</u>
			Educational Benefit(s): Students will view and critique an American musical comedy.			<u>\$142.00</u>

3. To authorize the following field trip(s), to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
*1/7/17	Motion to add Andrew McAlpin, FIRST Advisor, to attend the FIRST competition, at Lenape High School, at no additional cost (previously approved 11/16/16).			
1/11/17	Sam's Fabric, Berlin, NJ	FCCLA	Shenay Torchon	17
	Educational Benefit(s): Students will identify and gather fabrics needed for their spring competition.			
1/21/17	Southern Regional Conference, BCIT, Westampton, NJ	HOSA	Patricia Ferri, Kim Hultgren	33
	Registration Fees: 33 @ \$30.00: \$990.00 (funded by HOSA)			
	Educational Benefit(s): Student competitions			

*Indicates a change from a previous board approved motion.

GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips (continued)

3. During non-school hours; no local funds are requested (continued):

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
5/6/17	Gershwin Theatre, New York, NY	Music Academy/ Performing Arts/ Drama Club	Terry Bles, Anthony DePrince, John Kammler, Doug Schmidt, Jessica Thomas	60

Educational Benefit(s): Students will view and critique a musical, develop an Aesthetic for the musical, and formulate criteria for arts evaluation.

C. Sport Schedules

To approve of the revised winter sports schedules for the 2016-2017 school year and inserted on Page 240-NNNNNNNNN through 240-PPPPPPPPP.

Boys' Basketball Girls' Basketball Boys'/Girls' Bowling

D. Miscellaneous

1. To authorize the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
12/22/16-2/28/17	SkillsUSA	Sell Uncle Jerry's catalog items (gift wrap, greeting cards, candles, etc.)	1.00-\$30.00
12/22/16-6/30/17	FBLA	"WIN Publishing" advertisements for sport teams' posters will be displayed (as approved by the principal)	Varies

2. To approve Rachel Fieldman, science teacher, to assist the cheerleading coach and participate in practices in a volunteer coaching capacity. The purpose is to demonstrate skills and techniques. Ms. Fieldman understands that she will not be paid for the assistance and will only participate under the direct supervision of the cheerleading coach.

December 21, 2016

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

3. To approve the start of an Athletics Against Bullying Club, under the direction of Rachel Fieldman, science teacher and volunteer cheerleading coach, and Lauren McClellan, English teacher and girls' softball head coach. This will be performed on a volunteer basis and both teachers understand that they will not be paid and, that this club will only meet during after school hours.
4. To approve the start of a Gay Straight Alliance Club, under the direction of Dana Spivak, English teacher, and Dawn Sponheimer, Student Assistance Coordinator. This will be performed on a volunteer basis and both staff members understand that they will not be paid and, that this club will only meet during after school hours.
5. To approve Athletics Against Bullying (AAB) and Gay Straight Alliance (GSA) clubs to lead a school-wide initiative during "No Name Calling Week", January 16 through January 20, 2017, coordinated by Rachel Fieldman and Lauren McClellan, AAB volunteer advisors, and Dana Spivak and Dawn Sponheimer, GSA volunteer advisors.
6. To approve Megan Thompson, English teacher and student at the University of Pennsylvania, to conduct a perception survey with teachers and students on the topic of School Safety (see inserted survey). The results of this survey will be used for educational purposes only and will only be shared with her professor. This project is a requirement of her graduate class, as per her syllabus, due on January 7, 2017. (Inserted on page 240-QQQQQQQQ)
7. To approve Megan Thompson, English teacher and student at the University of Pennsylvania, to conduct observations of teachers and students involved in our student support systems. The results of this project will be used for educational purposes only and will only be shared with her professor. This project is a requirement of her graduate class, as per her syllabus, due on February 17, 2017.
8. To approve Megan Thompson, English teacher and student at the University of Pennsylvania, to support a teacher in a coaching role. The results of this project will be used for educational purposes only and will only be shared with her professor. This project is a requirement of her graduate class, as per her syllabus due on March 7, 2017.

December 21, 2016

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

9. To approve the 21st Century Drama Production and Stage Design program to perform "An Evening of One Acts," on January 27, 2017, at 7:00 PM, in the Black Box Theater, under the direction of Terry Bles, performing arts instructor.
10. To approve Megan Palm, a student at New York University, to complete her 100 hours of practicum, for her Master of Arts in Student Personnel Services, at the Gloucester Township Campus, beginning March 20, 2017. Ms. Palm will be assigned to Brian Yukna, school counselor. Eva Cetrullo, director of school counseling services, will oversee the school counselor and student.
11. To approve Leslie Vilgrain, a student at New York University, to complete her 100 hours of practicum, for her Master of Arts in Student Personnel Services, at the Gloucester Township Campus, beginning March 20, 2017. Ms. Palm will be assigned to Christopher Liano, school counselor. Eva Cetrullo, director of school counseling services, will oversee the school counselor and student.
12. To authorize Morphotrust to fingerprint CNA (Certified Nursing Assistant) students from both campuses at the Gloucester Township Campus, January 13, 2017, at no cost to the board of education.
13. Motion to affirm the following Monthly Enrollment, Suspension, and Drill Reports:
Enrollment Count for the Gloucester Township Campus as of November 30, 2016: 1.283
Monthly Suspension Report as of November 30, 2016: 8
Fire Drill as of December 8, 2016: November 18, 2016 @ 8:01 - 8:05 AM
School Security Drills as of December 8, 2016: Evacuation Drill - Bomb Threat - October 20, 2016;
Lockdown Drill - Active Shooter: November 18, 2016

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

NAYS: None

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued):

Monthly HIB Report					
November 1 to December 20, 2016: Gloucester Township					
Number of reports of HIB this period: 5		Number of reports of HIB this year: 13			
		Number of confirmed HIB this year: 1			
Status of investigated HIB incidents:					
Investigated and not confirmed*: 4					
Investigated and confirmed*: 1					
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
3. Number of HIB incidents based on the following protected categories:					Program
	Number of	Lead	Measure	Training	Implementation
Date	Incidents	Investigator	Imposed	(if applicable)	(if applicable)
Race				School counselor HIB training by Dawn Sponheimer on 11/9/16. Student character education assemblies by Reggie Dabbs on 12/2/16. Athletes Against Bullying (AAB) trained by Dawn Sponheimer on 12/8/16. HIB substitute teacher training by Dawn Sponheimer on December 13, 2016.	
Color					
Religion					
Ancestry					
National Origin					
Gender					
Sexual Orientation					
Gender Identity and Expression					
Mental Disability					
Physical Disability					
Sensory Disability					
Other Distinguishing Characteristic					

December 21, 2016

SPECIAL EDUCATION/CHILD STUDY TEAM

INFORMATIONAL ITEM(S): The following students required compensatory education services prior to or after the November Board of Education meeting. All homebound instructors (certificated Staff) were approved per the resolution on the August 24, 2016 Board Minutes:

<u>Student SID#</u>	<u>Time Frame</u>	<u>Certified Staff</u>	<u>Total Cost/Not to Exceed</u>
2421005510	12/19/16-2/16/17	Michelle Ronketty	\$3,690.00

The director of special education recommends the following:

On motion of Mr. Vizoco, seconded by Dr. Mink, to approve the following requests.

- A. Expenditures: None
- B. Field Trips: None
- C. Sport Schedules: None
- D. Miscellaneous: None

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

 NAYS: None

CURRICULUM/INSTRUCTION/ASSESSMENT

INFORMATIONAL ITEM(S): Strategic Planning Progress/CCTS Goals & Objectives/PARCC Progress

The assistant superintendent for curriculum, instruction, assessment and grants recommends the following:

On motion of Mr. Fuhrman, seconded by Dr. Mink, to approve and ratify the following requests.

A. Expenditures

To approve Dr. Fran Prolman, L.L.C., highly skilled professional, to conduct professional development for administrators, February 2017 (1 day), at a cost of \$1,700.00, to be funded by NCLB FY17.

B. Employment

1. To ratify the approval for the following staff at the Gloucester Township and Pennsauken Campuses, to meet after school hours to plan professional development offerings for the January, 2017 in-service, at the curriculum rate of \$41.00, commensurate with the terms of the 2014-2017 CAM/VOC Education Agreement, not to exceed 3.75 hours each, effective December 12, 2016, funded by NCLB FY17:

Joseph Camporeale	Jonathan Greenstein	Sean Kendall	Anna Maria O'Malley
Rachel Fieldman	Annamarie Guida	Anne Maxfield	Fallon Strobe
JoAnn Filer	Lara Hilaman	Ryan McCarty	Megan Thompson

2. To approve Nikita Harris, Mathematics teacher (PC), for the 2016-2017 school year, to provide tutoring as assigned either during prep periods at a prep period rate of \$37.00, or before or after school, at the curriculum rate of \$41.00, commensurate with the terms of the 2014-2017 CAM/VOC Education Agreement, not to exceed 70 hours, effective December 22, 2016 through June 30, 2017, if funds are available, funded by NCLB FY17.
3. To approve the following teachers for the 2016-2017 school year, at the Gloucester Township Campus, to provide tutoring as assigned either during their prep periods at a prep period rate of \$37.00, or before or after school, at the curriculum rate of \$41.00, commensurate with the terms of the 2014-2017 CAM/VOC Education Agreement, not to exceed 70 hours, effective December 22, 2016 through June 30, 2017, if funds are available, funded by NCLB FY17.

William Hennessy Cory Johnson

CURRICULUM/INSTRUCTION/ASSESSMENT

B. Employment (continued)

4. To approve the following staff at the Gloucester Township and Pennsauken Campuses, to present professional development, at the January 2017 In-service:

Joseph Camporeale	Jonathan Greenstein	Sean Kendall	Anna Maria O'Malley
Rachel Fieldman	Annamarie Guida	Anne Maxfield	Fallon Strobe
JoAnn Filer	Lara Hilaman	Ryan McCarty	Megan Thompson

C. Field Trips: None

D. Miscellaneous

1. To authorize and ratify the following meeting, workshop, training, conference and/or clinic; cost to be paid by the board of education unless otherwise indicated:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
2/17/17	*Motion to change the date for Danielle Hallinan (GTC), to attend Advanced Placement Calculus AB and BC training, Robbinsville High School, substitute coverage not to exceed \$105.00, (previously approved for 11/4/16 on 10/19/16, funded by NCLB FY17).			
2016-2017 School Year	South Jersey STEM Learning Meetings, locations to be determined	Marianne Cappello	N/A	N/A
12/2/16 - 12/3/16	New Jersey School-Age Care Coalition (NJSACC) Conference, Marriott Princeton Hotel and Conference Center, Princeton, NJ Registration: \$273.00; mileage @175.2 miles @\$.31 (NJ State rate) = \$54.31.	Lisa Huber	(funded by 21 st Century Grant)	\$327.31
1/25/17	High Impact Instruction New Jersey Principals and Supervisors Association/Foundation for Educational Administration (NJPSA/FEA), FEA Conference Center, Monroe Township, NJ	Tonya Davenport, Teri Hardmeyer	N/A	N/A

*Indicates a change from a previous board approved motion.

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
1/27/17	Over 75 Quick, On-the-Spot Techniques for Children and Adolescents with Emotional and Behavior Problems, PESI, Holiday Inn, Cherry Hill, NJ	Christine Swider, Stacey Whelan	\$199.99 (funded by IDEA)	\$399.98
1/27/17	Redesigning Science Labs, New Jersey Principals and Supervisors' Association/Foundation for Educational Administration (NJPSA/FEA), FEA Conference Center, Monroe Township, NJ Substitute coverage not to exceed: 4 @ \$105.00:	Christian Cote, Tonya Davenport, Sean Kendall, Kerri Shoenberger, Fallon Strobe	\$149.00 (funded by NCLB FY17)	\$745.00 \$420.00
2/9/17	Developing Algebraic Thinking: Supporting Struggling Students with Disabilities in Algebra, New Jersey Principals and Supervisors Association/Foundation (NJPSA/FEA), FEA Conference Center, Monroe Township, NJ Substitute coverage not to exceed: 4 @ \$105.00:	Tonya Davenport, Danielle Hallinan, Nikita Harris, Nicholas Raymond, Jessica Smolenski	\$149.00 (funded by NCLB FY17)	\$745.00 \$420.00
2/15/17	Section 504 Explained, LEGAL ONE, New Jersey Principals and Supervisors Association/Foundation for Educational Administration (NJPSA/FEA), Monroe Township, NJ	Leo Lampman		\$150.00
3/6/17	Rowan University 2017 Education Expo, Chamberlain Student Center, Glassboro, NJ	Karen DiGiacobbe, Tonya Davenport, Teri Hardmeyer		\$200.00 (funded by NCLB FY17)

December 21, 2016

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous (continued)

4. To approve Christine Buck (GTC) and Joyce Turner (GTC), to conduct a one-day workshop in First Aid/CPR/AED and BLS Healthcare Providers, January 2017, for approximately 14 staff members, payment of \$10.00 per person to Virtua Health for certificates, to be paid by local funds.

ADDENDUM

CURRICULUM/INSTRUCTION/ASSESSMENT

The assistant superintendent of schools recommends the following:

A. Expenditures: None

B. Employment

To ratify the approval for Lara Hilaman, Assessment Coordinator, to plan professional development offerings for the January, 2017 in-service, after school, not to exceed 3.75 hours, based on the hourly rate of her 2016-2017 salary, funded by NCLB FY17.

C. Field Trips - None

D. Miscellaneous - None

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

NAYS: None

HUMAN RESOURCES

INFORMATIONAL ITEM(S):

The manager of human resources recommends the following:

On motion of Mr. Vizoco, seconded by Dr. Mink, to approve the following requests.

A. Expenditures: None

B. Miscellaneous

1. To approve the revision of the following position descriptions and inserted on page 240-ZZZZZZZZZZ through 240-FFFFFFFFF.

Lifeguard

Pool Manager

Pool Site Manager

Pool Timing Systems Operator

2. To approve the following position description and inserted on page 240-GGGGGGGGGG.

Drafting Professional

ADDENDUM

HUMAN RESOURCES

The manager of human resources recommends the following:

A. Expenditures: None

B. Employment: None

C. Field Trips: None

D. Miscellaneous

To approve the following position descriptions and inserted on page 240-HHHHHHHHHH through 240-MMMMMMMMMM.

Afterschool/Summer Program District Grant Facilitator (Part-Time/Hourly)

Scorekeeper and Clock Operator

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

NAYS: None

CENTRAL ADMINISTRATION

The superintendent of schools recommends the following:

On motion of Mr. Fuhrman, seconded by Dr. Mink, to approve and ratify the following requests.

A. Resignations/Terminations/Retirements

To approve and ratify the employment status of the following employee(s) for the reason indicated:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Reason</u>
Erik Ball	Assistant Boys' Basketball Coach	GTC	11/16/16	Resignation
Alfred King	Substitute Teacher	ADM	12/2/16	Termination
Samantha McGreggor	Technician	GTC	12/16/16	Resignation
Joseph Rossi	School Security Officer	PC	2/1/16	Retirement

B. Employment

1. To ratify the following administrator, as attendance officer (part-time), for the 2016-2017 school year, at a stipend approved by the board of education:

<u>Name</u>	<u>Location</u>	<u>Stipend</u>
Eva Cetrullo	GTC	\$4,500

2. To ratify the employment of the following full-time, ten-month teacher(s), based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at the appropriate salary(ies) commensurate with the terms of the 2014-2017 CAM/VOC Education Association Agreement (ending clearances/employment/education verifications):

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Location</u>	<u>Column</u>	<u>Step</u>	<u>Salary</u>
Patrick Richards	4153 Teacher of Law & Public Safety	11/1/16	PC	A	14	\$71,224 (prorated)

3. To approve the employment of the following full-time, twelve month, secretary, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at the appropriate salary(ies) commensurate with the terms of the 2014-2017 CAM/VOC Education Association Agreement (ending clearances/employment/education verifications):

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Location</u>	<u>Column</u>	<u>Step</u>	<u>Salary</u>
Stefanie Brooks	9300 Secretary (Asst. Principal)	1/6/17	PC	II	7	\$30,353 (prorated)

CENTRAL ADMINISTRATION

B. Employment (continued)

4. To ratify the approval of the employment of the following coaches/advisors, at the amount listed, based on the Extracurricular Salary Guide B of the 2014-2017 CAM/VOC Education Association Agreement:

GLOUCESTER TOWNSHIP CAMPUS

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Michael Foster	Boys' Assistant Basketball Coach	1	\$3,810	12/5/16
Kristine McClellan	Girls' Assistant Basketball Coach	1	\$3,810	12/2/16

PENNSAUKEN CAMPUS

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Renee Knurowski	Girls' Assistant Basketball Coach	1	\$3,810	11/28/16
Frank Williams	Boys' & Girls' Bowling Coach	1	\$3,810	11/28/16

5. To ratify the approval of the employment of the following part-time employee(s), for the 2016-2017 school year, during school hours and non-school hours, not to exceed 29 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., as well as certification related to the position:

<u>Name</u>	<u>Part-Time Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate of Pay</u>
Terron Adkins	9400 Bus Driver	PC	12/13/16	\$15.00
Christopher Fern	9400 Custodian	B&G/GTC	12/8/16	\$13.00
Marayda Lovett	9400 Custodian	B&G/GTC	upon completion of fingerprints	\$13.00
Jeffrey Martin	9400 School Security Officer	ADM	upon completion of fingerprints	\$15.55
Karen Ratti	9101 Instructional Technician	PC	12/22/16	\$15.55
Anthony Worlds	9400 School Security Officer	ADM	upon completion of fingerprints	\$15.55

6. To approve the following Lead Person in accordance with the AFSCME contract, from December 22, 2016 to June 30, 2017:

<u>Name</u>	<u>Area</u>	<u>Stipend</u>
Laura Mutlu	Custodian - GTC	up to \$6,240 annually (prorated)

CENTRAL ADMINISTRATION

B. Employment (continued)

7. To ratify the approval of the employment of the following longterm substitute teacher(s), due to possession of the appropriate, valid New Jersey teaching certificate and the completion of 31 days in the subject area, at a per diem rate of \$240.00, based on Column A, Step 1 \$47,984, of the 2014-2017 CAM/VOC Education Association Agreement salary guide, or upon negotiations:

<u>Name</u>	<u>Class/Program</u>	<u>Campus</u>	<u>Effective</u>
Ivey, Luke	Law & Public Safety	PC	10/18/16-10/26/16

8. To approve the employment of the following substitute teacher(s), for the 2016-2017 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq.:

Galloway, Daniel	Kudatzky, Kevin	Quezada, Valentino
German, Julie	Mitchell, Kaylee	Williams, Teresa

C. Field Trips: None

D. Miscellaneous

1. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden to adopt a resolution supporting a Proposed Equivalency for the New Jersey Department of Education's (NJDOE) Quality Single Accountability Continuum (QSAC) Monitoring of the Camden County Technical School (CCTS) District. (Inserted on page 240-NNNNNNNNNN through 240-RRRRRRRRRR)

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be ratified for 010658, December 15, 2016 (PM) through January 25, 2017.

CENTRAL ADMINISTRATION

D. Miscellaneous (continued)

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be approved for 010871, January 9, 2017 through April 6, 2017.

4. To approve the implementation/continuation of the training, support and evaluation process of the Provisional Teacher Program for the following teacher(s):

<u>Name</u>	<u>Course/Title</u>	<u>Campus</u>	<u>Primary Mentor</u>
Sean Reilly	Law & Public Safety	PC	Edward Battaglia
Patrick Richards	Law & Public Safety	PC	Edward Battaglia

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

NAYS: None

PUBLIC COMMENT - None

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

EXECUTIVE SESSION

On motion of Mr. Vizoco, seconded by Mr. Fuhrman, to adjourn the open public meeting for the purpose of discussion in Executive Session.

The Board entered into Executive Session at 8:40 p.m.

WHEREAS, the Camden County Technical Schools Board of Education ("Technical Schools") is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Technical Schools Board of Education to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Technical Schools hereby desires to adopt this Resolution to go into closed session at this time in order to:

- _____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;
- _____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;
- X Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues; Monthly HIB Reports
- _____ Discuss Collective Bargaining Agreements;
- _____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;
- X Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law; Attorney-Client Privilege
- X Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Technical Schools are or may become a party and/or any matters falling within the attorney-client privilege; and/or Bryson vs. CCTS

December 21, 2016

EXECUTIVE SESSION (continued)

X Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Technical Schools; South Jersey Swim League

WEREAS, the Technical Schools believes that the matters discussed in closed session can be disclosed to the general public at such time when the President and Board Members of the Technical Schools have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the President and Board Members of the Technical Schools hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

NAYS: None

RETURN TO PUBLIC SESSION

On motion of Mr. Vizoco, seconded by Mr. Fisher, to return to open session at 8:57 p.m.

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

NAYS: None

- 240 -

16-17

December 21, 2016

HIB REPORTS

On motion of Mr. Fisher, seconded by Mr. Fuhrman, to affirm the action taken by the administrators on the monthly HIB Reports.

Pennsauken Campus

HIB Reports 11/1/16 - 12/5/16: Investigated: 2; HIB confirmed: 0

Year-to-date HIB Reports Investigated: 9; Year-to-Date HIB Reports confirmed: 0

Gloucester Township Campus

HIB Reports 11/1/16-12/20/16: Investigated: 5; HIB Confirmed: 1

Year-to-Date HIB Reports Investigated: 13; Year-to-Date HIB Reports Confirmed: 1

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

 NAYS: None

ADJOURNMENT

On motion of Mr. Fisher, seconded by Dr. Mink to adjourn meeting at 8:58 p.m.

On roll call vote: AYES: Mr. Vizoco, Mr. Fuhrman, Mr. Fisher, Dr. Mink

 NAYS: None

Scott M. Kipers
School Business Administrator