

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- (a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 1, 2017.
- (b) Mailing written notice to the Courier Post and South Jersey Times Newspapers on November 1, 2017.
- (c) Filing written notice with the County Clerk on November 1, 2017.

The regular meeting of the Board of Education of the Technical Schools in the County of Camden was held on December 20, 2017 at 7:00 p.m. in the 1st floor conference room of the Science and Horticultural Center of the Pennsauken Campus.

William T. Mink, Ed.D., president, called the meeting to order. The following members were present: Jack Conners, Michael Fuhrman, and William T. Mink, Ed.D. Louis Vizoco and Lovell Pugh-Bassett, Ph.D., board members, were absent. Also present were Patricia Fitzgerald, Scott Kipers, Karen DiGiacobbe, Kathleen Cassidy, Brett Fetty, Leo Lampman and David C. Patterson, Esquire. Principal Cappello was absent.

#### PLEDGE OF ALLEGIANCE

#### HONORS AND RECOGNITION

Principal Fetty introduced and recognized the Educational Services Professionals of the Year and Teachers of the Year for the Gloucester Township Campus and the Pennsauken Campus. All were presented with an honorary plaque.

- Educational Services Professionals of the Year 2017-2018:

Karenlynn Williams, Librarian/Media Specialist/Gloucester Township Campus  
Joseph Jacob, Director of School Counseling Services/Pennsauken Campus

- Teachers of the Year 2017-2018:

Megan Thompson, English/Gloucester Township Campus  
Lauren Iannece, Social Studies/Pennsauken Campus

Suzanne Golt gave background information on the Business Partner of the Year, Mark Leonetti. Mr. Leonetti was unable to be present at the meeting and will be presented with an honorary plaque at a later date.

- Business Partner of the Year 2017-2018:

Mark Leonetti, owner of B&M Custom Cabinetry (1989 graduate)

- 202 -  
17-18  
December 20, 2017

PRESENTATIONS: The art work on display was provided by the students in Mr. Ritter's Art classes. Members of our Creative and Performing Arts Club (CAPA) performed a selection of classic and contemporary holiday music. The dinner was prepared and served by Culinary Arts students and instructor, Mr. Battaglia and Baking/Pastry Arts instructor, Mrs. Tencza.

PRESIDENT'S REPORT: None

SUPERINTENDENT'S REPORT: Our CCTS Strategic Planning action plan has started. We are mailing a letter to all parents of our students to invite them to our planning sessions on February 28, March 7, and March 14. Staff, students, board members, advisory board members and other stakeholders from our community are also invited to join us.

OLD BUSINESS: None

BUSINESS OFFICE

Informational Item: 2016-2017 Comprehensive Annual Financial Report.

RESOLUTION FOR ACCEPTANCE OF ANNUAL AUDIT AND CORRECTIVE ACTION PLAN

On motion of Mr. Conners, seconded by Mr. Fuhrman, to approve the following resolution.

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Comprehensive Annual Financial Report, for the fiscal year ended June 30, 2017, be accepted and placed on file in the business office. The audit report is included in the financial section of the Comprehensive Annual Financial Report, and that the corrective action plan be implemented. The summary of the audit report was made available for public distribution.

The auditors' findings were presented and discussed by the Board Secretary. Additionally, the corrective actions and methods of implementation included in the Corrective Action Plan were discussed. The board approved that the corrective action be implemented as inserted on page 239-A.

On roll call vote:       AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

                          NAYS: None

BUSINESS OFFICE

The school business administrator recommends the following:

On motion of Mr. Fuhrman, second by Dr. Mink, to approve and ratify the following requests.

MINUTES

To approve the minutes of the November 15, 2017 meeting of the board of education.

FINANCIAL

Board Secretary's Certification.

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2017. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and inserted on page 239-B through 239-W.
2. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2017. The Reconciliation Report and Secretary's Report are in agreement for the month of October 2017.
3. Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve and ratify the board officer's action in paying payroll and accounts payable warrants issued since the last board meeting as categorized below and inserted on page 239-X through 239-EEEE.

<u>November 2017/December 2017</u>	<u>Date</u>	<u>Amount</u>
<u>Item</u>		
Bill List (Funds 11)	11/30/17	\$ 6,115.50
Payroll (Funds 10/11/20/61)	11/30/17	\$ 1,162,265.66
Bill List (Fund 11)	12/13/17	\$ 449,893.03
Payroll (Funds 10/11/20/61)	12/15/17	\$ 1,415,489.38
Bill List (Fund 11)	12/18/17	\$ 390.00
Bill List (Fund 11)	12/19/17	\$ 17,313.41
Bill List (Funds 11/20/30)	12/21/17	\$ 1,381,165.67
Bill List (Fund 60)	12/21/17	\$ 207,292.27*
Bill List (Fund 61)	12/21/17	\$ 650.19**
Total		<u>\$ 4,640,575.11</u>

\* Food Service \*\* Early Childhood Education

BUSINESS OFFICE

FINANCIAL (continued)

6. To approve the appropriation adjustments (October 2017) made within the 2017-2018 school budget as previously reviewed and approved by the superintendent, as inserted on page 239-FFFF through 239-KKKK.

7. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that E-Rate Consulting, Inc., be appointed E-Rate Consultant, effective January 1, 2018 through December 31, 2018 in accordance with Proposal received on October 27, 2017 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision, as inserted on page 239-LLLL.

8. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Conner Strong and Buckelew, be appointed Health Benefits Consultant, effective January 1, 2018 through December 31, 2018 in accordance with Proposal received on October 27, 2017 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision, as inserted on page 239-MMMM.

9. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Environmental Resolutions, Inc., be appointed Environmental Services, effective January 1, 2018 through December 31, 2018 in accordance with Proposal received on October 27, 2017 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision, as inserted on page 239-NNNN.

10. To approve and ratify the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that Garrison Architects, be appointed Architectural Services, effective December 1, 2017 through November 30, 2018 in accordance with Proposal received on October 27, 2017 and with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.) at fees in accordance with proposal provision, as inserted on Page 239-OOOO.

BUSINESS OFFICE

FINANCIAL (continued)

11. To approve the following resolution.

*WHEREAS*, the Camden County Technical Schools enters into certain types of contracts with vendors where the initial cost on same is less than \$17,500; and

*WHEREAS*, because of the nature of these contracts, the total amount of said contract is unable to be determined during the term of said contract because of the type of services provided; and

*WHEREAS*, however, once it is determined and certified in writing that the value of these services will exceed \$17,500, it is necessary for the Technical Schools to require submission of additional documentation from said vendor; and

*WHEREAS*, the contract for Follett School Solutions and G.A. Blanco & Sons, LLC will now exceed \$17,500 which requires the filing of a Political Contribution Disclosure Form; and (*Inserted on page 239-PPPP through 239-QQQQ*)

*WHEREAS*, the above named vendors have completed and submitted a Political Contribution Disclosure Form which certifies that they have not made any reportable contributions to a political candidate committee in the County of Camden in the previous year, and that the continuation of the contract will prohibit them from making any reportable contributions through the term of this contract.

*NOW, THEREFORE*, be it resolved by the President and Board Members of the Camden County Technical Schools, County of Camden and State of New Jersey that for the reasons set forth in the Preamble hereinabove, it hereby acknowledges that the Political Contribution Disclosure Form has been provided by the above named vendors, together with a Determination of Value signed by the Business Administrator for the Camden County Technical Schools, that said contract now exceeds the sum of \$17,500.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

12. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby grant to accept \$6,000.00 from the ARC-FRC Robotics Grant, through NASA, for use by the FIRST (For Inspiration and Recognition of Science and Technology) team for robotics competitions.

BUSINESS OFFICE (continued)

A. Purchases

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization/ratification is hereby granted to approve the state contract purchases, for the period November 6, 2017 through December 6, 2017 totaling \$409,212.74.

Date	Vendor	Department	State Contract #	Amount
11/6	US Foods	Culinary Arts	17-04	\$77.50
11/6	US Foods	Culinary Arts	17-04	\$133.99
11/6	US Foods	Culinary Express	17-04	\$189.06
11/6	Office Basics	21st Century	A-1/2016	\$142.32
11/6	Northeast Electrical Services	Buildings & Grounds	Ed Data 6894 package #27	\$25,881.00
11/6	WB Mason	21st Century	A26-17	\$31.30
11/6	Paper Mart	21st Century	A-26/2017	\$354.00
11/9	Mechanics Auto Parts Inc.	Buildings & Grounds	NJPA 062916-GPC	\$543.77
11/9	Northeast Electrical Services	Buildings & Grounds	88690	\$167.90
11/9	US Foods	Baking	17-04	\$175.30
11/9	Mechanics Auto Parts Inc.	Buildings & Grounds	42093	\$195.58
11/9	Grainger	Carpentry	A79875	\$2,773.68
11/9	Office Basics	Business Office	A-1/2016	\$19.47
11/9	Office Basics	History	A-1/2016	\$176.97
11/9	CDW Government Inc.	Technical Services	MRESC 15/16-11	\$2,136.87
11/9	Grainger	Welding	A79875	\$8,242.50
11/9	Grainger	Auto Tech	A79875	\$4,070.40
11/9	Kavi Construction	Special Projects	17-02	\$249,588.00
11/9	Northeast Electrical Services	Buildings & Grounds	EDS# 6872	\$20,380.00
11/15	Supply Works	Buildings & Grounds	ESCNJ - 16/17-39	\$5,612.08
11/15	US Foods	Culinary Arts	17-04	\$279.42
11/15	US Foods	Culinary Arts	17-04	\$165.70

BUSINESS OFFICE

A. Purchases

State purchases continued:

Date	Vendor	Department	State Contract #	Amount
11/15	US Foods	Culinary Arts	17-04	\$14.95
11/15	US Foods	Culinary Arts	17-04	\$29.13
11/15	Office Basics	Admissions	A-1/2016	\$38.93
11/15	Pine Hill Printing Inc.	Admissions	A5/2017	\$1,487.00
11/15	Technical Services	Technical Services	MRESC IFB 15/16-11	\$181.42
11/20	US Foods	Culinary Arts	17-04	\$156.87
11/20	US Foods	Culinary Express	17-04	\$472.10
11/20	US Foods	Baking	17-04	\$170.64
11/20	US Foods	Baking	17-04	\$265.75
11/20	US Foods	Culinary Arts	17-04	\$437.30
11/20	US Foods	Baking	17-04	\$93.95
11/21	EIS	Warehouse	15-04	\$6,118.95
11/21	CDW Government Inc.	IT Supplies	15/16-11	\$337.70
11/21	CDW Government Inc.	Athletics	15/16-11	\$386.13
11/21	CDW Government Inc.	Technical Services	15/16-11	\$770.00
11/16	Kelly's Sports	Athletics	ESCNJ 14/15-61	\$4,920.00
11/27	Grainger	Auto Tech	A79875	\$5,556.56
11/27	US Foods	Culinary Arts	17-04	\$224.76
11/28	Office Basics	English	A-1/2016	\$42.80
11/28	Paper Mart	Print	A-26/2017	\$5,038.98
11/28	Mechanics Auto Parts Inc.	Buildings & Grounds	42093	\$448.03
11/28	Grainger	Carpentry	A79875	\$294.05
11/28	Grainger	Carpentry	A79875	\$1,765.30
11/28	Grainger	Electric	A79875	\$1,776.82

BUSINESS OFFICE

A. Purchases

State purchases continued:

Date	Vendor	Department	State Contract #	Amount
11/28	Grainger	Welding	A79875	\$437.00
11/28	Pine Hill Printing Inc.	Admissions	A5/2017	\$2,410.00
11/30	Grainger	Buildings & Grounds	A79875	\$3,881.80
11/30	US Foods	Culinary Arts	17-04	\$288.63
11/30	US Foods	Culinary Express	17-04	\$120.03
11/30	Mechanics Auto Parts Inc.	Buildings & Grounds	42093	\$894.35
11/30	US Foods	Culinary Express	17-04	\$108.99
11/30	US Foods	Culinary Arts	17-04	\$58.55
11/30	Preferred Party Place	Admissions	A60-15	\$240.00
11/30	Kelly's Sports	Athletics	ESCNJ 14/15-61	\$11,293.70
11/30	Holcomb Bus	Athletics	16-08	\$500.00
11/30	Pine Hill Printing Inc.	Admissions	A5/2017	\$1,275.00
11/30	Hewlett Packard	Warranty	A40116	\$11,495.28
11/30	VE Ralph & Sons	LPS	ESCNJ 14/15-33	\$985.37
11/30	VE Ralph & Sons	LPS	ESCNJ 14/15-33	\$4,416.72
11/30	VE Ralph & Sons	LPS	ESCNJ 14/15-33	\$4,416.72
11/30	United Electric Supply	Electric	A85581	\$3,699.36
12/4	US Foods	Culinary Express	17-04	\$193.70
12/4	US Foods	Baking	17-04	\$345.10
12/4	United Electric Supply	Buildings & Grounds	A85581	\$1,329.80
12/4	Grainger	Buildings & Grounds	A79875	\$2,330.50
12/6	Tanner North Jersey, Inc.	Buildings & Grounds	Ed Data 6848	\$6,127.21
				\$409,212.74

B. Field Trips - None



BUSINESS OFFICE (continued)

C. Sport Schedules - None

D. Miscellaneous

1. To authorize and ratify the following organizations/schools to use the facilities, at the designated campus, at fees (if applicable) approved by the board of education and subject to availability:

<u>Date</u>	<u>Organization</u>	<u>Facility Requested for Use</u>	<u>Campus</u>	<u>Fee</u>
12/13/17	Advisory Board Meetings (all meetings begin at 8:30 a.m.)		GTC/PC	N/A
01/04, 01/11, 01/18, 02/01, 02/07, 02/15, 02/22, 03/08, 03/14, 03/15, 04/30/18				
03/10/18 (6:00 a.m.-5:00 p.m.)	SkillsUSA State Competition for Plumbing, HVAC/R, and Carpentry	Rooms: 5-8;4-13;4-18;4-28	GTC	N/A

\*Fees are approximate due to facility availability (e.g. cancellations due to weather conditions).

\*\*Indicates a change from a previous board approved motion.

2. To approve the following resolution.

***RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS REJECTING ALL BIDS FOR  
THE NEW PRE-ENGINEERING LABS***

WHEREAS, the Camden County Technical Schools has advertised for and received competitive Bids on December 5, 2017 for the new Pre-Engineering Labs Project at the Technical Schools; and

WHEREAS, upon review of all Bids, it has been determined that all Bids exceed the cost estimate for the Project (\$825,000.00) and substantially exceeds the Technical Schools appropriation for the Project (\$900,000.00), said letter from the Technical Schools Business Administrator being attached hereto and incorporated by reference herein confirming same; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22 the Technical Schools may reject Bids for the reason set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board Members of the Camden County Technical Schools that for the reasons set forth hereinabove and in accordance with N.J.S.A. 18A:18A-22 all Bids received for the new Pre-Engineering Labs Project at the Technical Schools are hereby rejected.

BE IT FURTHER RESOLVED that all Bid securities shall be returned to all parties who submitted a Bid for this Project.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BUSINESS OFFICE

D. Miscellaneous (continued)

3. To approve the acceptance of the donation of a 2004 Chevy Tahoe, VIN # 1GNEK13Z24J213703, from Mrs. Natalie Strickland, automotive career program to be determined, and to be used for instructional purposes only.
4. To authorize the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
03/11-14/18	NJ School Buildings & Grounds Association Expo Harrah's Convention/Expo Center Atlantic City, NJ	Dino Acevedo	N/A	N/A

ADDENDUM

The business administrator recommends the following:

Financial

To approve and ratify the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the agreement between Camden County Technical Schools and Camden County College for the provision of the *High School Plus Program* for the 2017-2018 school year, is hereby approved. This agreement reflects current policies and practices of Camden County College and permits students to earn college credits for courses taught by the high school teachers during the school year at both campuses and inserted on page 239-RRRR through 239-TTTT.

- A. Purchases: None
- B. Field Trips: None
- C. Sport Schedules: None
- D. Miscellaneous: None

On roll call vote:       AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

NAYS: None

PENNSAUKEN CAMPUS

INFORMATIONAL ITEM(S): 1. Highlights of Student Activities/Achievements

2. Teacher of the Year: Lauren Iannece, Social Studies Teacher

3. Educational Services Professional of the Year: Joseph Jacob, Director of School Counseling Services

4. The following students required home instruction services prior to or after the December Board of Education meeting. All homebound instructors (certificated staff) were approved per the resolution on the August 23, 2017 Board Minutes:

<u>Student SID#</u>	<u>Time Frame</u>	<u>Certified Staff</u>	<u>Total Cost/Not to Exceed</u>
8140941078	11/20/17-12/22/17	Anne Maxfield	\$1,025.00

5. The following are placements of Structured Learning Experiences Student(s)/Cooperative Education Student(s) for the 2017-2018 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>
146060	PDQ Restaurant	12/08/17-6/15/18

The principal recommends the following:

On motion of Mr. Fuhrman, seconded by Dr. Mink, to approve and ratify the following requests.

A. Expenditures

1. To ratify Edward Battaglia and James Morton, PC Culinary Arts teachers, and 10 Culinary Arts students, to prepare food, serve it, and clean up after the National Honor Society Ceremony held on November 21, 2017, at the Pennsauken Campus; the teachers will be paid an hourly rate of \$41.00, not to exceed 5.75 hours and/or a total of \$235.78 each; the students will be paid a flat rate service fee of \$50.00 each, not to exceed a total of \$500.00; funded locally.
2. To authorize and ratify the payment for internal coverage, November 1, 2017-November 30, 2017, pursuant to the 2014-2017 CAM/VOC Education Association Agreement: 18 teacher(s) covered 38 class period(s) @ \$37.00 per period: \$1,406.00. The following teacher(s) provided coverage:

Andrew Alfano	Michael Grossman	David Livesey	Robert Playo
Celeste Casciato	Annarose Haws	Susana Martinez	Patrick Richards
Edward Fitzpatrick	Vanarosa Howell	Emily Mayhew	Jimmy Ye
Valerie Garcia	Anne Johnson	Timothy McDonald	
Alexa Gibson	Renee Knurowski	Shamima Nasrin	

PENNSAUKEN CAMPUS

A. Expenditures (continued):

3. To approve the submission of Penn Tech's Character Education Promising Practice application to Character.org for national recognition consideration. The application fee of \$100.00 will be paid through local funds.
4. To ratify Carl Wydra, Tornado Times advisor, and his students, to participate in the American Scholastic Press Association Review/Contest. This is an industry-level competition that has a limited entry for students. Projects will be submitted by December 20, 2017, for a chance to win an award and be listed in the "The American Scholastic Journalist" booklet. The entry fee of \$60.00 will be paid through local funds.

B. Field Trips

1. To authorize the following field trip(s), to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/3/18 & 1/15/18	Wells Fargo Center, School Basketball Game, Philadelphia, PA	Star Student Achievers	Joseph Jacob, Monique Randolph	26

Ticket cost: \$1,097.98 to be paid by the "Student Awards" PC Student Activity Account  
 Ticket cost for chaperones: \$42.23 x 2 = \$84.46 to be paid by local funds  
 Educational Benefit(s): The students will watch a basketball game between both campuses as a motivational reward.

2. To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
1/19/18	Lexus Car Dealer, Cherry Hill, NJ	Auto Technology Morning and Afternoon Programs	William Cantiello (Teacher)	16-17		\$105.00
	Substitute coverage not to exceed: 1 @ \$105.00:					\$105.00
	Educational Benefit(s): Students will inspect an operational dealership, meet a prospective employer, and speak with and observe graduate.					

PENNSAUKEN CAMPUS

B. Field Trips:

2. During school hours; local funds are requested (continued):

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
1/24/18	Square One Printing Company, Mt. Laurel, NJ	Graphic Communications	Carl Wydra (Teacher)	14		
	Substitute coverage not to exceed: 1 @ \$105.00:					\$105.00
	Educational Benefit(s): Observe day to day operations of a printing plant, and the industrial machinery operation that they have there. This is a Comprehensive Equity Plan (CEP) activity.					
3/7/18	Cooper Hospital, Trauma Unit, Camden, NJ	Law and Public Safety (Level II)	Sean Reilly (Teacher) Patrick Richards (Teacher)	9		
	Substitute coverage not to exceed: 2 @ \$105.00:					\$210.00
	Educational Benefit(s): Students will be presented with many scenarios of making choices and the consequences of the decision if it was a bad one.					

3. To authorize for the following field trip(s), to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/21/18	GTC, Sicklerville, NJ	Mixed Martial Arts (21 <sup>st</sup> Century)	Russell Pocaró (advisor) Matt Knorr (advisor)	25
	Educational Benefit(s): Competition, teamwork, and leadership.			

C. Sport Schedules

To approve the revised Winter sports schedules for the 2017-2018 school year and inserted on page 239-UUUU through 239-WWWW.

Boys' and Girls' Basketball      Boys' and Girls' Bowling

PENNSAUKEN CAMPUS

D. Miscellaneous

1. To authorize the following club/class/sport members to sell/collect/sponsor/donate the following as fundraisers:

<u>Date(s)</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor/Donate</u>	<u>Cost</u>
1/4/18-1/25/18	Cheerleading	World's Finest Chocolate (to be sold before and after school and during games)	\$1.00
1/10/18-2/2/18	Future Business Leaders of America (FBLA)	Coffee items from Coffee Beanery	\$16.00-\$20.00
12/21/17-1/19/18 (1/19/18: Dance)	Senior Class and Student Council	Homecoming dance tickets	\$8.00 (CCTS Students) \$10.00 (Outside Guests)

2. To approve Allison Gilbert, a student at Rowan University, to complete her Full Year Clinical Practice Internship, at the Pennsauken Campus, January 16, 2018 through May 1, 2018 and September 4, 2018 through December 22, 2018. Ms. Gilbert will be assigned to Susan Mehler, Teacher of Mathematics.
3. To authorize bussing for parents/students to attend the January 23, 2018 Parent, Administrator, Student, and Staff (PASS) evening meeting. Estimated cost for bus: \$375.00, to be paid by local funds, if a CCTS bus and bus driver are not available.
4. To authorize Morphotrust to fingerprint Certified Nursing Assistant (CNA) students from both campuses at the Gloucester Township Campus, January 11, 2018, at no cost to the board of education.
5. To approve Allison Serabo, video production teacher, and her students, to compete in a Ten Day Film Challenge, from March 7 through March 20, 2018. The challenge is funded by the non-profit Arts Equality. Students are asked to produce a film in ten days and compete with other students from New Jersey. The following assigned items must appear in the film: a character, the character's backstory, a prop, and a line of dialogue. The winning film is shown at a local movie theatre and will include an awards ceremony. There is no cost to compete.
6. Motion to affirm the following Monthly Enrollment, Suspension, and Drill Reports:  
Enrollment Count for the Pennsauken Campus as of November 30, 2017: 766  
Monthly Suspension Report as of November 30, 2017: 6  
Fire Drill: November 7, 2017@ 7:56 a.m.  
School Security Drill: Active Shooter Lockdown (cafeteria): November 8, 2017 during lunch periods 4, 5, 6, and 7; 10 minutes each (time frame: 10:05 - 1:00 p.m.)

On roll call vote: AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

NAYS: None

PENNSAUKEN CAMPUS

D. Miscellaneous (continued):

<b>Monthly HIB Report</b>					
<b>November 16, 2017, to December 20, 2017: Pennsauken Campus</b>					
<b>1. Number of reports of HIB this month:</b>	<b>2</b>		<b>Number of HIB reported this year:</b>	<b>11</b>	
			<b>Number of confirmed HIB this year:</b>	<b>0</b>	
<b>2. Status of investigated HIB incidents:</b>					
<b>Investigated and not confirmed*: 2</b>					
<b>Investigated and confirmed*: 0</b>					
<b>*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.</b>					
<b>3. Number of HIB incidents based on the following protected categories:</b>					
<b>Date</b>	<b>Number of Incidents</b>	<b>Lead Investigator</b>	<b>Measure Imposed</b>	<b>Training (if applicable)</b>	<b>Program Implementation (if applicable)</b>
<b>Race</b>					
<b>Color</b>					
<b>Religion</b>					
<b>Ancestry</b>					
<b>National Origin</b>					
<b>Gender</b>					
<b>Sexual Orientation</b>					
<b>Gender Identity and Expression</b>					
<b>Mental Disability</b>					
<b>Physical Disability</b>					
<b>Sensory Disability</b>					
<b>Other Distinguishing Characteristic</b>					

GLOUCESTER TOWNSHIP CAMPUS

INFORMATIONAL ITEM(S): 1. Highlights of Student Activities/Achievements

2. Teacher of the Year: Megan Thompson, Teacher of English

3. Educational Services Professional of the Year: Karenlynn Williams, Librarian-Media Specialist

4. The following students required home instruction services prior to or after the December Board of Education meeting. All homebound instructors (certificated staff) were approved per the resolution on the August 23, 2017 Board Minutes:

<u>Student SID#</u>	<u>Time Frame</u>	<u>Certified Staff</u>	<u>Total Cost/Not to Exceed</u>
9442168562	10/19/17-11/22/17	Megan Thompson	\$820.00
2176996002	11/3/17-12/14/17	Megan Thompson	\$1,230.00
7337696156	12/5/17-12/22/17	Keith Egan	\$615.00

5. The following are placements of Structured Learning Experiences Student(s)/Cooperative Education Student(s) for the 2017-2018 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>
140032	Subaru of Cherry Hill	11/27/17-6/29/18
140240	L&M Footwear, Inc.	11/16/17-6/29/18
140032	Subaru of Cherry Hill	11/27/17-6/29/18
140288	Journey's	12/04/17-6/29/18
140122	Friendly's	11/29/17-6/29/18
140029	Friendly's	12/12/17-6/29/18

The principal recommends the following: (Kathleen Cassidy read the following requests in the absence of Mr. Cappello)

On motion of Mr. Fuhrman, seconded by Dr. Mink, to approve and ratify the following requests.

A. Expenditures

1. To authorize and ratify the payment for internal coverage, November 1-30, 2017, pursuant to the 2014-2017 CAM/VOC Education Association Agreement: 18 teacher(s) covered 38 class period(s) at \$37.00 per period: \$1,406.00. The following teacher(s) provided coverage:

Cheryl Adams	Linda Beluch	Ileene Dodds	Don Ngo
Kerri Alfano	David Burns	Mia Mai	Christine Pereira
Carolynn Aspinall	Joseph Camporeale	Lauren McClellan	Laura Russo
Corinne Attig	Dominic DeMartino	Lawrence McNasby	
John Austin	Lisa Dennison	Kaylee Mitchell	

2. To approve the submission of Gloucester Township's Character Education Promising Practice application to Character.org for national recognition consideration. The application fee of \$100.00 will be paid through local funds.



GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips

1. To authorize the following field trip(s), to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/3/18 & 1/15/18	Wells Fargo Center, School Basketball Game, Philadelphia, PA	Star Student Achievers	Angelo DeStefano (1/3/18) Karen Williams (1/3/18) & 1/15/18) John Hourani (1/15/18)	9

Ticket cost for students: \$380.07 to be paid by the Varsity Athletic Incentive Account  
 Ticket cost for chaperones: \$42.23 x 2 = \$84.46 to be paid by local funds  
 Educational Benefit(s): The students will watch a basketball game between both campuses as a motivational reward.

2. To authorize and ratify the following field trip(s), to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
*12/5/17	Motion to change the chaperone to Brooke Pias for Spanish class to Gordon Theatre, Camden, NJ (previously approved on 10/18/17 for Alina Moro)					
*12/5/17	Motion to change the date for Air Force Junior Reserve Officer Training Corps (AFROTC) and FFA to Battleship NJ, Camden, NJ (previously approved on 10/18/17 for 12/8/17)					
*12/8/17	Motion to change the location of Future Health Professionals (HOSA) to Busch Center, Rutgers University, Piscataway, NJ (previously approved on 11/15/17 for Mercer County Technical School, Pennington, NJ)					
1/24/18	Square One, Mt. Laurel, NJ	Graphic Communications	Addie Pendleton	12		\$105.00
	Substitute coverage not to exceed: 1 @ \$105.00: Educational Benefit(s): Students will see the day-to-day operation of a printing business and the industry equipment being used. This is a Comprehensive Equity Plan (CEP) Activity.					

\*Indicates a change from a previous board approved motion.

GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips (continued):

2. During school hours; local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
4/24/18	PSI, Cherry Hill, NJ	Cosmetology	Ileene Dodds	16	\$39.00	\$624.00
	Substitute coverage not to exceed: 1 @ \$105.00:					\$105.00
	Educational Benefit(s): Students will complete the theory exam in order to obtain their State Board of Cosmetology license.					\$729.00
5/21/18 or 5/22/18	Burlington County Institute Of Technology, Westampton, NJ	Cosmetology	Ileene Dodds	16		
	Substitute coverage not to exceed: 1 @ \$105.00:					\$105.00
	Educational Benefit(s): Students will complete the practical exam in order to obtain their State Board of Cosmetology license.					

3. To authorize and ratify the following field trip(s), to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
*12/4 and 12/5/17	Motion to change the date of Fashion Design/Family, Career, and Community Leaders of America (FCCLA) to Sam's Fabric, Berlin, NJ (previously approved on 11/15/17 for 11/27 and 11/28/17)			
*1/6/18	Motion to change the date of For Inspiration and Recognition of Science and Technology (FIRST) to Lenape High School, Marlton, NJ (previously approved on 9/20/17 for 1/7/18)			
*3/10/18	Motion to replace John Kammler with Judith Tencza as chaperone to the SkillsUSA Southern Regional Competition at Gloucester County Institute of Technology, Sewell, NJ (previously approved on 11/15/17)			
12/9/17	Lincoln Financial Stadium, South Philadelphia High School, Philadelphia, PA	Junior Reserve Officer Training Corps (JROTC)	Shawn Forman, Matthew Lacy	14
	Educational Benefit(s): Students will attend military academy presentations.			

\*Indicates a change from a previous board approved motion.

GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips (continued):

3. During non-school hours; No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
2/3/18	Model UN, Moorestown, NJ Registration Fee: 15 students @ \$10.00: \$150.00 (funded by 21 <sup>st</sup> Century Grant) Chaperone compensation not to exceed: 9 hours @ \$30.00: \$270.00 (funded by 21 <sup>st</sup> Century Grant) Educational Benefit(s): Students will practice public speaking, discuss world issues, and network with other schools.	21 <sup>st</sup> Century Model UN	Ana Maria O'Malley	15
3/19/18	Rags to Runway Event, George Street Playhouse, New Brunswick, NJ Educational Benefit(s): Students will produce garments and showcase their work in a charity event sponsored by the Rotary Club of New Brunswick.	Fashion Design/ Family, Career, and Community Leaders of America (FCCLA)	Shenay Torchon	5
4/28/18	A Cappella for Autism Competition, Moorestown High School, Moorestown, NJ Educational Benefit(s): Students will have a performance and competition opportunity, as well as perform at a charity event.	Techni-Tones	Jessica Thomas	33

C. Sport Schedules

To approve the revised Winter sports schedules for the 2017-2018 school year and inserted on page 239-XXXX through 239-AAAAA.

Boys' Basketball	Boys' and Girls' Bowling
Girls' Basketball	Boys' and Girls' Swimming

D. Miscellaneous

1. To authorize the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date(s)</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor/Donate</u>	<u>Cost</u>
12/21/17-6/1/18	Fashion Design/Family, Career, and Community Leaders of America (FCCLA)	Make and sell bowties and bows	\$2.00-\$3.00

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous

1. Club/class/sport members to sell/collect/sponsor the following as fundraisers (continued):

<u>Date(s)</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor/Donate</u>	<u>Cost</u>
12/21/17-6/20/18	Future Business Leaders of America (FBLA)	Place boxes in each classroom and collect materials for recycling	N/A
1/2/18-6/1/18	Family, Career, and Community Leaders of America (FCCLA)	Collect pop tabs for Ronald McDonald House	N/A
1/2/18-2/16/18	Music Academy	Sell tickets to Open Mic Night to be held on 2/16/18, 6 to 9 PM, in the Black Box Theatre	\$2.00 (competition fee) \$5.00 (admission fee)
1/2/18-6/15/18	Music Academy	Sell tickets to Open Mic Night to be held on 6/15/18, 6 to 9 PM, in the Black Box Theatre	\$2.00 (competition fee) \$5.00 (admission fee)
1/16/18-1/20/18	Junior Class	Sell tickets to Homecoming Dance to be held on 1/20/18, 5 to 9 PM, in the gym	\$15.00 (CCTS Students)
1/17/18	Gay Straight Alliance (GSA)/Athletes Against Bullying (AAB)	Sell "Positive Pops"	\$.50
2/2/18-2/16/18	National Honor Society	Sell Yankee Candles	\$5.00-\$25.00
3/1/18-4/30/18	Boys' Baseball	Sell approved hats, T-shirts, sweatshirts, and hoodies via online MBM Sports Store	\$12.00-\$40.00
3/1/18-5/31/18	Boys' Baseball	Sell hoagies weekly to be picked up from Culinary Express every Friday	\$5.00

2. To approve for students, under the supervision of Dawn Sponheimer, student assistance coordinator, to participate in the Partnership for a Drug-Free New Jersey's "Shout Down Drugs" Music Competition. The competition challenges students to create original music and lyrics with powerful substance abuse prevention messages. Students will submit their work by February 1, 2018 for a chance to win music contracts worth up to \$5,000.00. Finalists will be chosen to perform their songs live at the Statewide Prevention Concert, April 27, 2018, at Daytop-NJ, Mendham, New Jersey. There is no cost to the board of education.

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued):

3. To approve Merilee Waters, video production teacher, and her students, to compete in a Ten Day Film Challenge, from March 7 through March 20, 2018. The challenge is funded by the non-profit Arts Equality. Students are asked to produce a film in ten days and compete with other students from New Jersey. The following assigned items must appear in the film: a character, the character's backstory, a prop, and a line of dialogue. The winning film is shown at a local movie theatre and will include an awards ceremony. There is no cost to compete.
4. To approve for students, under Equal Access, to meet as Fellowship of Christian Athletes, after school. Dominic DeMartino, pre-engineering teacher, will serve as the staff volunteer. Mr. DeMartino knows that he will not be paid by the district. No district funds are allocated and no transportation will be provided. The club is not sponsored by the school or district, but is meeting under Equal Access.
5. To authorize MorphoTrust to fingerprint Certified Nursing Assistant (CNA) students from both campuses at the Gloucester Township Campus, January 11, 2018, at no cost to the board of education.
6. To authorize and ratify the following meeting, workshop, training, conference and/or clinic; cost to be paid by the board of education unless otherwise indicated:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
12/12/17	CAM/VOC Education Association Meeting, Public Employees Relations Commission (PERC), Trenton, NJ Substitute coverage not to exceed: 1 @ \$105.00:	Doug Selfridge		\$105.00
2/7/18	SkillsUSA Statewide Advisor Meeting, NJ Convention and Expo Center, Edison, NJ Substitute coverage not to exceed: 2 @ \$105.00:	John Kammler, Julie Laucks		\$210.00

7. To approve Kelsey Brown, a student at Rutgers University, to complete her Clinical Practice Internship, at the Gloucester Township Campus, January 17, 2018 through May 4, 2018. Ms. Brown will be assigned to Terry Bles, Performing Arts Teacher.
8. To approve Taylor Heaney, a student at Rowan University, to complete her Clinical Practice Internship, at the Gloucester Township Campus, January 16, 2018 through May 7, 2018. Ms. Heaney will be assigned to Corrine Attig, Teacher of Social Studies.

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued):

9. To approve Andrew Husenica, a student at Rutgers University, to complete his Clinical Practice Internship, at the Gloucester Township Campus, January 17, 2018 through March 2, 2018. Mr. Husenica will be assigned to James Wert, Social Studies Teacher.
10. To approve Andrew Husenica, a student at Rutgers University, to complete the second part of his Clinical Practice Internship, at the Gloucester Township Campus, March 5, 2018 through May 4, 2018. Mr. Husenica will be assigned to Michelle Ronketty, Teacher of Students with Disabilities.
11. To approve John Meyers, a student at Rowan University, to complete his Clinical Practice Internship, at the Gloucester Township Campus, January 16, 2018 through May 7, 2018. Mr. Meyers will be assigned to Ryan McCarty, Teacher of English.
12. To approve Becky Osenenko, a student at Rowan University, to complete her Clinical Practice Internship, at the Gloucester Township Campus, January 16, 2018 through May 7, 2018. Ms. Osenenko will be assigned to JoAnn Filer, Teacher of English.
13. To approve Edward Waters, a student at Rutgers University, to complete his Winter 2018 Practicum, at the Gloucester Township Campus, January 2, 2018 through January 12, 2018. Mr. Waters will be assigned to Michell Burns, Teacher of English.
14. To approve Stephen Foster, a student at Rowan University and student teacher at the Gloucester Township Campus, to assist the cheerleading coach, Rachel Fieldman, and participate in practices in a volunteer coaching capacity. The purpose is to demonstrate skills and techniques. Mr. Foster understands that he will not be paid for the assistance and will only participate under the direct supervision of Ms. Fieldman.
15. Motion to affirm the following Monthly Enrollment, Suspension, and Drill Reports:  
Enrollment Count for the Gloucester Township Campus as of November 30, 2017: 1,311  
Monthly Suspension Report as of November 30, 2017: 13  
Fire Drills: November 14, 2017 @ 8:00 a.m.  
School Security Drills: Lunch Lockdown Drill - Active Shooter: November 14, 2017 (10 minutes per lunch period)

On roll call vote:        AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

                             NAYS: None

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued):

<b>Monthly HIB Report</b>					
<b>November 16, 2017 to December 20, 2017: Gloucester Township Campus</b>					
<b>1. Number of reports of HIB this month:</b>	<b>2</b>		<b>Number of HIB reported this year:</b>	<b>17</b>	
<b>currently undetermined</b>			<b>Number of confirmed HIB this year:</b>	<b>0</b>	
<b>2. Status of investigated HIB incidents:</b>					
<b>Investigated and not confirmed*: 2</b>					
<b>Investigated and confirmed*: 0</b>					
<b>*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.</b>					
<b>3. Number of HIB incidents based on the following protected categories:</b>					
	<b>Number of</b>	<b>Lead</b>	<b>Measure</b>	<b>Training</b>	<b>Program Implementation</b>
<b>Date</b>	<b>Incidents</b>	<b>Investigator</b>	<b>Imposed</b>	<b>(if applicable)</b>	<b>(if applicable)</b>
<b>Race</b>				<b>Michael Fowlin presentation “You Don’t Know Me Until You Know Me” to all students 12/7/17 and 12/8/17</b>	
<b>Color</b>					
<b>Religion</b>					
<b>Ancestry</b>					
<b>National Origin</b>					
<b>Gender</b>					
<b>Sexual Orientation</b>					
<b>Gender Identity and Expression</b>					
<b>Mental Disability</b>					
<b>Physical Disability</b>					
<b>Sensory Disability</b>					
<b>Other Distinguishing Characteristics</b>					

SPECIAL EDUCATION/CHILD STUDY TEAM

INFORMATIONAL ITEM(S): The following student(s) required homebound instruction services prior to or after the December Board of Education meeting. All homebound instructors (certificated staff) were approved per the resolution on the August 23, 2017 Board Minutes:

<u>Student SID#</u>	<u>Time Frame</u>	<u>Certified Staff</u>	<u>Total Cost/Not to Exceed</u>
8659061884	1/27/17-1/26/18	Betty Ebron	\$3,690.00
2421005510	12/5/17-2/5/18	Michelle Ronketty	\$3,690.00

The director of special education recommends the following:

On motion of Mr. Fuhrman, seconded by Mr. Conners, to approve the following requests.

- A. Expenditures: None
- B. Field Trips: None
- C. Sport Schedules: None
- D. Miscellaneous: None

On roll call vote:           AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

NAYS: None



CURRICULUM/INSTRUCTION/ASSESSMENT

INFORMATIONAL ITEM(S): Update on CCTS Strategic Plan and District Goals

The assistant superintendent for curriculum, instruction, assessment and grants recommends the following:

On motion of Mr. Fuhrman, seconded by Mr. Connors, to approve and ratify the following requests.

A. Expenditures: None

B. Employment: None

C. Field Trips

To authorize the following field trip(s), to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
3/26/18	Romeo & Juliet, Ritz Theatre Haddon Township, NJ	ELA	Teri Hardmeyer, Deborah Brennan, JoAnn Filer, Anne Johnson, Barbara LoCasale, Michelle Ronketty, Kassandra Stillwell, Megan Thompson, Danielle Tsoukalas	90		\$1,355.00
						\$ 840.00
						\$2,195.00

Substitute coverage not to exceed 8 @ \$105.00:  
Educational Benefit: This is part of the Comprehensive Equity Plan Requirements.

D. Miscellaneous

To ratify the following meeting, workshop, training, conference and/or clinic; cost to be paid by the board of education unless otherwise indicated:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
*11/18/17	Motion to add JoAnn Filer (GTC) as 21 <sup>st</sup> Century Campus Coordinator, to attend the New Jersey School-Age Care Coalition (NJSACC) Conference, Princeton, NJ (previously approved on 8/23/17, Coordinator TBD).			

\*12/6-7/17 Motion to add John Hourani, Assistant Principal (GTC), to replace Gregory Cappello, Principal, to participate in lifeguarding and CPR/First Aid/AED Certification training, at the Gloucester Township Campus (previously approved on 11/15/17).

\*Indicates a change from a previous board approved motion

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous

Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
*12/6-7/17	Motion to add Andrew Schafer (GTC), to participate in Lifeguarding and CPR/First Aid/AED Certification training, at the Gloucester Township Campus, substitute coverage not to exceed 2 days @ \$105.00: \$210.00, to be paid with local funds (previously approved on 11/15/17).			
*12/6-7/17	Motion to add an additional substitute coverage day for 8 participants (GTC) in Lifeguarding and CPR/First Aid/AED Certification training, substitute coverage not to exceed 8 @ \$105.00: \$840.00, total two-day substitute coverage: \$1,680.00, to be paid with local funds (previously approved on 11/15/17 for 1 day substitute coverage not to exceed 9 @ \$105.00: \$945.00).			
12/1/17	High School Instructors' Automotive Workshop, Camden County College, Truman Hall, Blackwood, NJ	Brian Bakota, Bruce Berger, William Cantiello, Andrew McAlpin, Donald McCardell, Duane Raroha	N/A	N/A
	Professional development hours needed for NATEF certification. Substitute coverage not to exceed 6 @ \$105.00:			\$630.00
12/5/17	Burlington County Institute of Technology (BCIT) Medford Campus, Advisory Board Meeting/Dinner, Medford, NJ	Karen DiGiacobbe, Robert Bryan, Sean Kendall	N/A	N/A
12/8/17	21 <sup>st</sup> Century Community Learning Centers (CCLC) and Expanded Learning Program Activities Grantees (ELPA) Leadership Training, NJDOE, Learning Resource Center, Trenton, NJ	Lisa Huber	N/A	N/A
12/15/17	Mobilizing Action in Planning and Partnerships (MAPP), Keys to Saving Lives: Question, Persuade & Refer, William G. Rohrer Memorial Library, Haddon Township Branch, Westmont, NJ	Charles Short	N/A	N/A

\*Indicates a change from a previous board approved motion.

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous

Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
1/10/18	New Jersey Project Lead the Way (PLTW) Information Session, Engineering Hall, Rowan University, Glassboro, NJ	Tonya Davenport, Linda Beluch, David Burns, Dominic DeMartino, Rachel Fieldman, Amy McDonald, Jeffrey Merz, Alan Norton, Brian Nucifore	N/A	N/A
	Substitute coverage not to exceed 8	@\$105.00:		\$840.00
1/16/18	Traumatic Sensitive Schools Workshop, Lindenwold High School, Lindenwold, NJ	Christopher Liano, Dawn Sponheimer, Christine Swider	N/A	N/A
1/23/18 & 1/30/18	Using Data to Move It & Prove It, Teach4Results, Dr. Tracey Severns, South Brunswick BOE Building, Monmouth Junction, NJ	Teri Hardmeyer	(Funded by	\$350.00 ESSA FY18)
1/30/18	Smart but Scattered, Executive Dysfunction at Home and at School, PESI, Crowne Plaza, Cherry Hill, NJ	Christine Swider, Stacey Whelan	\$219.99 (Funded by	\$439.98 IDEA)
2/2/18	Special Education Law in New Jersey, PESI, Holiday Inn Cherry Hill, Cherry Hill, NJ	Leo Lampman, Grace Nuzzi	\$219.99 (Funded by	\$439.98 IDEA)
2/8/18 - 2/9/18	32 <sup>nd</sup> Annual Association of Student Assistance Professionals of New Jersey (ASAP-NJ) Conference, Princeton Marriott at Forrestal, Princeton, NJ	Dawn Sponheimer		\$325.00
3/1/18	Rowan University 2018 Education Expo, Chamberlain Student Center, Glassboro, NJ	Karen DiGiacobbe, Tonya Davenport, Teri Hardmeyer	(Funded by	\$200.00 ESSA FY18)

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous

Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
3/8/18	2018 PARCC Mandatory District Test Coordinator and District Technology Coordinator Training, Sheraton Atlantic City Convention Center Hotel, Atlantic City, NJ	Lara Hilaman, Dino Valentino	N/A	N/A
3/18/18	National AfterSchool Association	JoAnn Filer, Lisa Huber		\$3,652.65
3/21/18	Annual Convention, Hyatt Regency Atlanta, Atlanta, GA Convention and hotel are at the same site. Substitute coverage for JoAnn Filer not to exceed 3 days @ \$105.00:	(Funded by 21 <sup>st</sup> Century Community Learning Centers Grant)		\$315.00
	Registration: \$550.00 x 2 = \$1,110.00; Airfare: \$533.00 x 2 = \$1,066.00; lodging: 3 nights @ \$219.24 (double occupancy) = \$657.72; Mileage: travel to PHL Airport 51.4 miles @ \$.31 per mile (NJ State rate) = \$15.93; Tolls: \$5.00; Meals: \$241.50 x 2 = \$483.00 (GSA); Substitute coverage: 3 days @ \$105.00 = \$315.00.			

Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel.

On roll call vote:       AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

                              NAYS: None

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HUMAN RESOURCES

INFORMATIONAL ITEM(S):

The manager of human resources recommends the following:

- A. Expenditures: None
- B. Miscellaneous: None

No vote necessary.

CENTRAL ADMINISTRATION

The superintendent of schools recommends the following:

On motion of Mr. Fuhrman, seconded by Mr. Connors, to approve and ratify the following requests.

A. Resignations/Terminations/Retirements

To approve and ratify the employment status of the following employee(s) for the reason indicated:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Reason</u>
Bernard Burnett	Part-time Custodian	B&G/PC	11/21/17	Termination
Reginald Blue	Part-time School Security Officer	ADM	11/30/17	Resignation
Malissia Leary	Part-time Technician	GTC	12/25/17	Resignation
Amanda Mackel	Part-time Athletic Trainer	PC	11/22/17	Resignation
Amy Stolarick	School Nurse	GTC	1/22/18	Resignation
Robert Sweeney	Head Coach Boys' Track	GTC	12/5/17	Resignation

B. Employment

1. \*Motion to pay JoAnn Filer (GTC), as after-school tutoring coordinator, 1.75 hours for one day on November 2, 2017, at the curriculum rate of \$41.00 per hour, commensurate with the terms of the 2014-2017 CAM/VOC Education Association Agreement, or upon negotiations, funded by ESSA FY18 (previously approved on 9/20/17 for 1½ hours per day).
2. \*Motion to add JoAnn Filer (GTC), to meet after school to plan professional development offerings for the January, 2018 in-service, at the curriculum rate of \$41.00 per hour, commensurate with the terms of the 2014-2017 CAM/VOC Education Association Agreement, or upon negotiations, not to exceed 6 hours, effective November 16, 2017, funded by ESSA FY18 (previously approved on 11/15/17).
3. \*Motion to add Christopher Liano, School Counselor (GTC), to meet after school to plan professional development offerings for the January, 2018 in-service, commensurate with the terms of the 2014-2017 Federation of Education Services Professionals (FESP) Association Agreement or upon negotiations, not to exceed 6 hours, effective November 16, 2017, funded by ESSA FY18 (previously approved on 11/15/17).
4. \*Motion to approve Brett Fetty, as substitute after-school tutoring coordinator, at the Pennsauken Campus, not to exceed 1½ hours per day, at the appropriate hourly rate of his current salary, commensurate with the terms of the 2014-2017 Administrators' Association Agreement, or upon negotiations, effective December 1, 2017 through June 30, 2018, if funds are available, funded by ESSA FY18 (previously approved on 9/20/17).
5. \*Motion to add Brett Fetty, as part-time, substitute 21<sup>st</sup> Century After-School Campus Coordinator, at the Pennsauken Campus, at the hourly rate of \$33.00, effective December 21, 2017 through June 30, 2018, funded by the 21<sup>st</sup> Century Community Learning Centers Grant (previously approved on 9/20/17).

\*Indicates a change from a previous board approved motion.

CENTRAL ADMINISTRATION

B. Employment (continued):

6. To approve the employment of the following full-time, ten-month teacher(s), based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at the appropriate salary(ies) commensurate with the terms of the 2014-2017 CAM/VOC Education Association Agreement or upon negotiations(pending clearances/employment/education verifications):

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Location</u>	<u>Column</u>	<u>Step</u>	<u>Salary</u>
John Aragona	2400-Students with Disabilities	1/2/18	GTC	A	4	\$49,004

7. To approve and ratify the employment of the following part-time employee(s), for the 2017-2018 school year, not to exceed 20 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., as well as certification related to the position:

<u>Name</u>	<u>Part-Time Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate of Pay</u>
Katherine Ringenary	Athletic Trainer	PC	12/13/17	\$41.00

8. To approve the employment of the following part-time employee(s), for the 2017-2018 school year, not to exceed 29 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., as well as certification related to the position:

<u>Name</u>	<u>Part-Time Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate of Pay</u>
Nicholas Cristinzio	Lifeguard	GTC	12/21/17	\$11.50

9. To approve and ratify the employment of the following part-time employee(s), for the 2017-2018 school year, based on the approval of the Department of Education and on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A: 39-17 et seq. and N.J.S.A. 18A: 4-13 et seq., as well as certification related to the position, to be paid as listed, or upon negotiations:

GLOUCESTER TOWNSHIP CAMPUS

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Salary</u>
David Graham	Scorekeeper/Clock Operator	12/21/17	\$69.00 per event \$109.00 consecutive
Alan Smith	Scorekeeper/Clock Operator	12/8/17	\$69.00 per event \$109.00 consecutive

CENTRAL ADMINISTRATION

B. Employment (continued):

10. To approve the following Lead Person in accordance with the AFSCME contract, from December 21, 2017 to June 30, 2018:

<u>Name</u>	<u>Area</u>	<u>Stipend</u>
Matthew Young	Custodian - GTC	up to \$6,240 annually (prorated)

11. To approve the employment of the following substitute teacher(s), for the 2017-2018 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq.:

Jaya Bond	Randi Curcio	Jonathan Diggs	Adam Konigsberg
Judith Bond	Erin D'Ascenzo	Walter Johnson	Savannah Waechter

12. To approve the following staff at the Gloucester Township and Pennsauken Campuses, to present professional development at the January, 2018 in-service:

Joseph Camporeale	JoAnn Filer	Ana Maria O'Malley	Megan Thompson	Brandon Waechter
Rachel Fieldman	Christopher Liano	Fallon Strope		

13. To approve the following staff from the Pennsauken and Gloucester Township Campuses, to attend LinkIt professional development training, January, 2018, after school, at the curriculum rate of \$41.00 per hour, commensurate with the terms of the 2014-2017 CAM/VOC Education Association Agreement, or upon negotiations, not to exceed 5 hours each, to be funded by ESSA FY18:

Anita Ackerman Dellanevea	Donald Grombacher-Irwin	Anne Maxfield	Maryanne Repella
Cheryl Adams	Jonnell Hanson-High	Emily Mayhew	Danielle Rocco
Linda Beluch	Nikita Harris	Ashley McClave	Michelle Ronketty
Deborah Brennan	William Hennessy	Timothy McDonald	Laura Russo
Christine Buck	Kathy Hyatt	Susan Mehler	Dennis Scharff
David Burns	Anne Johnson	Kaylee Mitchell	Jeanette Simons
James Cinelli	Michele Jowanna	Veronica Moore	Kassandra Stillwell
Anthony Copestick	Renee Knurowski	Sarah Musuta	Robert Sweeney
Marie Copestick	Marilyn Larke	Cainan Noon	Megan Thompson
Jacqueline Domenus	David Livesey	Donna Ormsby	Catherine Titterton
Holly Drew	Elizabeth Livingston	Christine Pereira	Danielle Tsoukalas
JoAnn Filer	Barbara LoCasale	Robert Playo	Daniel Vassallo
Michael Foster	Thomas Mahoney	Russell Pocaró	
Alexa Gibson	Audrey Masich		



CENTRAL ADMINISTRATION

B. Employment (continued)

14. To approve the following staff from the Pennsauken and Gloucester Township Campuses, to participate in the LinkIt Pilot, January, 2018 through June, 2018:

Anita Ackerman Dellanevea	Donald Grombacher-Irwin	Anne Maxfield	Maryanne Repella
Cheryl Adams	Jonnell Hanson-High	Emily Mayhew	Danielle Rocco
Linda Beluch	Nikita Harris	Ashley McClave	Michelle Ronketty
Deborah Brennan	William Hennessy	Timothy McDonald	Laura Russo
Christine Buck	Kathy Hyatt	Susan Mehler	Dennis Scharff
David Burns	Anne Johnson	Kaylee Mitchell	Jeanette Simons
James Cinelli	Michele Jowanna	Veronica Moore	Kassandra Stillwell
Anthony Copestick	Renee Knurowski	Sarah Musuta	Robert Sweeney
Marie Copestick	Marilyn Larke	Cainan Noon	Megan Thompson
Jacqueline Domenus	David Livesey	Donna Ormsby	Catherine Titterton
Holly Drew	Elizabeth Livingston	Christine Pereira	Danielle Tsoukalas
JoAnn Filer	Barbara LoCasale	Robert Playo	Daniel Vassallo
Michael Foster	Thomas Mahoney	Russell Pocaró	
Alexa Gibson	Audrey Masich		

C. Expenditures

1. To approve and ratify Edward Battaglia, Culinary Arts teacher, (PC) and Judith Tencza, Baking/Pastry Arts teacher, (GTC), and up to 12 Culinary Arts students, to prepare food, serve it, and clean up after the Special Recognition Board dinner on December 20, 2017, at the Pennsauken Campus; the teachers will be paid an hourly rate of \$41.00, not to exceed 6.15 hours and/or a total of \$252.15 each; the students will be paid a flat rate service fee of \$50.00 each, not to exceed a total of \$600.00; funded locally.
2. To approve CCTS Strategic Planning Meetings to take place at the Gloucester Township Campus on the following dates: February 28, March 7, and March 14, 2018. The meeting time planned for the three dates is from 5:45 p.m. to 8:00 p.m., Cafetorium/Building 4 and/or Business Conference Center. Estimated costs for refreshments: \$800.00; funded locally.

D. Miscellaneous

1. \*Motion to change the mentor for John Austin, biology teacher/GTC, to Lisa Dennison, biology teacher/GTC, effective January 2, 2018 (previously approved 8/23/17 as mentor Mia Mai).

\*Indicates a change from a previous board approved motion.

CENTRAL ADMINISTRATION

D. Miscellaneous (continued)

2. \*Motion to revise an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, for 010776, November 8, 2017 through February 14, 2018 (previously approved 10/18/17 for November 8, 2017 through December 5, 2017).
3. To approve and ratify the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that a paid (not to exceed 90 work days) military duty leave of absence, be approved for 009862, effective the following 18 work days:

November 29, 2017	December 12, 2017
November 30, 2017	December 13, 2017
December 1, 2017	December 14, 2017
December 4, 2017	December 15, 2017
December 5, 2017	December 18, 2017
December 6, 2017	December 19, 2017
December 7, 2017	December 20, 2017
December 8, 2017	December 21, 2017
December 11, 2017	December 22, 2017

4. To approve the following prorated salary increase, in accordance with the 2014-2017 CAM/VOC Education Association Agreement salary guide or upon the completion of negotiations, due to reason indicated:

<u>Name</u>	<u>From</u> <u>Column/Step</u>	<u>To</u> <u>Column/Step</u>	<u>Salary</u>	<u>Advancement Reason</u>	<u>Effective</u>
Scott Slattery	A 16	B 16	\$80,447	Shop/Related Permanent Certificate	10/1/17

\*Indicates a change from a previous board approved motion.

CENTRAL ADMINISTRATION (continued)

ADDENDUM

The superintendent of schools recommends the following:

A. Resignations/Terminations/Retirements: None

B. Employment

1. To approve the employment of the following full-time, ten-month teacher(s), based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at the appropriate salary(ies) commensurate with the terms of the 2014-2017 CAM/VOC Education Association Agreement or upon negotiations (pending clearances/employment/education verifications):

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Location</u>	<u>Column</u>	<u>Step</u>	<u>Salary</u>
Jacob Klavens	1607-Health & Physical Education	1/2/18	GTC	C	1	\$49,212 (prorated)

2. To approve the employment of the following part-time employee(s), for the 2017-2018 school year, not to exceed 29 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., as well as certification related to the position:

<u>Name</u>	<u>Part-Time Position</u>	<u>Location</u>	<u>Effective</u>	<u>Per Diem Rate of Pay</u>
Christopher Castner	Per Diem Administrator	District	As Needed	\$350.00

C. Sports Schedules: None

D. Miscellaneous

To approve the implementation/continuation of the training, support and evaluation process of the Provisional Teacher Program for the following teacher(s):

<u>Name</u>	<u>Course/Title</u>	<u>Campus</u>	<u>Primary Mentor</u>
Jacob Klavens	Health & Physical Education	GTC	Cainan Noon

On roll call vote: AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

NAYS: None

PUBLIC COMMENT

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

>Amy Stolarick, School Nurse, GTC, addressed the Board and stated she has enjoyed working at the Gloucester Township Campus but has resigned due to the fact that she was offered \$10,000.00 more a year to work at another district.

EXECUTIVE SESSION

On motion of Mr. Fuhrman, seconded by Dr. Mink, to adjourn the open public meeting for the purpose of discussion in Executive Session.

The Board entered into Executive Session at 7:27 p.m.

WHEREAS, the Camden County Technical Schools Board of Education ("Technical Schools") is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Technical Schools Board of Education to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Technical Schools hereby desires to adopt this Resolution to go into closed session at this time in order to:

- \_\_\_\_\_ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;
- \_\_\_\_\_ Discuss matters in which release of the information would impair a right to receive funds from the United States Government; \_\_\_\_\_
- X \_\_\_\_\_ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues; Monthly HIB Reports
- \_\_\_\_\_ Discuss Collective Bargaining Agreements; \_\_\_\_\_
- \_\_\_\_\_ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed; \_\_\_\_\_
- X \_\_\_\_\_ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law; Attorney-Client Privilege



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HIB REPORTS

On motion of Mr. Conners, seconded by Mr. Fuhrman, to affirm the action taken by the administrators on the monthly HIB Reports.

Pennsauken Campus

HIB Reports 11/16/17-12/20/17: Investigated: 2; HIB confirmed: 0  
Year-to-date HIB Reports Investigated: 11; Year-to-Date HIB Reports confirmed: 0

Gloucester Township Campus

HIB Reports 11/16/17-12/20/17: Investigated: 2; HIB Confirmed: 0  
Year-to-Date HIB Reports Investigated: 17; Year-to-Date HIB Reports Confirmed: 0

On roll call vote:       AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink  
  
                              NAYS: None

Resolution

On motion of Dr. Mink, seconded by Mr. Conners, to approve the following.

*RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS DENYING REINSTATEMENT OF LOSS OF INCREMENT TO EMPLOYEE 007706*

WHEREAS, by previous Decision and Resolution of the Camden County Technical Schools, Employee 007706 sustained a loss of increment for the year 2015-16; and

WHEREAS, said employee has requested a restoration of said lost increment; and

WHEREAS, the President and Board Members of the Camden County Technical Schools have considered such a request and have determined that same should be denied in that said loss of increment was for sufficient reasons and not subject to restoration.

NOW, THEREFORE, BE IT RESOLVED by the President and Board Members of the Camden County Technical Schools, County of Camden, State of New Jersey, that it hereby denies the request by Employee 007706 for the restoration of the loss of increment for the year 2015-16.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

On roll call vote:       AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink  
  
                              NAYS: None

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ADJOURNMENT

On motion of Mr. Conners, seconded by Mr. Fuhrman, to adjourn meeting 7:50 p.m.

On roll call vote:       AYES: Mr. Conners, Mr. Fuhrman, Dr. Mink

NAYS: None

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Scott M. Kipers  
School Business Administrator