

- 401 -
14-15
May 20, 2015

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- (a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 4, 2014.
- (b) Mailing written notice to the Courier Post and South Jersey Times Newspapers on November 4, 2014.
- (c) Filing written notice with the County Clerk on November 5, 2014.

The regular meeting of the Board of Education of the Technical Schools in the County of Camden was held on May 20, 2015, at 7:00 p.m. in the in the 1st floor conference room of the Science and Horticultural Center of the Pennsauken Campus.

William T. Mink, Ed.D., president, called the meeting to order. The following members were present: Bart Mueller, Alfred C. Fisher, C. Ann Volk and William T. Mink. Elizabeth Hanson, board member, was absent. Also present were Patricia Fitzgerald, John Marcellus, Scott Kipers, Bonnie Durante, Greg Cappello, Leo Lampman, Kathleen Cassidy and David Patterson, Esquire.

PLEDGE OF ALLEGIANCE

HONORS AND RECOGNITION - The Gloucester Township Campus and the Pennsauken Campus of Camden County Technical Schools were selected as 2015 National Schools of Character!

PRESENTATION - FIRST Robotics Team

PRESIDENT'S REPORT - None

SUPERINTENDENT'S REPORT:

Update on Camden County Shared Services/Transformation Initiatives/Community Service Projects:

1. Mr. Kay from the GTC, and his students, repaired and replaced joists and decking of an outdoor gazebo at the Camden County Lakeland Complex. The gazebo is intended for use as "outdoor classroom" space for Camden County's new sustainability program.

SUPERINTENDENT'S REPORT (continued)

2. Camden County College (CCC) Shared Services Agreements: On May 12, a meeting was held with a CCC representative to discuss revisions of two agreements (one for contract courses, senior option, dual credit, workshops and summer orientations; and, one regarding CCC adult education programs at CCTS) for the 2015-2016 school year.
3. Received Camden County Shared Services Agreement re: Assistance with Health Benefits.
4. Additional information regarding shared services is provided within other sections of the board agenda, i.e., Business Office.

OLD BUSINESS - None

PUBLIC COMMENT -

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state your full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers
- Mr. Robert Lucas, Director of Athletics and Student Activities, Gloucester Township Campus, addressed the Board. Mr. Lucas reviewed his employment history for the past 8 years and appreciates the opportunity to work with the teachers and staff. He stated he had a serious car accident a year and a half ago resulting in major surgery and which has affected his personal life and now his job. Since the accident he has received two letters of reprimand, when before he had none. He stated his recent actions are not characteristic of his work history and then publically apologized to senior administrative staff and the Board for his actions.
- Mrs. Terry Bles, parent of two students attending the Gloucester Township Campus and Performing Arts Instructor, Gloucester Township Campus, addressed the Board. Mrs. Bles just wanted to extend an invitation to all of the Board Members to come out to any event at either campus to see and support the students.

BUSINESS OFFICE

The school business administrator recommends the following:

On motion of Ms. Volk, seconded by Mr. Mueller, to approve and ratify the following requests.

MINUTES

To approve the minutes of the April 22, 2015 regular meeting of the board of education.

FINANCIAL

Board Secretary's Certification.

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2015. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and inserted on page 441-A through 441-LL.
2. Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 2015. The Reconciliation Report and Secretary's Report are in agreement for the month of March 2015.
3. Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification - pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve and ratify the board officer's action in paying payroll and accounts payable warrants issued since the last board meeting as categorized below, and inserted on page 441-MM through 441-RR.

April 2015

<u>Item</u>	<u>Date</u>	<u>Amount</u>
Bill List (Fund 11)	04/15/15	\$ 425,493.37
Payroll (Funds 10/11/20)	04/15/15	\$ 1,198,711.22
Bill List (Fund 60)	04/15/15	\$ 3,406.18*
Bill List (Funds 11/20/60)	04/21/15	\$ 903,380.58
Payroll (Funds 10/11/20)	04/30/15	\$ 1,173,414.52
Bill List (Fund 60)	04/30/15	\$ 3,695.72*
Bank Fees	04/30/15	\$ 158.72
Total		<u>\$ 3,708,260.31</u>

*Early Childhood Education

BUSINESS OFFICE

FINANCIAL (continued)

6. To approve the appropriation adjustments (March 2015) made within the 2014-2015 school year budget as previously reviewed and approved by the superintendent, and inserted on page 441-SS through 441-TT.
7. To approve of the following resolution.

WHEREAS, the Camden County Technical Schools enters into certain types of contracts with vendors where the initial cost on same is less than \$17,500; and

WHEREAS, because of the nature of these contracts, the total amount of said contract is unable to be determined during the term of said contract because of the type services provided; and

WHEREAS, however, once it is determined and certified in writing that the value of these services will exceed \$17,500, it is necessary for the Technical Schools to require submission of additional documentation from said vendor; and

WHEREAS, the contract for Rockland Bakery, Inc. and Blue Wave Pools, will now exceed \$17,500 which requires the filing of a Political Contribution Disclosure Form; and

WHEREAS, the above named vendors have completed and submitted a Political Contribution Disclosure Form which certifies that they have not made any reportable contributions to a political candidate committee in the County of Camden in the previous year, and that the continuation of the contract will prohibit them from making any reportable contributions through the term of this contract.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools, County of Camden and State of New Jersey that for the reasons set forth in the Preamble hereinabove, it hereby acknowledges that the Political Contribution Disclosure Forms have been provided by the above named vendors, together with a Determination of Value signed by the Business Administrator for the Camden County Technical Schools, and said contracts now exceed the sum of \$17,500.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BUSINESS OFFICE

FINANCIAL (continued)

8. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that it hereby approves the adoption of the revised 2015 Request for Proposals Policy and Template, set forth by the County of Camden, as on file with the business administrator/board secretary. Note: All references in the Request for Proposals Template referring to the "County of Camden" shall be changed to "Camden County Technical Schools' Board of Education." All legal references shall be amended appropriately to the relevant statutes to a school district.

A. Employment

To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following employees salaries be charged to the 2014-2015 ESEA/NCLB:

<u>Name</u>	<u>Position</u>	<u>Title I Funded %</u>	<u>Title I Salary</u>	<u>Full Salary</u>
Tonya Davenport	Supervisor of Curriculum, Instruction, and Assessment	100%	\$84,000.00	\$84,000.00
Karen DiGiacobbe	Supervisor of Curriculum, Instruction, and Assessment	100%	\$87,236.64	\$87,236.64
Thomas Mitchell	Mathematics - Coaching	100%	\$47,856.00	\$47,856.00
Carol Jarvis	Mathematics - Coaching	100%	\$49,458.00	\$49,458.00
Stephanie Reeve	English - Coaching (to 1/20/15)	100%	\$15,613.46	\$15,613.46
Lara Hilaman	Assessment Coordinator	100%	\$64,436.00	\$64,436.00
Carmel Nefferdorf	Clerical/GTC	50%	\$26,392.00	\$52,784.00

BUSINESS OFFICE (continued)

B. Purchases

1. To approve the following resolution.

RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS' AWARDING THE WINDOW REPLACEMENT PROJECT BID TO
D & E WINDOW & DOOR, LLC

WHEREAS, the Camden County Technical Schools advertised for receipt of Public Competitive Bids for the Window Replacement Project at the School's Sicklerville Campus, Building No. 4; and

WHEREAS, bids for this Project were opened on April 14, 2015; and

WHEREAS, as a result of a review of those bids, it has been determined that the bid should be awarded to D & E Windows & Door, LLC, of Stirling, New Jersey in the amount of \$445,100.00 as the base bid, with an Alternate No. 1 of \$68,200.00 and Alternate No. 2 of \$96,200.00 for a total bid of \$609,500.00.

WHEREAS, Opinions have been received from the Legal Counsel and Architect for the Technical Schools that said Bidder is in compliance with the Bid Specifications; and

WHEREAS, funds are available for the award of this bid as set forth on the Certification of Funds attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the President and Board Members of the Camden County Technical Schools that it hereby awards the bid for the Exterior Door Replacement Project at the Camden County Technical Schools, Sicklerville Campus, Building #4, to D & E Window & Door, LLC in the amount of the total bid of \$609,500.00, subject to the following conditions:

1. Said Bidder complying with the post-award bid conditions.
2. Said Bidder providing a Performance Guarantee in form and amount satisfactory to the Board of Education Legal Counsel.
3. Said Bidder entering into a contract with the Camden County Technical Schools for the performance of this Project.

BE IT FURTHER RESOLVED that upon satisfaction of the above conditions, the appropriate Board of Education Officials are hereby authorized to execute the Contract with D & E Window & Door, LLC for this Project.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BUSINESS OFFICE

B. Purchases (continued)

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization/ratification is hereby granted to approve the following state contract purchases, for the period April 6, 2015 through May 5, 2015, totaling \$33,103.44.

Date	Vendor	Department	State Contract #	Amount
4/13	United Electric Supply	Buildings & Grounds	A7J181	\$704.34
4/15	US Food Services Inc.	Culinary Arts	14-10	\$251.35
	US Food Services Inc.	Culinary Arts	14-10	\$244.71
	US Food Services Inc.	Culinary Express	14-10	\$394.69
	US Food Services Inc.	Culinary Arts	14-10	\$174.35
4/20	US Food Services Inc.	Culinary Express	14-10	\$134.85
	US Food Services Inc.	Culinary Arts	14-10	\$472.31
	Mechanics Auto Parts Inc.	Buildings & Grounds	PC-ATB-14-01	\$684.86
4/22	Mechanics Auto Parts Inc.	Buildings & Grounds	PC-ATB-14-01	\$746.08
	Clear Solutions Property	Buildings & Grounds	A10-15	\$15,840.00
4/27	Partac Peat Corp.	Athletic	MRESC 12/13-82	\$4,954.10
	Office Basics	Business Office	A-41/2013	\$51.63
	US Food Services Inc.	Culinary Arts	14-10	\$80.28
	US Food Services Inc.	Culinary Arts	14-10	\$111.92
	US Food Services Inc.	Culinary Express	14-10	\$451.54
	US Food Services Inc.	Culinary Arts	14-10	\$183.15
	Office Basics	Business Office	A-41/2013	\$7.96
4/30	Office Basics	Business Office	A-41/2013	\$284.24
5/7	Metuchen Ctr Inc.	High School	14-11	\$5,611.00
5/8	Mechanics Auto Parts Inc.	Buildings & Grounds	PC-ATB-14-01	\$274.40
	Tire Corral of America	Buildings & Grounds	7360315	\$532.82
5/11	US Food Services Inc.	Culinary Express	14-10	\$190.88
	US Food Services Inc.	Culinary Arts	14-10	\$243.24
	US Food Services Inc.	Culinary Express	14-10	\$305.71
	Wolfington Body Co. Inc.	Buildings & Grounds	A7J181	\$173.03

BUSINESS OFFICE

B. Purchases (continued)

3. To approve and ratify the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to utilize the County of Camden's approved list of qualified firms for private investigator services, pursuant to a publicly advertised Request for Proposals, commencing on or about May 1, 2015 through April 30, 2016.

4. To approve and ratify the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to utilize Ignarri-Lummis, Architects, LLP, for the provision of Specification Writing Services, approved by the County of Camden, pursuant to a publicly advertised Request for Proposals, commencing on or about May 1, 2015 through April 30, 2016.

5. To authorize the advertisement for bids regarding the following goods and services: School Physician; Highly Skilled Professional Language Arts/Common Core Implementation; Highly Skilled Professional Instructional Support for Novice Teachers; Replacement Toner Cartridges; Individual Health Aide Services.
6. To authorize the following resolution for the procurement of goods and services through State Agency for the 2015-2016 school year:

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property," and

WHEREAS, the Board of Education of the Technical Schools in the County of Camden has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Board of Education of the Technical Schools in the County of Camden desires to authorize its purchasing agent for the 2015-2016 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Technical Schools in the County of Camden does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property.

BUSINESS OFFICE (continued)

C. Field Trips: None

D. Sport Schedules: None

E. Miscellaneous

1. To authorize and ratify the following organizations/schools to use the facilities, at the designated campus, at fees (if applicable) approved by the board of education and subject to availability:

<u>Date</u>	<u>Organization</u>	<u>Facility Requested for Use</u>	<u>Campus</u>	<u>Fee</u>
5/6,7,12,13/15 All day	PARCC Test Contact: Lara Hilaman	Business Conference Center	GTC	N/A
7/23,24,28,29/15 8/4,5,11,12/15	PLC Leadership Team Meeting Contact: Lois Bucholski	Business Conference Center	GTC	N/A
7/27, 30,31/15 8/24-27/15 8:00 a.m. to 1:00 p.m.	Curriculum Writing Rosemary Howell Contact: Marianne Tracy	Business Conference Center	GTC	N/A
7/15-16/15 8:00 a.m. to 3:00 p.m.	Curriculum Contact: John Marcellus	Business Conference Center	GTC	N/A
12/1/15 8:18 a.m. to noon	ASVAB Career Exploration Program ASVAB Representative through Crystal Mehta Contact: Joan Kohler	Business Conference Center	GTC	N/A

*Fees are approximate due to facility availability (e.g. cancellations due to weather conditions).

**Indicates a change from a previous board approved motion.

2. To approve Camden County Technical Schools to accept a donation of fourteen (14) laptop computers from the County of Camden.
3. To authorize the Mixed Martial Arts After-school Enrichment Program, Pennsauken Campus, to accept a donation of wrestling mats from Bishop Eustace Preparatory School. (These mats were originally donated by the Pennsauken Campus to the Bishop Eustace Wrestling Program).
4. To authorize Camden County Technical Schools to accept a donation of the following tools from Tractor Supply, Bridgeton, NJ. All items are new and are all Kawasaki brand and will be distributed amongst the career programs at both campuses:

(2) 7"-9" 15 am angle grinder	(1) 14 portable abrasive cut off saw	(2) 7.5 amp impact wrench
(2) impact hammer drill	(3) 3/8" electric drill	(2) 4 ½ electric angle grinder
(1) 18V cordless drill	(2) 1.6 amp oscillating multi use tool	(1) 14 gauge cutting sheer
(2) 7 ¼" electric circular saw	(1) cordless drill driver kit	(1) 5" angle grinder
(2) 6 amp variable speed reciprocating saw		

BUSINESS OFFICE

E. Miscellaneous (continued)

5. To authorize the enrollment of the Pennsauken and Gloucester Township campuses as members of the New Jersey State Interscholastic Athletic Association (NJSIAA) and to participate in the approved interscholastic athletic program, sponsored by NJSIAA pursuant to N.J.S.A. 18A:11-3, during the 2015-2016 school year.
6. To approve the New Jersey Surf to host a Memorial Day Ceremony, at the pond, at Camden County Technical Schools' Gloucester Township Campus, May 25, 2015, at noon. This ceremony will honor our armed services, police, fire and emergency medical technicians. Robert Lucas, Director of Athletics and Student Activities, will coordinate and supervise all aspects of this event, along with Robert Jacobs, Director of the New Jersey Surf.
7. To approve the updated FoodService Biosecurity Management Plan for 2015-2016, as inserted on page 441-UU through 441-AAAA.
8. To authorize the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
TBD	Right-to-Know Training Destination TBD	Anthony DePrince and Siobhan Kelly	N/A	N/A

9. *Motion to designate Siobhan Kelly, Non-Supervisory Coordinator of Job Placement and Cooperative Education, as the Right-To-Know District Officer, for the 2014-2015 school year, at no additional compensation. (Scott Kipers was previously approved as the District's Representative on the November 3, 2014 board agenda).

*Indicates a change from a previous board approved motion.

Mr. Patterson asked to have a motion to remove agenda resolution B. Purchases/Item #3.

On motion of Ms. Volk, seconded by Mr. Fisher, to remove the following agenda resolution until further review by the Business Administrator is completed:

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to participate in the County of Camden Cooperative Pricing Bid, to include Camden County Bid A-20/2015, Electric Generation Supply Service for the South Jersey Power Cooperative, awarded to Constellation NewEnergy, Inc. for Option 1, 3 and 7 and South Jersey Energy Company for Option 6 for a period of 24 months commencing with the June 2015 meter reading.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

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May 20, 2015

BUSINESS OFFICE (continued)

Dr. Mink asked for a motion to approve the Business Office portion of the agenda.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, *Ms. Volk, Dr. Mink

ABSTAIN: Ms. Volk

NAYS: None

*Ms. Volk voted "Yes" only for the approval of the April 22, 2015 minutes and abstained to all other agenda items on the Business Office Agenda.

PENNSAUKEN CAMPUS

- INFORMATIONAL ITEM(S):
1. The Pennsauken Campus was selected as a 2015 National School of Character!
 2. *U.S. News & World Report* awarded the Pennsauken Campus with national Bronze status.
 3. Marilyn Larke, Business Teacher, received the "Teacher as Hero" award, presented by the National Liberty Museum. The "Teacher as Hero" award is annually given to a small number of educators in the region who inspire, motivate, and educate young people. Teachers can be nominated by their administration, fellow peers, and students.
Mrs. Larke was nominated by a student. Mrs. Larke's picture will hang in the National Liberty Museum, Philadelphia, PA.
 4. The students and staff in Culinary Arts won two bronze awards at the Fourth Annual County Vocational-Technical Cook-off Challenge, Atlantic City, NJ. Our featured appetizer, a freshly made Mango Tomatillo Pico De Gallo garnished with a Citrus Butter Poached Shrimp and a Plantano Maduros Crisp, won in the presentation category and in the taste category from the Atlantic City Chefs' Association.

The principal recommends the following:

On motion of Mr. Fisher, seconded by Mr. Mueller, to approve and ratify the following requests.

A. Expenditures

To authorize and ratify the payment for internal coverage, April 1-30, 2015, pursuant to the 2011-2014 CAM/VOC Education Association Agreement: 5 teacher(s) covered 7 class period(s) at \$37.00 per period: \$259.00. The following teacher(s) provided coverage:

Andy Alfano Robert Bryan Maureen Hogan William McCartney Patricia Springer

B. Field Trips

To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
*5/22/05	*Motion to change the date for the Philadelphia Zoo, PA (previously approved for 4/30/15 on 4/22/15)					

*Indicates a change from a previous board approved motion.

PENNSAUKEN CAMPUS

B. Field Trips

During school hours; local funds are requested (continued):

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
*5/28/15	*Motion to change the date for the Rotary Meeting at Pinsetters, Pennsauken, NJ (previously approved on 12/17/14 for 5/14/15)					
*6/18/15	Motion to add Jon Repece and Danielle Tsoukalas as chaperones and adjust the substitute coverage amount not to exceed \$735.00, for the Senior trip to Dorney Park, Allentown, PA. (previously approved on 4/22/15 with a substitute coverage amount not to exceed \$525.00)					
6/17/15	Tall Pines Day Camp, Williamstown, NJ	Senior Class	Rhonda Ritz, Jon Repece, Danielle Tsoukalas, Jonathan Greenstein, Ed Battaglia, Jeanette Simons, Annarose Haws, Alice Conley	162	N/A	N/A
	Substitute coverage not to exceed: Educational Benefits: Students will learn social and life skills					\$630.00

C. Sport Schedules

To approve the revised Spring sports schedules for the 2014-2015 school year, and inserted on page 441-BBBB through 441-FFFF.

Boys' Baseball

Girls' Softball

Boys' Volleyball

D. Miscellaneous

- To authorize the following club/class/sport members to sell/collect/sponsor/donate the following as fundraisers: *Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
6/1/15-6/5/15	Student Council	Pennies for the Food Bank of South Jersey	Donations
6/22/15	Interact	Water/Gatorade/snacks at graduation	\$1.00-\$3.00

*Indicates a change from a previous board approved motion.

PENNSAUKEN CAMPUS

D. Miscellaneous (continued):

2. To approve the Rotary Club to sponsor four student members of the Interact Club, SID #5360263271, SID #9216053471, SID #5115048369, and SID #7475255451, to attend the Rotary Youth Leadership Awards (RYLA) Conference, Stockton College, June 21, 2015 through June 25, 2015. The students will be honored and learn to be leaders of community service. The students will provide their own transportation. No cost to the board of education.
3. To approve the list of potential graduating students pending completion of the requirements for graduation from the Pennsauken Campus, as inserted on page 441-GGGG through 441-KKKK.
4. To approve Mario Castelan, a student at Rowan University, to complete his Clinical Practice, at the Pennsauken Campus, September 2, 2015 through December 18, 2015. Mr. Castelan will be assigned to Annarose Haws, teacher of social studies.
5. Motion to affirm the following Monthly Enrollment and Drill Reports:
Student Enrollment Report for the Pennsauken Campus as of 5/5/2015: 697
Monthly Suspension Report from 3/25/2015 - 5/5/2015: 20
Fire Drill: April 16, 2015 @ 8:00 a.m. - 8:10 a.m.
School Security Drill: (Active Shooter) April 22, 2015 @ 8:10 a.m. - 8:20 a.m.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

PENNSAUKEN CAMPUS

D. Miscellaneous (continued):

Monthly HIB Report					
March 25, 2015 to May 11, 2015: Pennsauken Campus					
1. Number of reports of HIB this month:	0		Number of HIB reported this year:	9	
			Number of confirmed HIB this year:	1	
2. Status of investigated HIB incidents:					
Investigated and not confirmed*: 0					
Investigated and confirmed*: 0					
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
3. Number of HIB incidents based on the following protected categories:					
Date	Number of Incidents	Lead Investigator	Measure Imposed	Training (if applicable)	Program Implementation (if applicable)
Race					
Color					
Religion					
Ancestry					
National Origin					
Gender					
Sexual Orientation					
Gender Identity and Expression					
Mental Disability					
Physical Disability					
Sensory Disability					
Other Distinguishing Characteristic					

GLOUCESTER TOWNSHIP CAMPUS

INFORMATIONAL ITEM(S): 1. The Gloucester Township Campus was selected as a 2015 National School of Character!

2. Three SkillsUSA students won gold medals during the SkillsUSA 2015 New Jersey State Championships. They were: Robert King for Masonry and Team Members Tyler Boyko and Alex Dossantos for Field of Robotics Automations Technology. Each student won a \$1,000 scholarship from Johnson and Wales School of Robotics for each year (4 years).

The principal recommends the following:

On motion of Ms. Volk, seconded by Mr. Fisher, to approve and ratify the following requests.

A. Expenditures

To authorize and ratify the payment for internal coverage, April 1-30, 2015, pursuant to the 2011-2014 CAM/VOC Education Association Agreement: 32 teacher(s) covered 63 class period(s) at \$37.00 per period: \$2,331.00. The following teacher(s) provided coverage:

Carolynn Aspinall	James Kay	Lynn Pfeifer
Corinne Attig	Sean Kendall	Nancy Previti
Judith Barron	Joseph Knowles	Rob Rozzelle
Michell Burns	Matthew Lacy	Douglas Selfridge
Sandra Castagna	John Leopardi	Barry Shoenberger
Ron Evans	Don McCardell	Kerri Shoenberger
Nathan Fisher	Ryan McCarty	Julianna Tress
Shawn Forman	Lauren McClellan	Kathleen Watson
John Gundaker	Michael McLane	James Wert
Ernest Histing	Melissa Meyer	Jimmy Ye
Kristi Jennings	Don Ngo	

B. Field Trips

1. To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
*4/30/15,	Motion to request/ratify substitute coverage not to exceed \$105.00 per day for CNA					
5/1/15,	certification testing at PSI, Cherry Hill, NJ (previously approved on 8/20/14)					
5/5/15,						
5/6/15						

*Indicates a change from a previous board approved motion.

GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips

1. During school hours; local funds are requested (continued):

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
*4/21/15-	Motion to request/ratify Carolyn Aspinall to replace JoAnn Filer as chaperone to FIRST					
4/26/15	National Championships, St. Louis, MO (previously approved on 3/18/15)					
*5/18/15	Motion to request/ratify Victoria Hampton-Turner to replace Monika Salus-Astacio as chaperone to the Museum of Jewish Heritage, NY (previously approved on 4/22/15)					
*5/22/15	Motion to change the date of the science trip to the Philadelphia Zoo (previously approved on 4/22/15 for 4/30/15)					
5/27/15	Lamp Post Diner, Clementon, NJ	Interact	John Kammler (advisor)	3	N/A	N/A
	Substitute coverage not to exceed: Educational Benefit(s): Students will attend a Rotary Meeting.					\$105.00
6/2/15	FEA Conference Center, Monroe Twp., NJ	SkillsUSA	John Kammler (advisor)	3	N/A	N/A
	Substitute coverage not to exceed: Educational Benefit(s): National conference preview and safety briefing					\$105.00
6/20/15- 6/27/15	Cadet Leadership Course, McGuire, Dix and Lakehurst Military Bases	Air Force JROTC	Shawn Forman, Matthew Lacy	12	\$120.00	\$1,440.00
	Chaperone compensation: 2 @ \$109.00 x 7 days (Funded by Perkins FY 15)					1,526.00
	Special uniforms for students (up to \$100.00 per student) (Funded by Perkins FY15)					1,200.00
	Substitute coverage for 6/22/15 only not to exceed:					210.00
	Educational Benefit: Leadership and character development					\$4,376.00
6/22/15- 6/27/15	National Leadership Conference, Louisville, KY	SkillsUSA	John Kammler (advisor)	3	\$1,345.00	\$4,035.00
	Substitute coverage for 6/22/15 only not to exceed:					105.00
	Meal Money for students:					\$ 351.00
	Registration Fees include travel, lodging, awards ceremony					\$6,378.00
	Educational Benefit: Students (gold medal state winners) will participate in competitions and exhibit teamwork, leadership, discipline and character.					

*Indicates a change from a previous board approved motion.

GLOUCESTER TOWNSHIP CAMPUS

B. Field Trips (continued):

2. To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
May/June 2015	Various middle schools in Camden County	FIRST Robotics Team	Anthony DePrince, Suzanne Golt	TBD

Educational Benefit: To provide STEM Robotics career presentations.

3. To authorize the following field trips, to take place during non-school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club/Subject</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
5/25/15	American Legion, Magnolia, NJ	Air Force JROTC	Shawn Forman, Matthew Lacy	30	N/A	N/A

Chaperone compensation: 1 @ \$69.00 x 1 day \$69.00

Educational Benefit: Students will participate in a Memorial Day parade as a community service.

C. Sport Schedules: None

D. Miscellaneous

1. To authorize the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
5/22/15	Student Council/PBSIS	Sell postcards stamped with an animal paw for the Camden County Animal Shelter	\$1.00

2. To approve and ratify the following Structured Learning Experiences Student(s)/Cooperative Education Student(s) placement(s) for the 2014-2015 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>	<u>Transportation</u>	<u>Visitations Conducted By</u>
**120127	Express Auto	4/28/15-6/30/15	Co-op Bus	Siobhan Kelly, Ed.D.

* SLE: Unpaid structured learning experience ***SLE: Paid structured learning experience
 ** Cooperative education: Paid learning experience ****SLE: Volunteer/Community Service/Service Learning

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

3. To approve and ratify Saba Kennedy-Flomo, a student at Rowan University and a Gloucester Township Campus chemistry teacher, to complete her Clinical Practice in Special Education, at the Gloucester Township Campus, May 5, 2015 through June 22, 2015. Ms. Kennedy-Flomo will be assigned to Denise Rogers, teacher of special education.
4. To approve Mia Mai, a student at Rowan University and a Gloucester Township Campus chemistry teacher, to complete her 300 hours of practicum in School Administration at the Gloucester Township Campus, August 26, 2015 through June 30, 2016. Ms. Mai will be assigned to Bonnie Durante, principal.
5. To approve Kristine Chin, M.A.Ed., program coordinator of Camden County Council on Alcoholism and Drug Abuse, Inc., to present "Risk Taking and Substance Abuse" to the junior health classes, on June 2, 3, 9, 10, 2015, at no cost to the board of education.
6. To approve the list of potential graduating students pending completion of the requirements for graduation from the Gloucester Township Campus, as inserted on page 441-LLLL through 441-SSSS.
7. To authorize and ratify homebound instruction for student, SID #120087, beginning on April 20, 2015 to May 15, 2015, at an hourly rate of \$41.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B, of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiations, at a total cost of \$820.00.
8. To authorize and ratify homebound instruction for student, SID #130249, beginning on April 14, 2015 to May 1, 2015, at an hourly rate of \$41.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B, of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiations, at a total cost of \$410.00.

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

9. To approve and ratify the extension of homebound instruction for student, SID #120103, beginning on May 1, 2015 to June 22, 2015, at an hourly rate of \$41.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B, of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiations, at a total cost of \$1,640.00.
10. Motion to affirm the following Monthly Enrollment, Suspension and Drill Reports:
Enrollment Count for the Gloucester Township Campus as of April 30, 2015: 1,358
Monthly Suspension Report as of April 30, 2015: 3
Fire Drill: April 17, 2015 @ 1:11 - 1:19 p.m.
School Security Drill (Shelter-In-Place): April 17, 2015 @ 7:55 - 8:03 a.m.

ADDENDUM

The principal recommends the following:

- A. Expenditures: None
- B. Field Trips

To authorize the following field trips, to take place during school hours; transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator).
Local funds are requested:

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
*6/2/15	Motion to add Terry Bles (advisor of Senior Class) as an additional chaperone for the Senior Class trip to Tall Pines Day Camp, Williamstown, NJ, at an additional substitute cost of \$105.00, changing the total substitute cost to \$420.00 (previously approved on 2/18/15 with a total substitute cost of \$315.00).					

- C. Sport Schedules: None
- D. Miscellaneous: None

*Indicates a change from a previous board approved motion.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

Monthly HIB Report					
April 14, 2015 to May 18, 2015: Gloucester Township Campus					
1. Number of reports of HIB this month:	4		Number of HIB reported this year:	30	
			Number of confirmed HIB this year:	5	
2. Status of investigated HIB incidents:					
Investigated and not confirmed*: 3					
Investigated and confirmed*: 1					
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
3. Number of HIB incidents based on the following protected categories:					
Date	Number of Incidents	Lead Investigator	Measure Imposed	Training (if applicable)	Program Implementation (if applicable)
Race				May 14, 2015- Leo Lampman, Brett Fetty & Rosa Brockington attended Legal One workshop titled Student Safety for General Education and Special Needs Students	
Color					
Religion					
Ancestry					
National Origin	1	Christian Galietta & John Hourani	3 days BD, Counseling, Parental Calls		
Gender					
Sexual Orientation					
Gender Identity and Expression					
Mental Disability					
Physical Disability					
Sensory Disability					
Other Distinguishing Characteristics					
				April 23, 2015 -Character Education Student Assemblies by Project Pride and Mathew Maher	

SPECIAL EDUCATION/CHILD STUDY TEAM

The director of special education recommends the following:

On motion of Ms. Volk, seconded by Mr. Mueller, to approve and ratify the following requests.

A. Expenditures: None

B. Field Trips: None

C. Sport Schedules: None

D. Miscellaneous

1. *Motion to change the instructional services provider to Mr. Thomas Mahoney and extend the educational services for student, SID #3053512694, May 4, 2015 to June 20, 2015, at an hourly homebound rate of \$41.00, not to exceed \$3,200.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B of the 2011-2014 CAM/VOC Education Association Agreement (previously approved 4/22/15 for instructional services provider Mr. Anthony Galindo and educational services to May 4, 2015).
2. *Motion to change the instructional services provider to Ms. Priscilla Curtis effective May 6, 2015 to June 20, 2015, for student, SID #7885975166, at an hourly homebound rate of \$41.00, not to exceed \$2,800.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B of the 2011-2014 CAM/VOC Education Association Agreement (previously approved 4/22/15 for instructional services provider Mr. Thomas Mahoney).
3. To approve Melissa Titus, CCTS 2003 Culinary Arts Career Program graduate, to complete her required one hundred hour field experience for University of Phoenix, in the Special Education Department, at the Gloucester Township Campus, from May 25, 2015 thru July 30, 2015. Ms. Titus will be assigned to Leo Lampman, director of special education.
4. To approve and authorize the educational services for student, SID #7865345806. Instructional services provided by Ms. Megan Thompson, April 29, 2015 until May 22, 2015, at an hourly homebound rate of \$41.00, not to exceed \$2,000.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B of the 2011-2014 CAM/VOC Education Association Agreement.

*Indicates a change from a previous board approved motion.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

CURRICULUM/INSTRUCTION/ASSESSMENT

INFORMATIONAL ITEM(S): Strategic Planning and PARCC Progress

The assistant superintendent for curriculum, instruction, assessment and grants recommends the following:

On motion of Ms. Volk, seconded by Mr. Mueller, to approve and ratify the following requests.

A. Expenditures: None

B. Employment

1. To approve the following teachers at the Gloucester and Pennsauken Campuses, to write Science curriculum for Anatomy and Physiology, not to exceed 30 hours each, May 21, 2015 through June 30, 2015, at the curriculum rate of \$41.00, not to exceed a cost of \$1,230.00, with the terms of the 2011-2014 CAM/VOC Association Agreement, or upon negotiations, to be funded by NCLB FY15:

Christian Cote Rachel Fieldman Amy McDonald

2. To approve the following world language teachers at the Gloucester Township and Pennsauken Campuses, to assist with parent communication in person or in writing, effective September 1, 2015 through June 30, 2016, not to exceed 10 hours each, at a prep period rate of \$37.00 or before or after school at an hourly rate of \$41.00, with the terms of the 2011-2014 CAM/VOC Association Agreement, or upon negotiations, to be funded by NCLB FY16:

Valerie Garcia Susana Martinez Alina Moro Milagros Pedroza

C. Field Trips: None

D. Miscellaneous

1. To authorize and ratify the following meeting, workshop, training, conference and/or clinic; cost to be paid by the board of education unless otherwise indicated:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
5/8/15	4 th Annual County Vocational- Technical School Cook-Off Challenge, Caesars, Atlantic City, NJ	Suzanne Golt	N/A	N/A
5/13/15	OSHA National Fall Safety Stand Down, International Union of Painters & Allied Trades, District Council 711 Training Center, Springfield, NJ	Siobhan Kelly	N/A	N/A

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
5/29/15	Camden County Children's Inter-AGENCY Coordinating Council, (C.I.A.C.C.), Educational Partnership Training, Cherry Hill Library, Cherry Hill, NJ	Denise Fleig, Charles Short	N/A	N/A
6/2/15	Substitute Teacher Issues, Legal One, FEA, Monroe Township, NJ	Kathleen Cassidy, John Marcellus	\$75.00 (funded by NCLB FY15)	\$150.00
6/5/15	CTE Alternate Route Program, NJDOE Provisional Teacher Preparation Program, Brookdale Community College, Lincroft, NJ Substitute coverage not to exceed:	Matthew Knorr, DeWitt Timmons	N/A	N/A \$210.00
6/12/15	Next Generation Science Standards: Planning for Implementation, NJDOE, Trenton, NJ Substitute Coverage not to exceed:	Tonya Davenport, Sean Kendall, Amy McDonald, Gina Paolo	N/A	N/A \$315.00
6/17/15	PARCC Year One: Lessons Learned and Emerging Legal Issues, Legal One, FEA, Monroe Township, NJ	Eva Cetrullo, Lara Hilaman, John Marcellus, Theresa Phillips	\$150.00 (funded by NCLB FY15)	\$600.00

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
7/5/15 - 7/17/15	Project Lead the Way - Capstone Course - Engineering Design and Development (EDD), University of Maryland Baltimore County, UMBC Campus, Baltimore, MD	Dominic DeMartino		\$7,360.70 (Perkins FY16)

To be paid for attendance, not to exceed 70 hours, at the curriculum rate of \$41.00 per hour, with the terms of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiation.

Costs: registration - \$2,200.00; room: \$137.00/night (12 nights) = \$1,644.00; meals (GSA): \$553.50; mileage: 220 miles roundtrip @\$.31 per mile (NJ State rate), \$68.20; Tolls: \$25.00; 70 hours for attendance: \$2,870.00.

Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel.

7/5/15 - 7/16/15	Principles of Agricultural I Science Plant, Curriculum for Agricultural Science Education (CASE), Oregon State University, Corvallis, OR	Marlene Brubaker		\$5,911.00 (Perkins FY16)
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To be paid for attendance, not to exceed 65 hours, at the curriculum rate of \$41.00 per hour, with the terms of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiation.

Costs: Registration - \$2,500.00; room/meals: included in registration fee except weekend meals, \$161.00 (GSA); airfare: \$500.00; shuttle to/from airport: \$85.00; 65 hours for attendance: \$2,665.00.

Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel.

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
7/13/15 - 7/15/15	NJ Green Program of Study (NJGPOS), Collaboration & Implementation Summer Institute, Rutgers Eco- Complex, Bordentown, NJ	Michael McLane	N/A	N/A
8/2/15 - 8/14/15	Project Lead the Way - Computer Science, University of Maryland Baltimore County, ITE Building, Baltimore, MD	David Burns, Jeffrey Merz		\$14,673.40 (Perkins FY16)

To be paid for attendance, not to exceed 19½ hours, at the curriculum rate of \$41.00 per hour, with the terms of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiation. To be paid for mileage if the district vehicle is unavailable, to be funded locally.

To be paid for attendance, not to exceed 70 hours each, at the curriculum rate of \$41.00 per hour, with the terms of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiation.

Costs: Registration - @\$2,200.00 each = \$4,400.00; room: \$135.00/night (12 nights), Sheraton Baltimore, \$1,620.00 each = \$3,240.00; meals: \$553.50 each = \$1,107.00 (GSA); mileage: 220 miles roundtrip @\$.31 per mile (NJ State rate) @\$68.20 each = \$136.40; Tolls: \$25.00 each = \$50.00; 70 hours for attendance: \$2,870.00 each = \$5,740.00.

Approval subject to the Camden County Executive Superintendent of Schools, due to out of state travel.

2. To approve the Pre-Engineering Academy and FIRST Robotics Program to offer a STEM (Science, Technology, Engineering, and Mathematics) Robotics Camp for middle school students, August 3 - 7, 2015 at the Gloucester Township Campus, and August 10 - 14, 2015 at the Pennsauken Campus, at no cost to the Board of Education. Participants will be charged \$150.00 each to be paid to the CCTS FIRST Robotics Family Booster Organization, which will provide for all costs for the program.

CURRICULUM/INSTRUCTION/ASSESSMENT

D. Miscellaneous (continued)

3. To approve to conduct the 7th Annual Summer Performing Arts Academy, open to all current and incoming district students, June 30 - July 26, 2015, at the Gloucester Township Campus. The culminating activity of the academy will be a production of the musical, "Beauty and the Beast," to be held July 23 - 26, 2015, to be performed in the Black Box Theatre. **Participants in the program will be required to contribute through fees, ad book sales, ticket sales, and other fundraising, a minimum of \$300.00 per person, in order to participate. The program will have a minimum of 50 participants which will generate revenue equaling approximately 50% (or \$15,000.00) of the cost of the program. The remaining balance of the costs (up to \$15,000) to be funded locally.
4. To approve to provide a one-day summer orientation program for incoming district students of the senior option program, August 2015 (date to be determined), to be held in partnership with Camden County College, Blackwood Campus, not to exceed \$2,000.00, pending the availability of funding, to be funded locally.
5. To approve to provide a two-day Mathematics and Language Arts Prep Institute for incoming students into the district STEM Programs (Pre-Engineering, Medical Arts, Information Technology, and Environmental Science), August 17 - 18, 2015, location and two teachers to be determined, not to exceed 16 hours each, at \$30.00 per hour, not to exceed a total of \$960.00, funded by Perkins FY16.
6. To approve that curriculum provided by CASE (Curriculum for Agricultural Science Education) be used as curriculum for the Environmental Science program at the Pennsauken Campus.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, *Dr. Mink

NAYS: None

*Dr. Mink abstained on D. Miscellaneous/Item #4.

HUMAN RESOURCES

The manager of human resources recommends the following:

On motion of Mr. Fisher, seconded by Ms. Volk, to approve the following requests.

- A. Expenditures: None
- B. Field Trips: None
- C. Sports Schedules: None
- D. Miscellaneous

1. To approve the first reading of the following Board of Education policies (Revised from the April Board Agenda), and inserted on page 441-TTTT through 441-YYYY.

<u>Policy Number</u>	<u>Policy Name</u>
0134	Board Self Evaluation
0152	Board Officers
2622	Student Assessment
3212	Attendance
4212	Attendance (formerly 4211 - Attendance)
3218	Substance Abuse
4218	Substance Abuse
5200	Attendance
5460	High School Graduation
5465	Early Graduation
8630	Bus Driver/Bus Aide Responsibility

2. To approve the first reading of the following Board of Education policies (Revised from the April Board Agenda), and inserted on page 441-ZZZZZ through 441-HHHHHH.

<u>Regulation Number</u>	<u>Regulation Name</u>
3218	Substance Abuse
4218	Substance Abuse
5200	Attendance
8630	Emergency School Bus Procedures

HUMAN RESOURCES

D. Miscellaneous (continued)

3. To approve the revision of the titles of the following unrecognized position descriptions in order to coordinate with NJ Smart titles and in order to make them recognized titles, and inserted on page 441-IIIIIII through 441-VVVVVV.

Assistant to the School Business Administrator/Board Secretary
Payroll Accountant
Assessment Coordinator
Manager of Human Resources

ADDENDUM

HUMAN RESOURCES

The manager of human resources recommends the following:

- A. Expenditures: None
B. Field Trips: None
C. Sports Schedules: None
D. Miscellaneous

To approve the first reading of the following Board of Education regulation, and inserted on page 441-WWWWWW through 441-HHHHHHH.

<u>Regulation Number</u>	<u>Regulation Name</u>
5200	Attendance

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

CENTRAL ADMINISTRATION

The superintendent of schools recommends the following:

On motion Ms. Volk, seconded by Mr. Fisher, to approve and ratify the following requests.

A. Resignations/Terminations/Retirements

To approve and ratify the employment status of the following employee(s) for the reason indicated:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Reason</u>
Amy Carruth	FBLA Advisor	PC	7/1/15	Resignation
Jeffrey King	Chinese & Chemistry Teacher	PC	7/1/15	Resignation
Maureen Hogan	Health & Physical Education Teacher	PC	7/1/15	Retirement
	Boys' Cross Country Coach			
	Sophomore Class Advisor			
Rhonda Ritz	Health & Physical Education Teacher	PC	7/1/15	Retirement
	Boys' Varsity Volleyball Coach			
	Senior Class Advisor			
	Tornado Times Advisor			
David Rodriguez	Part-time Clerk-typist	PC	5/21/15	Resignation
Judith Russo	Teacher of the Handicapped	GTC	7/1/15	Retirement
Mary Ann Vengels	Secretary	GTC	8/1/15	Retirement

B. Employment

1. *Motion to revise the location of Jonathan Greenstein, non-tenured, social studies teacher, to the Pennsauken Campus (previously approved on 4/22/15 for Gloucester Township Campus).
2. *Motion to revise the 2015-2016 Group for Jacqueline Foster, secretary to the director of special education, Gloucester Township Campus, to Group III (previously approved on 4/22/15 as Group II).
3. *Motion to rescind the request of approval of Dr. Harry Sharp, as school physician, Pennsauken Campus, from July 1, 2015 to June 30, 2016 (previously approved 4/22/15).
4. To approve the employment of the following non-tenured 10 month teachers, from September 1, 2015 through June 30, 2016, at the appropriate salaries commensurate with the terms of the 2011-2014 CAM/VOC Education Association Agreement or upon negotiations:

<u>Name</u>	<u>Position</u>	<u>Location</u>
James Cinelli	1901-Mathematics	GTC
Dewitt Timmons	2580-Law and Public Safety	PC

*Indicates a change from a previous board approved motion.

CENTRAL ADMINISTRATION

B. Employment (continued):

5. To approve and ratify the employment of the following substitute teacher(s), for the 2014-2015 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq.:

Gregory Allen
Jacqueline Iannacone

James Madden
Christopher Sandler

Rosetta Shaw

6. To approve and ratify the employment of the following coach(es)/advisor(s), effective April 23, 2015 through June 30, 2015, at the amount listed, based on the Extracurricular Salary Guide B of the 2014-2015 CAM/VOC Education Association Agreement or upon negotiations:

PENNSAUKEN CAMPUS

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Russell Pocaro	Interact Advisor	1	\$1,465 (prorated)

7. To approve and ratify the employment of the following part-time employee(s), for the 2014-2015 school year, not to exceed 29 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., as well as certification related to the position:

<u>Name</u>	<u>Part-Time Position</u>	<u>Location</u>	<u>Hourly Rate of Pay</u>
Jazmine Ricco	School Security Officer	ADM	\$15.55

8. To approve the employment of James Haigh, 9400 bus driver, Gloucester Township Campus, effective July 1, 2015 or September 1, 2015 through June 30, 2016, at \$15.00 per hour for driving.
9. To approve the summer employment for twenty-three (23) (current students and/or graduates) part-time maintenance staff (15-GTC; 8-PC), at an hourly rate of \$8.38, July 1, 2015 to August 30, 2015, as needed. Names to be provided on June agenda.
10. To approve Matthew Hallinan as summer school administrator, for the 2014-2015 course completion program at the Pennsauken Campus, June 30, 2015 to July 29, 2015, at a stipend of \$8,219.00, funded by NCLB FY15 and NCLB FY16.

CENTRAL ADMINISTRATION

B. Employment (continued):

11. To approve the summer employment through August 31, 2015, of the following employees, at a per diem or hourly rate, based on their 2014-2015 salary or upon negotiations, as was outlined in the April 2015 Minutes.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Number of Days</u> <u>(Not to Exceed)</u>	or	<u>Number of Hours</u> <u>(Not to Exceed)</u>
Ryan Buck	Technician	ADM	15		105
*Tonya Davenport	Supervisor of CIA	ADM	5		35
*Karen DiGiacobbe	Supervisor of CIA	ADM	5		35
**Edward Consepsion	Computer Support Tech Asst.	ADM	25		175
**Susan Farren	Computer Support Tech. Asst.	ADM	25		175
*Lara Hilaman	Assessment Coordinator	ADM	16		112
**Carol Hill	Technology Operations Coord.	ADM	25		175
*Carol Jarvis	Instructional Coach	ADM	5		35
*Thomas Mitchell	Instructional Coach	ADM	5		35
**David Owens	Computer Support Tech. Asst.	ADM	25		175
Shruti Patel	Career Center Asst.	ADM	15		105
**Mark Phillips	Technology Operations Coord.	ADM	25		175
Leigh Simpson	Supervisor of CIA	ADM	5		35
Marianne Tracy	Supervisor of CIA	ADM	5		35
Carole Clarke	Guidance Counselor	PC	20		140
Alice Conley	Director of Athletics	PC	10		70
Angelo DeStefano	Assistant Principal	PC	5		35
Denise Fleig	Guidance Counselor	PC	20		140
Rosemary Korn	Librarian	PC	10		70
Katie McHugh	School Nurse	PC	10		70
Theresa Phillips	Director/Student Personnel Services	PC	10		70
Monique Randolph	Guidance Counselor	PC	20		140
Charene Scheeper	Assistant Principal	PC	5		35
Consuelo Sosa	Clerk-Typist (Guidance)	PC	20		140
Janet Angerstein	Technician	GTC	10		70
Jodi Aspinall	Clerk-Typist	GTC	20		140
Suzanne Cherubini	Guidance Counselor	GTC	20		140
Marianne Cole	Clerk-Typist	GTC	10		70
Sarah Daly	Guidance Counselor	GTC	20		140
Jane DeBrielle	School Nurse	GTC	10		70
Brett Fetty	Assistant Principal	GTC	5		35

*Funded by NCLB FY16

**Five days or 35 hours funded by NCLB FY16

CENTRAL ADMINISTRATION

B. Employment (continued):

11. Summer employment through August 31, 2015 (continued):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Number of Days (Not to Exceed)</u>	or	<u>Number of Hours (Not to Exceed)</u>
Christian Galietta	Assistant Principal	GTC	5		35
Victoria Hampton-Turner	Guidance Counselor	GTC	20		140
John Hourani	Assistant Principal	GTC	5		35
Robert Lucas	Director of Athletics	GTC	5		35
Karen McBride	Media Specialist	GTC	10		75
Lorraine Schemeley	Clerk-Typist	GTC	5		35
Dawn Sponheimer	Student Assistance Coord.	GTC	5		35
Brian Yukna	Guidance Counselor	GTC	20		140
TBD	School Nurse	GTC	10		70
Gregory Hammer	Learning Consultant	SE	20		140
Richard Hawkins	Social Worker	SE	20		140
Gail Huckabee	Learning Consultant	SE	20		140
Robin Hurt	Clerk-Typist	SE	15		105
Leo Lampman	Director of Special Education	SE	10		70
Ruthann Moffitt	Learning Consultant	SE	20		140
James Murtaugh	School Psychologist	SE	20		140
Suzanne Rea	Social Worker	SE	20		140
Kimberly Schwartz	School Psychologist	SE	20		140
Christine Swider	School Psychologist	SE	20		140
Stacey Whelan	Social Worker	SE	20		140

12. To approve the following teachers, as needed, for the 2014-2015 Credit Restoration Program, pending adequate enrollment numbers, at the curriculum rate of \$41.00, with the terms of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiations, not to exceed 24 hours, funded locally:

Gloucester Township:

Teachers of Senior/Underclass Credit Restoration, as needed, and/or substitutes, as needed, for Senior Credit Restoration and/or Underclass Credit Restoration:

Cheryl Adams	Janice Conley	Amy McDonald	Lynn Pfeifer
Carolynn Aspinall	Ron Evans	Joan Meads	Megan Thompson
Erik Ball	JoAnn Filer	Veronica Moore	Catherine Titterton
Judith Barron	Joseph Knowles	Cainan Noon	

CENTRAL ADMINISTRATION

B. Employment (continued):

12. Teachers, as needed, for the 2014-2015 Credit Restoration Program (continued)

Pennsauken Campus:

Teachers of Underclass Credit Restoration, as needed, and/or substitutes, as needed, for Senior Credit Restoration and/or Underclass Credit Restoration:

Andrew Alfano	Maureen Hogan	Robert Playo	Charles Siedlecki
Valerie Garcia	Vanarosa Howell	Russell Pocaro	
Danielle Hallinan	Anne Johnson	Patricia Springer	

Teacher of Senior Credit Restoration: Annarose Haws

13. To approve the following teachers, pending sufficient enrollment, for the 2014-2015 course completion program, at the Pennsauken Campus, June 30, 2015 - July 29, 2015, at the curriculum rate of \$41.00 per hour with the terms of the 2011-2014 CAM/VOC Education Association Agreement, or upon negotiations, for a maximum of 7.5 hours per day, not to exceed 150 hours, to be funded by NCLB FY15 and NCLB FY16:

Cheryl Adams	Dominic DeMartino	Joseph Knowles	Brian Nucifore	Barry Shoenberger
Carolynn Aspinall	Ron Evans	Mia Mai	Lynn Pfeifer	Jessica Smolenski
Erik Ball	Rachel Fieldman	Susana Martinez	Robert Playo	Patricia Springer
Judith Barron	Nathan Fisher	Anne Maxfield	Nancy Previti	Matthew Stagliano
Robert Bryan	Christine FitzGibbon	Amy McDonald	Nicholas Raymond	Nicholas Tarasevich
Joseph Camporeale	Edward Fitzpatrick	Lawrence McNasby	Denise Rogers	Megan Thompson
Sandra Castagna	Vanarosa Howell	Joan Meads	Michelle Ronketty	Danielle Tsoukalas
Priscilla Curtis	Kathy Hyatt	Cainan Noon	Laura Russo	James Wert

14. To approve the following teachers, to serve as Professional Learning Community (PLC) Team Leaders, at the Gloucester Township and Pennsauken Campuses, effective July 1, 2015 through June 30, 2016, at a \$2,000.00 stipend each, funded by NCLB FY16:

Linda Beluch	Danielle Hallinan	John Kammler	Andrew McAlpin	Brian Nucifore
Terry Bles	Teri Hardmeyer	Sean Kendall	Amy McDonald	Russell Pocaro
Christine Buck	Shenay Harris	Matthew Lacy	Michael McLane	Doug Selfridge
Amy Carruth	Annarose Haws	Marilyn Larke	Thomas Mitchell	Matthew Stagliano
Audrey Fletcher	Kim Hultgren	Mia Mai	Alina Moro	Megan Thompson
Barry Galasso	Carol Jarvis	Anne Maxfield	James Morton	Catherine Titterton

CENTRAL ADMINISTRATION (continued)

C. Field Trips: None

D. Miscellaneous

1. *Motion to revise the dates of an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, for 010293, May 21, 2015 through June 30, 2015 (previously approved 3/18/15 for 5/18/15 through 6/30/15).

2. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be ratified for 009953, May 11, 2015, intermittently.

3. To approve the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be ratified for 009922, May 5, 2015 through May 28, 2015.

4. To authorize the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
*5/21/15	Motion to ratify Leo Lampman to attend the Camden County Association of School Administrators and Camden County Curriculum Consortium Present Bryan Goodwin, Camden County College, Blackwood, NJ, at no cost to the board of education.			

*5/29/15 Motion to adjust the total cost of the NJ Alliance for Social, Emotional, and Character Development 8th Annual Statewide Conference to \$520.00 (previously approved on 3/18/15 for 5 attendees at a total cost of \$425.00 and on 4/22/15 for 2 attendees at a total cost of \$120.00)

7/23/15	New Jersey Council of County Vocational-Technical Schools' (NJCCVTS) Summer Meeting, Atlantis Golf Course, Little Egg Harbor, NJ	Patricia Fitzgerald, John Marcellus, Siobhan Kelly	N/A	N/A
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5. To approve the revision of the 2014-2015 School Year Calendar, and inserted on page 441-IIIIIIII.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

PUBLIC COMMENT: None

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.

- Please state full name and address
- The length of time scheduled for public discussion will be held to five minutes for individual speakers

EXECUTIVE SESSION

On motion of Ms. Volk, seconded by Mr. Fisher, to adjourn the open public meeting for the purpose of discussion in Executive Session.

The Board entered into Executive Session 8:19 p.m.

WHEREAS, the Camden County Technical Schools Board of Education ("Technical Schools") is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits the Technical Schools Board of Education to go into closed session, which is not open to the general public, for certain limited purposes enumerated in that Section; and

WHEREAS, the Technical Schools hereby desires to adopt this Resolution to go into closed session at this time in order to:

- _____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;
- _____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;
- X Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues; HIB Reports
- X Discuss Collective Bargaining Agreements; CAM/VOC
- _____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;
- _____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;
- _____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which the Technical Schools are or may become a party and/or any matters falling within the attorney-client privilege; and/or _____
- X Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of the Technical Schools; Employee 006245; Employee 01328; Employee 010715; Employee 009941; Relationship Contract; Camp Sunnyside; Insurance Matters; Summer School Lunch

EXECUTIVE SESSION (continued)

WEREAS, the Technical Schools believes that the matters discussed in closed session can be disclosed to the general public at such time when the President and Board Members of the Technical Schools have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the President and Board Members of the Technical Schools hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

RETURN TO PUBLIC SESSION

On motion of Mr. Mueller, seconded by Mr. Fisher, to return to open session at 9:45 p.m.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

HIB REPORTS

On motion of Mr. Mueller, seconded by Mr. Fisher, to affirm the action taken by the administrators on the monthly HIB Reports.

Pennsauken Campus

HIB Reports 3/25/15-5/11/15: Investigated: 0 Confirmed: 0

Year-to-Date HIB Reports Investigated: 9 Year-to-Date HIB Reports Confirmed: 2

Gloucester Township Campus

HIB Reports 4/14/15-5/18/15: Investigated: 3 HIB Confirmed: 1

Year-to-Date HIB Reports Investigated: 30 Year-to-Date HIB Reports Confirmed: 5

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

RESOLUTION

On motion of Mr. Fisher, seconded by Mr. Muller, to approve the following resolution.

RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS APPROVING ASSISTANT SUPERINTENDENT CONTRACT WITH
JOHN MARCELLUS

WHEREAS, the Camden County Technical Schools' Board of Education on April 22, 2015, reviewed a proposed renewal Employment Contract with John Marcellus to serve as the Assistant Superintendent for Curriculum, Instruction, Assessment and Grants effective July 1, 2015 to June 30, 2016, said Contract attached hereto and incorporated by reference herein; and

WHEREAS, the Technical Schools' Board of Education forwarded said proposed Contract to the Interim Executive County Superintendent for review and approval; and

WHEREAS, by letter dated May 7, 2015, the Interim Executive County Superintendent approved said Contract.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools' Board of Education that it hereby approves the attached Renewal Employment Contract with John Marcellus to serve as the Assistant Superintendent for Curriculum, Instruction, Assessment and Grants to become effective July 1, 2015 through June 30, 2016.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption, and inserted on page 441-JJJJJJJ through 441-SSSSSSS.

On roll call vote: AYES: Mr. Fisher, Mr. Mueller, Dr. Mink

ABSTAIN: Ms. Volk

NAYS: None

RESOLUTION

On motion of Mr. Fisher, seconded by Mr. Mueller, to approve the following resolution.

RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS APPROVING BUSINESS ADMINISTRATOR CONTRACT WITH
SCOTT KIPERS

WHEREAS, the Camden County Technical Schools' Board of Education on April 22, 2015, reviewed a proposed renewal Employment Contract with Scott Kipers to serve as the Business Administrator effective July 1, 2015 to June 30, 2016, said Contract attached hereto and incorporated by reference herein; and

WHEREAS, the Technical Schools' Board of Education forwarded said proposed Contract to the Interim Executive County Superintendent for review and approval; and

WHEREAS, by letter dated May 7, 2015, the Interim Executive County superintendent approved said Contract.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools' Board of Education that it hereby approves of the attached Renewal Employment Contract with Scott Kipers to serve as the Business Administrator to become effective July 1, 2015 through June 30, 2016.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption, and inserted on page 441-TTTTTTTT through 441-CCCCCCCC.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Dr. Mink

ABSTAIN: Ms. Volk

NAYS: None

RESOLUTION

On motion of Mr. Mueller, seconded by Mr. Fisher to approve the following resolution.

RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS WITHHOLDING AN INCREMENT

WHEREAS, the Superintendent for the Camden County Technical Schools has presented documentation to the Board of Education identifying reasons for the withholding of the increment for employee 009941 related to incidents which occurred on October 30, 2014 and April, 2015; and

WHEREAS, as a result of a review of that information, the Board of Education has determined that there are sufficient reasons for the salary increment for the school year 2015-2016 to be withheld for employee 009941.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools that it hereby withholds the salary increment for year 2015-2016 for employee #009941 for good cause relating to incidents which occurred on October 30, 2014 and April 24, 2015.

BE IT FURTHER RESOLVED that notice of said withheld salary increments shall be served upon employee 009941 within ten (10) days of the adoption of this Resolution.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

RESOLUTION

On motion of Mr. Mueller, seconded by Mr. Fisher to approve the following resolution.

RESOLUTION OF THE CAMDEN COUNTY TECHNICAL SCHOOLS APPROVING THE USE OF A CAMDEN COUNTY TECHNICAL SCHOOLS' BUS
AND BUS DRIVER FOR THE CAMP SUNNYSIDE 2015 SUMMER PROGRAM

WHEREAS, the Camden County Technical Schools has again been asked to provide bus transportation and a driver for the Camp Sunnyside Summer Program; and

WHEREAS, the Members of the Board of Education have considered said request and have determined that same can be granted, subject to the conditions set forth herein below.

NOW, THEREFORE, Be it Resolved by the President and Board Members of the Camden County Technical Schools that it hereby approves the use of a Camden County Technical Schools' bus and bus driver to provide transportation for the Camp Sunnyside 2015 Summer Program, subject to the following conditions:

1. The County of Camden providing a Certificate of Insurance naming the Camden County Technical Schools as an Additional Insured
2. The County of Camden executing a Hold Harmless Agreement with the Camden County Technical Schools.

BE IT FURTHER RESOLVED that upon satisfaction of the above conditions, the bus and driver shall be provided for the purpose indicated.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

Mr. Patterson stated that there were no other decisions made in Executive Session that would be reported as part of the Public Meeting.

ADJOURNMENT

On motion of Mr. Mueller, seconded by Mr. Fisher, to adjourn meeting at 10:47 p.m.

On roll call vote: AYES: Mr. Mueller, Mr. Fisher, Ms. Volk, Dr. Mink

NAYS: None

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14-15

May 20, 2015

Scott M. Kipers
School Business Administrator